

## **PRINCETON BOARD OF PARKS AND RECREATION COMMISSIONERS**

A meeting of the Princeton Board of Parks and Recreation Commissioners was held on February 20, 2020 in the Princeton Recreation Department (PRD) lower level Conference Room, 380 Witherspoon Street.

- Present: Dr. Frawley, Ms. Germaine, Mr. Koontz, Mr. Burt, Mr. Young, Ms. Rogers, Dr. Nosker, Dr. Cahill, Mr. Williamson, & Mr. Wang
- Also Present: Mr. Stentz, Mr. Moorhead, Ms. Paulucci, & Mr. Parker
- Absent: Mr. Dries

### **Corner House Student Board Report**

- Mr. Wang reported that the Student Board will be hosting their “Open Mic Night” on February 21, 2020 at Small World Coffee from 6-9 pm.

### **Activities Report**

- Activity reports included in agenda packet.
- In addition, Ms. Paulucci reported on the following:
  - **Princeton Youth Track Club:** Ms. Paulucci met with PHS Track Coach Ben Samara in regards to the newly approved Princeton Youth Track Club. Registration for Princeton Youth Track club will begin on 3/2/20.
  - **Special Needs Valentines Dance:** Scheduled for 2/21/20 at John Witherspoon Middle School from 7pm – 9pm.
- Mr. Parker reported on the following:
  - **Dillon Basketball:**
    - On Saturday, 2/25/20 PRD held a successful skills clinic at Dillon Gym with the Princeton University Men’s and Women’s Basketball Team.
    - “Dillon Basketball Night” events were held on 2/7/2020 and 2/15/2020 at Jadwin Gym. 60 families received free tickets to PU Varsity basketball games on the two dates.
  - **Day Camp 2020:** The application window for seasonal employment began on 2/3/20. Applications will be accepted through 3/8/20. In addition, applications are being accepted for a new position, Assistant Day Camp Director. Planning for Day Camp Orientation planning is currently taking place. Mr. Parker stated that he is in communications with PRD Aquatics Director, Mike Uchrin and CP Pool Manager Joe Vasquez with regards to assisting with orientation this year to ensure that all Group Supervisors are CRP/AED Certified.

### **Director’s Report**

- Mr. Moorhead reported on the following:
  - **Request For Proposal (RFP) – CP Pool concession:** Mr. Moorhead reported that the “Request for Proposals” for CP Pool concessionaire was issued on 2/14/2020. He reminded the Commission that the contract can be rolled over for up to two (2) additional, one-year terms and that 2019 was the third year of the most recent contract

cycle. Deadline for submission of a proposal is 3/6/2020. Mr. Moorhead reported that to date, no proposals have been submitted.

- **Maggie's Playground:** Mr. Moorhead was excited to report that Maggie's Playground will be re-opening on 2/21/20. The new playground equipment was installed in late January. Mr. Moorhead commended the Recreation Maintenance staff on their work at that location which included installing new wooden mulch, replacing all of the benches, staining the wood on all of the picnic tables and sandbox as well power-washing all of the pavers within the park.
- Mr. Stentz reported on the following:
  - **Construction on PPS Schools' this summer:** Mr. Stentz addressed the Commission about a serious challenges for this summer regarding our use of CP School as a rain-site for PRD Day Camp. Mr. Stentz stated that Community Park, along with all PPS School, will undergo construction this summer, thus limiting our access to that building in case of rain/bad weather. Mr. Moorhead reached out to the Clerk's office in order to reserve space in the 400 Witherspoon Building.

### Old Business

- **Hilltop Park Improvements: RFP for design services:** Mr. Stentz reported that PRD has received 13 proposals as of 2/7/2020. Mr. Stentz also added that Dr. Nosker and Mr. Burt have volunteered to assist in reviewing the proposals, with the goal of narrowing the total number down, selecting several to interview and then making a recommendation to Mayor & Council in April, 2020.
- **Request for funding from Trust Reserve for CP Pool repairs:** Item tabled.

### New Business

- **Additional Fee for Field Prep on Reservation/Permits:** *Dr. Frawley made a motion to approve field preparation fee of \$25/use for non-affiliated groups when renting baseball or softball groups, seconded by Mr. Koontz and approved.*

### Communications

*Communications shared in agenda packet*

### Approval of Minutes

- *Mr. Burt made a motion to approve the Commission minutes of January 23, 2020, seconded by Ms. Germaine and approved. Dr. Cahill, Dr. Nosker and Mr. Williamson abstained.*
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### Approval of Bills

- *Mr. Koontz made a motion to approve the bills, seconded by Dr. Frawley and approved.*

**Next Meeting Date**

*March 26, 2020*