

NOTICE TO VENDORS

Notice is hereby given that, pursuant to the extraordinary unspecifiable service provisions of the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-5 et seq., sealed proposals will be received by the Municipality of Princeton ("Municipality") in the County of Mercer, State of New Jersey, at the Municipal Building, 400 Witherspoon Street, Princeton, New Jersey 08540 on September 14, 2017 **at 11:00 am** prevailing time and place publicly opened and read for the following:

INSURANCE CONSULTANT/BROKERAGE SERVICES

The Municipality is soliciting proposals from experienced providers to render insurance consultant/brokerage services to the Municipality of Princeton, 400 Witherspoon Street, Princeton, New Jersey 08540, for a term of one year, as more fully set forth in the Request for Proposals documents.

Request for Proposal documents may be obtained at the office of the Municipal Clerk, located at the Princeton Municipal Building, 400 Witherspoon Street, First Floor, Princeton, New Jersey between the hours of 9:00 a.m. and 5:00 p.m., Monday through Friday.

All proposals shall be on approved forms which shall be submitted in sealed envelopes, addressed to the Municipal Clerk, Municipal Building, 400 Witherspoon Street, First Floor, Princeton, New Jersey 08540, bearing the name and address of the vendor and the purpose for which the proposal is submitted.

Proposals may be submitted in person or by mail and they will be received at the Municipal Clerk's Office and publicly opened, examined and announced. No proposals will be received after the above-designated time. The Municipality assumes no responsibility for the loss or the non-delivery of any proposal sent to it prior to the proposal opening.

Vendors are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27 - 1.1 et seq., (Affirmative Action Rules), and P.L. 1977, c.33, Ownership Disclosure Statement, and all other requirements as set forth in the request for proposal.

Kathleen Brzezynski
Municipal Clerk