



Municipality of Princeton

380 Witherspoon Street
Princeton, NJ 08540-3496

Department of Recreation
609-921-9480
www.princetonrecreation.com

BEN STENTZ
Executive Director
bstentz@princetonnj.gov

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Questions & Answers regarding the Mary Moss Park/Playground RFP

1. Will there be a proposal meeting and site-visit scheduled prior to the due date (of the RFP)?
 - a. There will not be a proposal meeting or site-visit scheduled prior to August 10, 2015.
2. Will Princeton copy all firms that have contacted us with Questions/Answers that have been presented?
 - a. Princeton will update this document as often as necessary and post it to www.princetonnj.gov under the 'Public Bids/RFP' section.
3. What is the last day to submit questions about the RFP?
 - a. The last day to submit questions about this RFP is August 6, 2015
4. Is there a budget for the project and does the budget include design & engineering?
 - a. Princeton is not releasing budget figures for the design services detailed in the RFP.
5. Do you envision a prefabricated (bathroom/changing room) structure or custom building?
 - a. The consultant may plan for both possibilities as part of a full complement of design options.
6. Will Princeton be looking to replace the existing playground?
 - a. Princeton plans to re-use the existing playground equipment as it is approximately five years old.
7. Is Princeton looking to replace the existing wading pool?
 - a. As per the RFP, Princeton is considering improvements including an ADA-complaint sprayground or wading pool.
8. As sprayground/wading pool are seasonal, will Princeton be including new playground equipment as well, or is this primarily a passive park?
 - a. Mary Moss Park/Playground is an active recreation space. Princeton plans to re-use the existing playground equipment in the park. Other potential amenities for this active park are listed in the RFP.
9. Have any grants or funds been secured for this project? If so, who are the funders?
 - a. Princeton was awarded a Mercer County At-Play grant for this project.
10. Will the municipality take the lead in arranging the location and inviting the appropriate community members to outreach meetings?
 - a. Princeton will lead the process of organizing, advertising and coordinating the community outreach meetings about this project. The role of the design firm is detailed in the RFP.
11. What role does Mercer County (via the At-Play grant) play regarding necessary approvals?
 - a. All development plans must be submitted to Mercer County for review and approval prior to advertisement for bids.
 - b. Princeton must submit all necessary materials, plans, certifications, reports or information to Mercer County within the time frame and manner requested by the County.

12. Will signage be required by Mercer County at the park?
 - a. Princeton must erect one (1) or more permanent signs at facility in a visible location consistent with template provided by the County.
13. As noted in the RFP, Phase 1 environmental investigations are currently underway for lots 71/72 and 37/38. Was a Phase 1 investigation completed for the current park site, lot 36? Based on the current investigations, is further action required?
 - a. A Phase 1 investigation has not been completed for the current park site (lot 36). Draft feedback on the Phase 1 reports indicate that further action is not required for lots 37, 38, 71 and 72.
14. The RFP notes that existing structures on lots 71/72 and 37/38 will be demolished in the next few months. Does the RFP include preparation of demolition plans for the existing structures on these lots?
 - a. Demolition of the buildings on lots 72, 37 and 38 is a separate project by Princeton.
15. Is there a desire to preserve existing features with the exception of the existing playground equipment already noted?
 - a. The playground equipment is the only existing feature on the properties that is anticipated to be reused.
16. Should construction administration services be included or will the municipality be handling this directly?
 - a. Construction administration services are not included in the RFP.
17. Will the municipality provide a full title report for lots 36, 37/38 and 71/72?
 - a. No, the municipality will not provide full title reports.
18. The RFP indicates that the existing structures on the supplemental lots are being removed shortly. Will this occur prior to the survey work by the selected firm?
 - a. It is anticipated that the structures will be demolished prior to the survey work. However, consultant must include provisions in their proposal for completing the survey work with the structures still in place.
19. Under section III, Task D (construction documents) there is an 'if applicable' soils report listed. Do you anticipate that we will need to perform a geotechnical investigation or will the environmental consultant include that information in their investigation?
 - a. A soils report is not part of a separate contract undertaken by Princeton. Consultants should include provisions in their proposal for gathering and reporting on soil conditions if it is appropriate to the scope of improvements requested by Princeton.
20. The RFP does not specifically include and Construction Period Services. Will any be required for purposes of the funding that is in place?
 - a. Construction Period Services are not included in this RFP.
21. Regarding section V.M Cost Proposal, can you provide a preferred format for the fee breakdown? For example, would you like to see the fees broken down under each phase?
 - a. As listed in the RFP: 'The proposal shall clearly identify the man-hours and costs associated with each phase of the project. Consultant shall set forth the hourly rates to be charged for the services proposed herein. Reimbursable expenses shall be stated with a not to exceed estimated cost'.
 - b. Princeton requests that fees be broken down by service in each phase.
22. Will this project require Planning Board approval?
 - a. Princeton capital projects require Planning Board approval, with review & recommendation in conjunction with the Master Plan.
23. Will the subdivision require Planning Board approval?
 - a. The project does not require Zoning Board approval, but a courtesy review may be recommended.