

**PRINCETON
HISTORIC PRESERVATION COMMISSION**

Minutes – Special Meeting

January 7, 2013

The special meeting of the Historic Preservation Commission was called to order 4:00 p.m. on Monday, January 7, 2013 by Attorney Edwin Schmierer in Meeting Room B of the Municipal Building.

STATEMENT OF ADEQUATE NOTICE

Pursuant to the Sunshine Law, a notice of this meeting's date, time, location and agenda was mailed to the news media, posted on the Township bulletin board and filed with the Municipal Clerk as required by law.

ROLL CALL AND DECLARATION OF QUORUM

Present: Julie Capozzoli
Elric Endersby (4:15)
Catherine Kurtz Gowen
David Schure
Roger Shatzkin
Cecelia Tazelaar
Robert von Zumbusch

Also present: Christine Lewandoski, Historic Preservation Officer; Jo Butler, Council Liaison; Kerry A. Philip, Recording Secretary

SWEARING IN: Edwin Schmierer, Esq., board attorney, swore in the following board members: Capozzoli, Endersby, Kurtz Gowen, Schure, Shatzkin, Tazelaar, von Zumbusch.

REORGANIZATION:

- a. Election of Officers:
 1. Nomination and Election of Chairman: Motion was made by R. Von Zumbusch and C. Tazelaar seconded the motion to elect Julie Capozzoli as Chairman for 2013. Motion carried with the following voice vote:
For: Capozzoli, Kurtz Gowen, Schure, Shatzkin, Tazelaar, von Zumbusch
Against: None
Abstain: None
 2. Nomination and Election of Vice Chairman: Motion was made by J. Capozzoli and R. von Zumbusch seconded the motion to elect Cecelia Tazelaar as Vice Chairman for 2013. Motion carried with the following voice vote:
For: Capozzoli, Kurtz Gowen, Schure, Shatzkin, Tazelaar, von Zumbusch

Against: None
Abstain: None

- b. Appointment of Recording Secretary: Motion was made by J. Capozzoli and C. Tazelaar seconded the motion to appoint Kerry A. Philip as Recording Secretary for 2013. Motion carried with the following voice vote:
For: Capozzoli, Kurtz Gowen, Schure, Shatzkin, Tazelaar, von Zumbusch
Against: None
Abstain: None

ADMINISTRATIVE MATTERS:

- a. Resolutions Regarding Open Public Meetings Act:
i. 2013 Schedule of Meetings
ii. Notice of Special Meetings
iii. Charges to subscribers for agenda mailings

The resolution for 2013 Schedule of Meetings should be amended to read that meetings are scheduled for the 2nd Monday of each month at 4:00 p.m. Motion was made by R. von Zumbusch and D. Schure seconded the motion to approve the above noted resolutions as amended. Motion was carried with the following voice vote:

For: Capozzoli, Endersby, Kurtz Gowen, Schure, Shatzkin, Tazelaar, von Zumbusch
Against: None
Abstain: None

- b. Subcommittees (new item)

Motion was made by D. Schure and C. Tazelaar seconded the motion to approve the following subcommittees for 2013:

Architectural Survey: Shatzkin, Tazelaar, Schure (alternate)
Code: Schure, von Zumbusch, Kurtz Gowen (alternate)
Gulick Farm/House: Capozzoli, Endersby
King's Highway: von Zumbusch, Schure, Tazelaar (alternate)
Master Plan: Capozzoli, von Zumbusch, Kurtz Gowen (alternate)
Mountain Lakes: Shatzkin, von Zumbusch, Kurtz Gowen (alternate)
Ordinance Revisions/Demolitions/Consolidation: Shatzkin, Kurtz Gowen, Schure (alternate)
Quaker Road Bridge Over the StonyBrook: Endersby, von Zumbusch
Quaker Road Path: Schure, von Zumbusch, Capozzoli (alternate)
Signage: Schure, Tazelaar, Endersby (alternate)
State Historic Preservation Plan: Kurtz Gowen, von
Sustainability/Preservation: Capozzoli, Schure, Kurtz Gowen (alternate)
Valley Road: Endersby, Tazelaar, Satterfield (alternate)

Motion carried with the following voice vote:

For: Capozzoli, Endersby, Kurtz Gowen, Schure, Shatzkin, Tazelaar, von Zumbusch

Against: None

Abstain: None

PUBLIC COMMENT: Kip Cherry asked about the homes on Alexander that will be razed for the Arts and Transit construction. J. Capozzoli stated that the University advised that these homes are available for free and if anyone is interested they should contact the University. E. Endersby stated that the University should be documenting the buildings that they intend to remove. Ms. Cherry stated that the University is already removing items from one of the homes so something should be done soon. E. Endersby stated that there is precedent in place and the Board of Health should be advised of this so the antique materials could be removed from these homes. D. Schure stated that the University should be encouraged to consider relocation of those homes. C. Tazelaar recommended that the sustainability committee research possible vacant parcels for these homes; develop a prospectus of vacant lots in Princeton for these homes, and; determine if relocation is feasible. E. Endersby asked if the Building Department could advise HPC when the University attempts to get a demolition permit. C. Lewandoski advised that she will ask the construction official if demolition permits had been applied for and to notify her when this occurs.

Ms. Cherry asked about the delineation of the historic district in the Witherspoon Street area. R. von Zumbusch advised that it extends from where the existing Borough district ends on Witherspoon Street all the way through to Tusculum.

Ms. Cherry then stated that the Planning Board does not have the richness of HPC's thoughts. J. Capozzoli advised that she is now a member of the Planning Board so this should no longer be a concern. There will also be representatives from the school board and the environmental commission.

Ms. Cherry advised that the colonnade at the Princeton Battlefield site needs repair after Hurricane Sandy. She is hoping to get a grant from the National Trust to assess the damage and make repairs.

STAFF REPORTS

C. Lewandoski advised that the members section of the consolidated ordinance was adopted in 2012 so HPC could convene. E. Schmierer, Esq., stated that HPC is ahead of most commissions/boards and since this ordinance had been drafted he will recommend that the HPC ordinance be one of the first adopted for the new code book.

C. Lewandoski advised that she will be developing a database for all applications received within Princeton now that the town is consolidated.

C. Lewandoski advised that she attended a meeting on the Kings Highway guidelines. Nora Kerr was also in attendance and R. von Zumbusch forwarded this information to the consultant.

R. von Zumbush asked about carry over business from 2012. C. Lewandoski advised that there was one item regarding the Hun School. The Planning Board asked HPC to review and approve the architectural details for the Global Commons proposal.

C. Lewandoski advised that a consolidated architectural survey for all properties in Princeton is needed. C. Tazelaar advised that she has a thumb drive of PDF's of the 1981 architectural survey of Borough parcels.

C. Lewandoski received an e-mail from The Administrator, Bob Bruschi, about an inquiry on the post office. To date, she has not heard if this location was going to be operational and will look into this.

C. Lewandoski advised that she is in the process of preparing the 2012 Certification Report. C. Tazelaar asked if the Borough needs to file. J. Capozzoli said that a Borough report would be needed. C. Lewandoski asked for educational session information from E. Endersby and J. Capozzoli and advised that she will speak with Derek Bridger about the Borough's educational sessions. Certification of this board is needed when we have a consolidated ordinance and she requested a copy of everyone's resume. Because there are certain standards for different districts including the streetscape, density and architecture, a statement within the ordinance is needed providing the rationale as to why it was done this way.

OTHER BUSINESS:

Resolution for time served by Anne Criscitello. E. Endersby asked if a resolution will be done for Anne Criscitello, HPC secretary. J. Capozzoli stated that she believes something had been done in December and will look into this.

D. Schure asked if something can be arranged for board members to tour Princeton in order to acquaint themselves with all historic parcels. He also suggested other tours for consideration.

Being that there was no other business before the board, motion was made by D. Schure and C. Tazelaar seconded to adjourn the meeting at 6:00 pm.

Respectfully submitted,

Kerry A. Philip
Secretary