



Municipality of Princeton

*One Monument Drive
Princeton, NJ 08540*

Department of Human Services

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Elisa Neira, MSW

Executive Director

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October 3rd, 2016

Dear Parent/ Guardian:

Princeton Human Services is pleased to announce its 18th annual Holiday Gift Drive for Princeton youth. **To be eligible the child must be between 0-12 years old, the child must live with you and you must be a Princeton resident.**

To be eligible you must show:

1. Proof of age for the child (birth certificate, passport, vaccine records, or any photo identification).
2. Proof of residency (child's report card, your lease, or utility bills).

Attached please find the documentation forms required for each child. Fill out the "Wish List" form and the release form which requires your signature. **You must fill out one form for each child.** If you need additional forms, please call or come in to our office to request more.

Note: the maximum cost for the gifts is \$75. Please do not ask for iPads, iPhones and gifts that cost more than \$75. We cannot fill wishes above this amount and do not want to disappoint a child.

Bring or send the documentation and "Wish List" to the our office at One Monument Drive **from October 17th to November 4th of 2016 between the hours of 09:00 am – 05:00 pm.** You may choose to drop off, mail, or fax the documents and "Wish List". You will receive an application number which will be used to claim your gift. **Only the forms received by the deadline will be considered.**

While we have wonderful donors who make every effort to honor the children's wishes, it is not something we can guarantee. The number of gifts is limited to the number of donors so it may not be possible to provide a gift for every child. We will match up each child to a donor in the order we receive the completed applications.

If you have any questions please call us at (609) 688-2055.

Sincerely,

Elisa Neira, MSW