

PLANNING BOARD OF PRINCETON
MINUTES OF THE REGULAR MEETING
Thursday, January 17, 2013

PRINCETON - MAIN MEETING ROOM
Princeton, NJ

PRESENT: Julie Capozzoli, Jenny Crumiller, Wanda Gunning, Bernie Miller, Julie Nachamkin, Timothy Quinn, Marvin Reed, Mildred Trotman, Gail Ullman, Anne Burns

ABSENT: No one

ALSO PRESENT: Allen Porter, Board Attorney; Lee Solow, Director of Planning; Ilene Cutroneo, Board Secretary; Jack West, Land Use Engineer

Mr. Porter opened the meeting at 7:40 pm, acknowledging the opening statement as required by the Open Public Meetings Act, stating that notice of this meeting was adopted on November 29, 2012 and published on December 18, 2012.

OATH OF OFFICE – Mr. Porter administered the Oath of Office to the Board members.

REORGANIZATION OF THE BOARD

[1] Nomination & Election of Chair & Vice Chair. Mrs. Nachamkin acknowledged that 2012 ended with a very difficult agenda schedule and thanked the Board and staff for completing this task. Mrs. Nachamkin also thanked last year's officers – Mrs. Ullman, Co-Vice Chair and Mrs. Gunning as chair for their hard work and dedication and recommended that Mrs. Gunning be nominated as chair of the new Planning Board for 2013. It was noted that Mrs. Ullman's Class II designation does not permit her to be an officer of the Board in 2013. Mrs. Gunning thanked Mrs. Nachamkin for the work and support both Vice Chairs provided to her in 2012 and nominated Mrs. Nachamkin as Vice Chair of the new Planning Board in 2013. Hearing no further nominations, the nominations were closed.

Motion was made by Mrs. Nachamkin to elect Mrs. Gunning as chair for 2013, seconded by Ms. Crumiller and carried with a voice vote of nine ayes. No one opposed. No one abstained. Motion was made by Mrs. Gunning to elect Mrs. Nachamkin as vice chair for 2013, seconded by Mrs. Ullman and carried with a voice vote of nine votes. No one opposed. No one abstained.

Mrs. Gunning and Mrs. Nachamkin thanked the Board for their support.

Prior to the adoption of the resolutions, it was noted that minor changes were needed to eliminate references to the Regional Planning Board of Princeton and any references to separate Borough and/or Township.

[2] Appointment of Planning Board Attorney. Motion was made by Mrs. Trotman to appoint Miller, Porter, & Muller, PC as the Board's attorney, seconded by Mr. Miller and carried with a voice vote of nine ayes. No one opposed. No one abstained.

[3] Appointment of Planning Board Secretary. Motion was made by Mrs. Ullman to appoint Ilene Cutroneo as Planning Board Secretary, seconded by Ms. Crumiller and carried with a voice vote of nine ayes. No one opposed. No one abstained.

[4] Appointment of Planning Board Special Counsel. Motion was made by Mrs. Trotman to appoint Karen Cayci, Esq., of the firm Herbert, Van Ness, Cayci & Goodell, PC as the Board's special counsel, seconded by Mr. Miller and carried with a voice vote of nine ayes. No one opposed. No one abstained.

RESOLUTIONS – Staff advised that these three resolutions were adopted by the Regional Planning Board in 2012 to provide for continuity for applications. The resolutions before the Board are a re-adoption of these items.

a) 2013 Annual Calendar – Motion was made Ms. Crumiller to accept the resolution as amended, seconded by Mrs. Trotman and carried with a voice vote of nine ayes. No one opposed. No one abstained.

b) Resolution for Special Meetings – Motion was made by Mr. Miller to accept the resolution as amended, seconded by Mrs. Trotman and carried with a voice vote of nine ayes. No one opposed. No one abstained.

c) Resolution for Fixed Meetings – Motion was made by Mrs. Nachamkin to accept the resolution as amended, seconded by Mrs. Trotman and carried with a voice vote of nine ayes. No one opposed. No one abstained.

DISCUSSION

a) Planning Board Rules & Regulations. Mr. Porter advised that the Regional Planning Board had adopted Rules and Regulations for the orderly operation of the Planning Board and Planning office. It is noted in addition to deleting references of the Regional Planning Board of Princeton as well as the Borough/Township municipalities, there may be additional changes which should be considered. Mr. Porter advised that the Board should decide whether it is better to have outdated rules and regulations or no rules until the document is brought into conformity.

The Board discussed its options and agreed that the current rules be adopted with the understanding that changes will need to be made. Mr. Porter recommended that a resolution be prepared for the next Board meeting to accept the rules and regulations. Motion was made by Mr. Reed to accept the attorney's recommendation regarding the Board's rules and regulations, seconded by Ms. Crumiller and carried with a voice vote of nine ayes. No one opposed. No one abstained.

b) Committee & Subcommittee Assignments of the Planning Board. Mrs. Gunning advised the Board's rules and regulations have a detailed section on these assignments. It was noted that Board relies upon its subcommittees and committees for the Board effective operation. As part of the annual reorganization of the Board, the office emails the committee and subcommittee synopsis for the members to review and advise which committee(s)/subcommittee(s) they would like to be assigned. The officers will be making assignments within the next few weeks.

Mrs. Cutroneo asked that the Subdivision Committee be one of the first committees appointed as the office has a pending minor subdivision (lot consolidation) application which needs to be reviewed in February.

c) Re-adoption of the Princeton Community Master Plan. Mr. Porter advised that this document should be adopted by the Planning Board, even though there needs to be updates and references removed regarding the two communities. Mr. Solow added that staff could schedule the public hearing for the adoption of the Princeton Community Master Plan for its February 7, 2013 regular meeting and the office will follow the standard procedure established by the Municipal Land Use Law. Mr. Porter and Mr. Solow noted that no changes will be done to the existing document at this time. Motion was made by Mr. Reed to schedule a hearing to adopt the Princeton Community Master Plan, seconded by Mr. Miller and carried with a voice vote of nine ayes. No one opposed. No one abstained.

Mrs. Nachamkin questioned the status on the merging of the land use ordinances. Mr. Miller advised at this time the Council set up a task force for the review of the existing MRRO. Ms. Crumiller advised that the entire review is on the Council's 'to do' list.

Motion made by Mrs. Trotman to adjourn, seconded by Mrs. Ullman and carried with a voice vote of nine ayes. No one opposed. No one abstained. Meeting adjourned at 8:15 pm

Respectfully submitted,

Dated: 1/22/13

Ilene Cutroneo, Secretary
PLANNING BOARD OF PRINCETON

Adopted: 2/7/13

Wanda S. Gunning, Chair
PLANNING BOARD OF PRINCETON