PRINCETON COUNCIL MEETING
February 24, 2014

A meeting of the Mayor and Council was held on this date at 7:00 p.m. in the Main Meeting Room in the municipal complex, 400 Witherspoon Street, Princeton, NJ 08540.

NOTICE OF MEETING

The Clerk read the following statement.

The following is an accurate statement concerning the providing of notice of this meeting and said statement shall be entered in the minutes of this meeting. Notice of this meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public in the form of a written notice. On January 24, 2014 at 3:15 p.m., said schedule was posted on the official bulletin board in the Municipal Building, transmitted to the Princeton Packet, the Trenton Times, the Trentonian, the Town Topics, and filed with the Municipal Clerk.

ROLL CALL

The Municipal Clerk then called the roll.

Present: Mesdames Butler, Crumiller, Howard and Messers Liverman, Miller and Simon and Mayor Lempert.

Absent: None.

Also Present: Ms. Monzo, Mr. Kiser, Capt. Sutter and Mr. Schmierer.

PLEDGE OF ALLEGIANCE

COMMENTS FROM THE PUBLIC – Regarding Items Not on the Agenda

Henry Singer, 187 Laurel Circle thanked the staff for the cleanup after the recent snow storms. He asked that neighbors remember to help neighbors remove snow from sidewalks, especially the sick and elderly.

Paul Driscoll, 141 Harris Road; Luke McGee, 81 Harris Road and Linda Auerback, 10 Lytle Street discussed with Council concerns about the proposed Avalon Bay development.

(Written comments appended to this set of minutes.)

Joe Small, Hawthorne Avenue said that he felt that resolution 14-64 regarding the Tax Assessor should not be on the consent agenda and noted that there should be a limit on the delegation of authority. Mr. Small also said that in regard to resolution 14-60 regarding the hiring for the municipal attorney, he

felt that the public had a right to see the process and the proposals of the attorneys that were interviewed. He also congratulated Mr. Schmierer on his years of service to Princeton.

MINUTES
July 8 and July 22, 2013

Mr. Miller offered a motion to approve in block the minutes of July 8, 2013 (as amended), and July 22, 2013. Ms. Crumiller seconded the motion which was carried unanimously.

PRESENTATION
Spirit of Princeton, Ray Wadsworth

Ray Wadsoworth, Spirit of Princeton, detailed the following event calendar for 2014. May 24, 2014, Memorial Day Parade; June 16, 2014, Flag Day Ceremony; July 2, 2014, Fourth of July Fireworks; November 11, 2014, Veterans Day.

Ms. Butler offered a motion to accept the proposed calendar of events and to waive any associated fees. The motion was seconded by Ms. Crumiller and carried unanimously.

(Calendar of events appended to this set of minutes.)

Palmer Square Annual Calendar, Anita Fresolone

Anita Fresolone, Palmer Square Management reviewed with Council the event schedule for 2014.

Ms. Crumiller offered a motion to accept the proposed calendar of events. The motion was seconded by Mr. Liverman and carried unanimously.

(Calendar of events appended to this set of minutes.)

Princeton Community Television

George McCollough, Executive Director gave a power point presentation reviewing Princeton Community Television between 2009-2013. He said that programming can be viewed through Comcast Channel 30 and Verizon Fios 45 and are funded through cable franchise fees to the municipality.

Council thanked Mr. McCollough and said that the television station is a gem in Princeton. Mr. McCollough said that the town has been very supportive of Princeton Community Television and its programs. Ms. Crumiller asked if there was a contract for publicizing the Planning Board. Mr. McCollough said that there would need to be a new contract with the municipality.

(Presentation appended to this set of minutes)

WORK SESSION
Preliminary Budget Discussion

Ms. Monzo discussed with the preliminary municipal budget for 2014. Ms. Monzo said that the summary sheets are very preliminary and that she is planning to present the capital plan concurrently.

Ms. Monzo presented the schedule as follows: March 10, 2014, adopt dept and surplus policies; March 24, 2014, introduce operating budget and 2014 cap ordinance; April 14, 2014, budget work session; April 28, 2014, budget public hearing and adoption.

Mr. Liverman asked if the Citizens Finance Advisory Committee was on board with the same dates. Ms. Monzo said that they were.

Mr. Miller asked if hard copies of the budget books were available. Ms. Monzo said that they would be and that everything could also be put on the municipal website.

Ms. Crumiller said that she thought that it was a valuable exercise when department heads came before Council to discuss their departments. Ms. Butler said that she thought that this was helpful too.

Mayor Lempert said that we should see where the questions are and work from there.

Ms. Howard said that Governor Christie was introducing his budget tomorrow. She asked is we knew when the municipalities will know about state aid. Ms. Monzo said that she did not know but that we are assuming it will be flat.

REPORTS
Police Report

Lieutenant Sharon Papp discussed with Council the monthly Police Report for December 2013.

Lt. Papp noted that most recently the department has been undergoing training in federal and state immigration laws and wage theft issues. She also noted that the Safe Neighborhoods Unit has been going around and reminding people about the sidewalk shoveling policy and handing out warnings. Ms. Butler said that it might be nice to facilitate an "angels" program to help people shovel their sidewalks that might otherwise not be able to.

Ms. Howard noted that the Police Department was doing a nice job utilizing social media.

(Report appended to this set of minutes)

Park Maintenance Update

Ben Stentz, Executive Director, Recreation reviewed with Council a power point presentation regarding park maintenance and a shift in the division of labor. He said that beginning immediately, the Recreation Department will administer all park related maintenance and that they will establish itself as a one-stop shopping agency for residents to communicate with regarding parks. Mr. Stentz said that Recreation will re-direct appropriate tree/trail/open space work to Public Works in the form of a documented work order.

Mr. Liverman thanked Mr. Stentz and said that he thought that it was a great program.

Ms. Butler said that she thought that it was great that we had a lot of volunteers but that she was concerned about potential liability for trail work.

Ms. Howard asked about the possibility for a dog park and asked where the recreation department was with this project. Mr. Stentz said that they are looking at deed restrictions on potential properties noting that this is not an easy project to figure out due to maintenance issues and that no one would want it near them.

Ms. Crumiller asked if one of the parks could be considered off-leash. Mr. Stentz said that it was a possibility but that there were a lot of liability issues.

(Presentation appended to this set of minutes.)

Police Leadership Process

Mr. Bruschi reviewed with Council a power point presentation regarding the police leadership process.

Mr. Bruschi presented the proposed schedule as follows: written questions and review of personnel file, March 7, 2014; closed session interview, March 10, 2014; public meeting/presentation, March 24, 2014.

Mr. Miller asked is this proposal is from Public Safety or from the Administrator. Mr. Bruschi said that it was from both. Mr. Miller said that he was concerned about funneling any internal comments through the PBA.

Ms. Butler said that she was not with a clear clarification about the chief model and was concerned about how we can restrict the process to one person. She was concerned about trying to limit liability.

Mr. Simon said that it looked like a decision had to be made tonight but that his concern is by going forward are we saying this time is really different. Mr. Simon also asked if it was possible to create a password protected submission on a website or use survey monkey.

Ms. Butler said that she echoed Mr. Simon's comments and that she was not sure that things will continue to go smoothly.

Ms. Crumiller said that she too agreed with Mr. Simon's reservations saying that she did not think that we were doing anything differently.

Ms. Howard said that she did not want to lose site of the risks of continuing in an awkward state and that there was a need to lock in leadership of the police department.

Mr. Miller said that there was a risk in acting but also a risk in not acting.

Joe Small, Hawthorne Avenue said that there was an absence of discussion of the real problems and that was negligent.

(Presentation appended to this set of minutes)

COUNCIL REPORTS

Ms. Crumiller said that it was announced in a recent DPW meeting that there were currently six people working on pothole, securing them with cold patch.

Mr. Miller said that the Princeton Community Television proposal was currently being reviewed.

Mayor Lempert said that Meet the Mayor would be held on Wednesday, February 26, 2014.

Mayor Lempert also announced that there would be a Light up the Night Event on March 14, 2014.

RESOLUTIONS

a. 14-58 Professional Services Agreement, Coded Systems, Codification Services 2014, Not to Exceed $7,500.; Creation of New Code and Codification Services, Not to Exceed $14,000.

Ms. Crumiller offered a motion to approve resolution 14-58 as presented. The motion was seconded by Ms. Butler and carried unanimously.

b. 14-59 Joining Purchasing Co-op Agreement with Hunterdon County Educational Services Commission

Mr. Liverman offered a motion to approve resolution 14-59 as presented. The motion was seconded by Ms. Howard and carried by five affirmative votes. Mr. Simon abstained from the vote.

c. 14-60 Professional Services Agreement, Trishka W. Cecil, Esq., Municipal Attorney, March 1, 2014 – December 31, 2014, Not to Exceed $375,000.

Mr. Liverman offered a motion to approve resolution 14-60 as presented. The motion was seconded by Ms. Howard and carried by four affirmative votes (Ms. Howard, Mr. Miller, Mr. Liverman, Mayor Lempert). Ms. Crumiller, Ms. Butler and Mr. Simon voted in the negative.

(Resolutions Appended To This Set of Minutes)

CONSENT AGENDA– Contains items of a routine nature, which are approved by a single vote.

a. Bills and Claims

b. 14-61 Banner Request for HiTops announcing The Princeton Half Marathon, to be hung over Washington Road, October 27-November 3, 2014.

c. 14-62 Banner Request for The YWCA announcing The Firecracker 5K Race, to be hung over Washington Road, June 16-23, 2014.

d. 14-63 Resolution Renaming The freeB Task Force as The Public Transit Advisory Committee.

e. 14-64 Resolution Authorizing Tax Assessor to File and Settle Tax Appeals for 2014. Tabled until March 10, 2014.

Ms. Butler offered a motion to approve the consent agenda items "a-c. as presented. The motion was seconded by Mr. Miller and carried unanimously.

Ms. Butler offered a motion to approve item "d" as presented. The motion was seconded by Mr. Liverman and carried unanimously.

Item "e" was tabled until the Council meeting of March 10, 2014.

(Resolutions appended to this set of minutes.)

14- 65 **CLOSED SESSION RESOLUTION: Negotiations/Personnel**

RESOLUTION

TO GO INTO CLOSED SESSION
(Open Public Meetings Act Sec.3)

BE IT RESOLVED by the Mayor and Council of Princeton:

1. This body will now convene into a closed session that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7B of the Open Public Meetings Act.

   The general nature of the subject or subjects to be discussed in said session is as follows:

   Negotiations/Personnel
   - Lavid, 59 Meadowbrook Drive
   - D'Ambrisi Property
   - Police Leadership

   Stated as precisely as presently possible, the following are the time when and the circumstances under which the discussion conducted at said session can be disclosed to the public:

   Within 90 days or upon settlement of litigation, if applicable

The above referenced issues were discussed by the Princeton Council.

There being no further business the meeting was adjourned at 11:20 p.m.

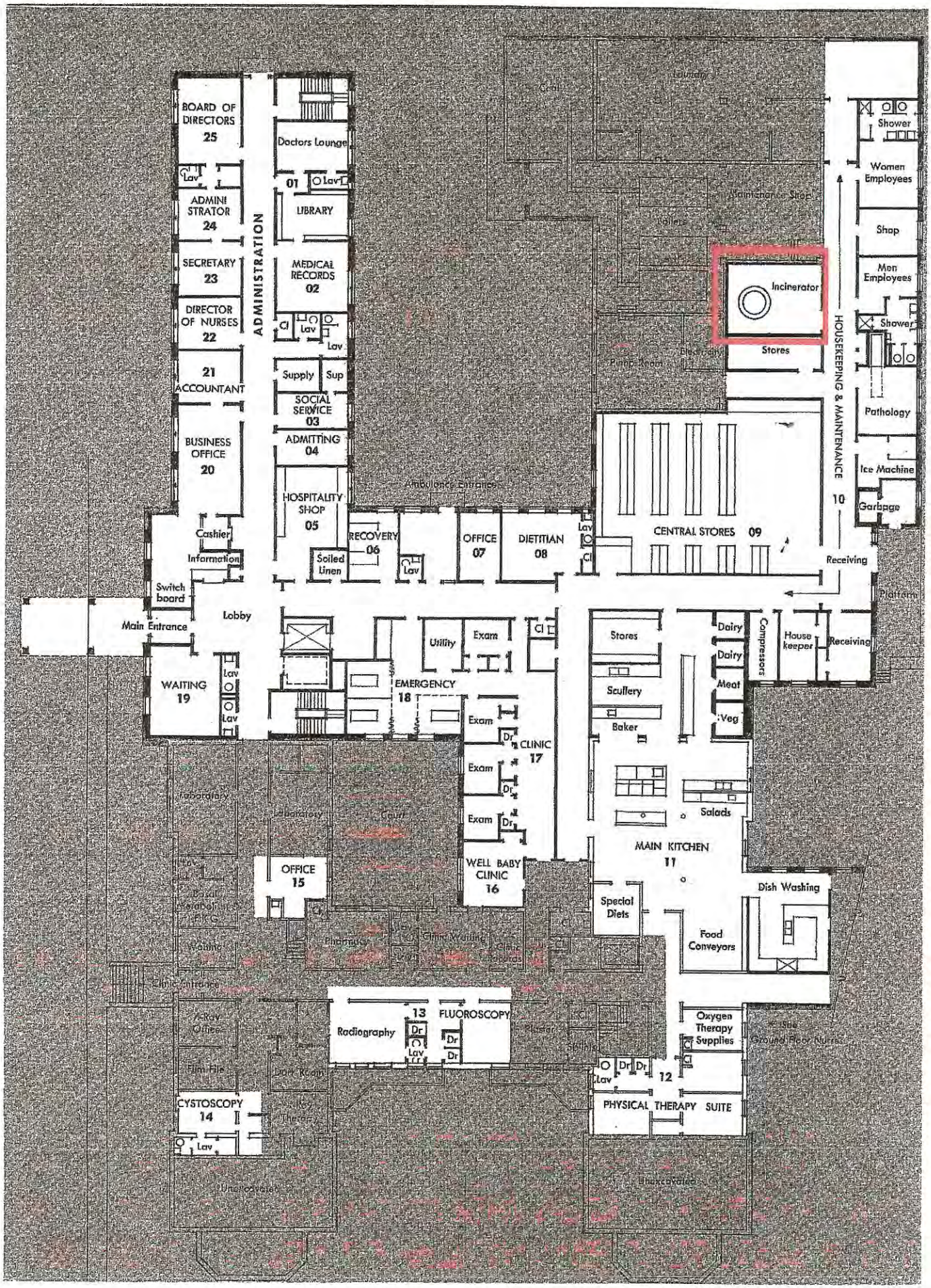
Linda S. McDermott
Municipal Clerk

Linda Auerbach
10 Lytle Street
Submitted 24 Feb 2014

I am addressing information documenting the existence of an incinerator, located at the former hospital site for over 40 years. This information only become apparent after the Planning Board approved AvalonBay's Plan B in July 2013. Although this has already been reported in the press, I want to follow up on AB's representation of the incinerator being unknown until recently - Did they ask the question? How hard did they look when a 1948 floor plan (see attached) which clearly shows an incinerator room across the hall from pathology?
And AvalonBay said that it was only for paper, yet the attached letter from NJ DEP clearly refers to it as a pathological, not paper, incinerator.

The EPA reported in 1993 that 31.4% of national mercury emissions came from medical waste incinerators. Why shouldn't Princeton citizens know what environmental contaminants have accumulated on site or nearby from the Hospital's long history of operation?

The hospital site is in the heart of a residential neighborhood of families with children, not to mention schools and other learning centers. If government regulations are not comprehensive, perhaps the Town Council and Planning Board should take additional steps to ensure the health and safety of its citizens.



1948 Floor Plan

Let's protect our earth

RECEIVED
MAR 6 9 56 AM '90
N.J. DEP
DIVISION OF ENVIRONMENTAL QUALITY

State of New Jersey

DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF ENVIRONMENTAL QUALITY
CENTRAL REGIONAL OFFICE, AIR PROGRAM
TWIN RIVERS PROFESSIONAL BLDG.
EAST WINDSOR, NJ 08520

March 1, 1990

Mr. David Carle
PRINCETON MEDICAL CENTER
253 Witherspoon Street
Princeton, New Jersey 08540

Re: IWI Incinerator Model DR-150-S12
Company Designation: #1
APC Stack #60230-001, Permit and Certificate #072097
Expiration Date: October 8, 1991

Dear Mr. Carle,

On February 13, 1990 this office sent a letter requiring a stack test on the IWI Pathological Incinerator located at your facility. In this letter the expiration date of Certificate to Operate #072097 was incorrectly stated as February 25, 1990.

After a further review of the matter it was brought to our attention that the correct expiration date is October 8, 1991.

Prior to the renewal of this Certificate in October of 1991 the Department will require a stack test to be conducted on the IWI Incinerator.

Approximately ninety days prior to the renewal date Princeton Medical Center will be notified, in writing, of the tests required by the Department.

If you have any questions concerning this matter please contact Mr. Thomas Morris of this office at (609) 426-0796.

Sincerely,

Mr. David Jones, Jr.
Supervisor

cc: J. DePierro
T. Morris
H. Christiff
E. Choromanski
L. Mikolajczyk
File

JB JC all
& waive fees

Spirit of Princeton

Events for 2014

Memorial Day Parade
Saturday – May 24, 2014
10:00am
From Princeton Avenue to the Old Borough Hall

Flag Day
Monday - June 16, 2014
12:00Noon
Witherspoon Hall

Fireworks
Wednesday – July 2, 2014
Fireworks start at dark (around 9:00pm)
Princeton University (on Clark Field near the stadium)

Veterans Day
November 11, 2014
11:00am
Nassau Street and Mercer Street at the Monument

American and POW Flags to be put up along Nassau Street
Memorial Day to Veterans Day

Please waiver permit for the Memorial Day Parade and Fire Works

St.Paul's Roman Catholic Church
Stations of the Cross – (Good Friday)
April 18, 2014
7:30pm
Closing of Moran Avenue, Spruce Street and Moore like last year

Ray Wadsworth
Chairman of the Spirit of Princeton
Cell phone – 609-462- 2467
Home – 609-921-6937

PALMER SQUARE MANAGEMENT
EVENT SCHEDULE
2014

On February 24, 2014 Palmer Square Management, L.L.C. requests permission to use the park-like area known as The Green and the PSW, PSE, PSN, 1 PS right-of-way areas for a series of annual downtown events.

A Certificate of Insurance in the amount of $1,000,000 naming the Mayor and Council of Princeton as *Certificate Holder* and *Additional Insured* is on file in the Borough Clerk's office through June 10, 2014. The annual certificate for June 11, 2014 - June 10, 2015 will be forwarded to the clerk's office.

The contact for each event held in Palmer Square is: Anita Fresolone, Director of Marketing, 609.921.2853 or afresolone@palmersquare.com.

Palmer Square will work closely with Police and other officials re: Road Closures, Traffic Control and/or Health Permits. Sound permits will be obtained by Palmer Square Management for their events when required.

PI DAY PRINCETON (participant)
Saturday, March 15: 3:14pm-4pm
Pie throwing contest will take place on the Green in celebration of Einstein's birthday.

COMMUNIVERSITY (participant)
Sunday, April 27: 1:00pm-6pm
Kids performance stage will be hosted on the Green. Work with AC and police re: Square road closures.
(Permits obtained by Arts Council)

8th ANNUAL GIRLS NIGHT OUT
Thursday, May 15 (rain date: Friday, May 16): 4:00pm-9:00pm
An exclusive event featuring sales, discounts and free gifts from our tenants. Green will be utilized for check-in, music and food.
(Health Inspector to be involved)

PANCAKE BREAKFAST PRESENTED BY THE ROTARY CLUB OF PRINCETON
Saturday, May 24: 8:00am-12:30pm
Annual fundraiser for this group.
(Permits obtained by Rotary)

SUMMER BLOCK PARTY PRESENTED BY JAZAMS AND PALMER SQUARE
Friday, June 20: 6:00pm-11:00pm
Children's event featuring crafts, music and food on Palmer Square West, followed by a movie on the Green.
(Police & Health Inspector to be involved)

SUMMER MUSIC SERIES
Every Saturday in July and August: 2:00pm-4:00pm
An eclectic mix of musicians to perform each Saturday on the Green.

BASTILLE DAY WAITER'S RACE PRESENTED BY THE PRINCETON MERCHANTS ASSOCIATION
Thursday, July TBD: 4:00pm-7:00pm
A race around the Square and celebration on the Green.
(Police to be involved; Permits obtained by PMA)

DANCERS ON THE SQUARE PRESENTED BY YWCA PRINCETON
Thursday, July TBD: 7:00pm-9:00pm
Several dance troupes from town will do a special presentation on the Green.

PRINCETON CHAMBER OF COMMERCE, MID-SUMMER MARKETING SHOWCASE
July TBD
Business showcase on the Green.
(Permits obtained by Chamber)

SUMMER SIDEWALK SALE
Friday-Sunday, August 15,16,17: during regular store hours
Sidewalk sales featuring great deals from the stores on the Square, plus music on the Green.

23rd ANNUAL JAZZFEAST
Sunday, September 14: Noon-6:00pm
Music/street festival featuring top jazz performers and popular area restaurants.
(Police & Health Inspector to be involved)

SAVE EVENT
Sunday, October 19: Noon-3pm
Partner with SAVE to create an event that will raise awareness of their animal adoption mission, as well as draw people to the Square.

HALLOWEEN PARADE SPONSORED BY THE ARTS COUNCIL OF PRINCETON
October TDB: 5:00 pm
Parade gathers on the Palmer Square Green and marches to Hinds Plaza.
(Police to be involved; Permits obtained by Arts Council)

ANNUAL CHRSTMAS TREE LIGHTING
Friday, November 28: 4:45pm-6:00pm
Town-wide holiday kick-off, with musical performances and an appearance by Santa.
(Police to be involved)

HOLIDAY A CAPELLA JAM & TOY DRIVE PRESENTED BY THE PRINCETON UNIVERSITY
Friday, December 5: 6:30pm-8:30pm (tentative)
A variety of Princeton University student a capella groups singing and collecting Holiday toys for children.

ANNUAL MENORAH LIGHTING
Wednesday, December 17: 5:00pm-6:00pm
Town-wide lighting of the Menorah. Palmer Square North Plaza.

HOLIDAY ENTERTAINMENT
Saturdays and Sundays, Late November through December:
2-hour afternoon time slots vary
Strolling musicians and singers around the Square/Green
December 24 – Caroling on the Green sponsored by the Arts Council

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Princeton
Community
Television

Review of Princeton Community Television

2009-2013

Princeton Community Television 1 Monument Drive, Princeton, NJ 08505 T 609-252-1963 info@princetontv.org Princetontv.org

INTRODUCTORY STATEMENT

History

Princeton Community Television was formed as a 501c3 in 2006 to manage Princeton's public access channel and to provide training, equipment, facilities, and broadcast time for the public to produce programming for the residents of Princeton.

Mission

PCTV's larger purpose remains to "facilitate the use of access channels as a public forum that promotes the free exchange of ideas and information, and to serve access viewers with programming and information reflecting the activities, concerns, and interests of the residents of the Princeton community providing the Princeton community with programming that is not otherwise available through the local cable television service."

To fulfill it's mission, PCTV members and local non profits are encouraged to produce programs through use of the editing labs, the in-house studio and equipment loans. Princeton TV holds classes to educate its members and its staff consults on video projects.

The public access channel broadcasts 24 hours per day, 7 days per week and encompasses a vast array of programming such as, but not limited to, local and international news, issues facing senior citizens, business, nonprofit and financial matters. Thirty five percent of PCTV's programming is produced by community members, a percentage significantly higher than other public access stations.

Providing these services not only benefits individuals but also enables local non-profits to enhance their missions, increase awareness of their activities, and publicize special events. PCTV mounts all of its productions online and maintains a digital archive of Princeton's municipal meetings. It also provides video support for community special events throughout the year.

Rationale for 501c3

Part of the rationale for turning management of the public access channel over to PCTV was the realization that a nonprofit organization would be better positioned to undertake fundraising than the joint municipal Cable TV Committee that had previously been charged with overseeing it. In addition, during the preceding years, the Borough had proved not adept at dealing with the issues that arose in the day-to-day operation of the station.

VIEWERSHIP

Currently there are four viewing platforms on which Princeton TV can be seen; two local and two global. Additionally online archived programming is viewable 24/7.

Local Viewership

1. Comcast Channel 30 in Princeton.

2. Verizon FiOS Channel 45 in all or a portion of the following towns:

Mercer County

- Ewing
- Hopewell
- Lawrence
- Princeton
- Trenton
- West Windsor

Middlesex County

- Cranbury Township
- Plainsboro Township
- South Brunswick Township

Sommerset County

- Franklin Township
- Hillsborough Township
- Montgomery Township
- Rocky Hill Township

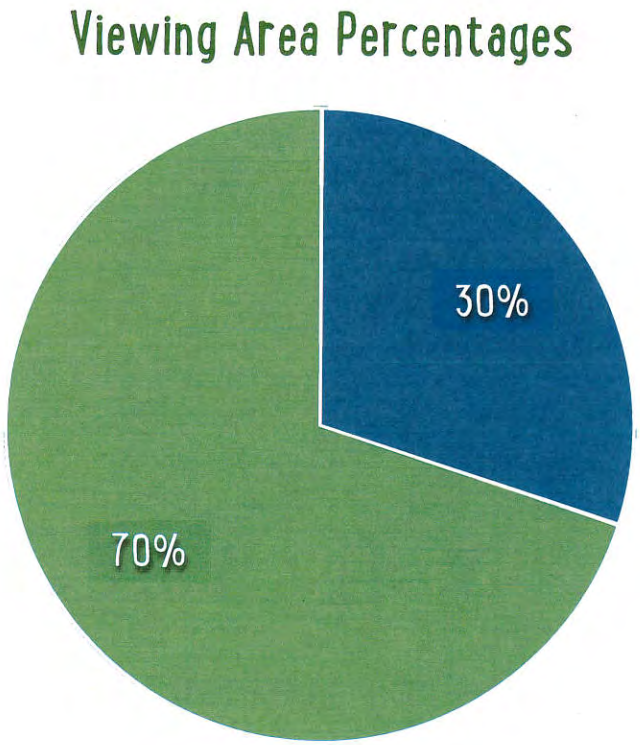
TOWN SURVEY

In a recent town survey about Princeton TV conducted by the Municipality the results were encouraging. Though the number of respondents were too small to obtain an accurate measurement, over 60% of the respondents say they watch Princeton TV.

GLOBAL VIEWERSHIP

3. Princeton TV displays a live stream from PCTV on the home page of their website, Princetontv.org.

   At the time of this report, Google Analytics breaks down visitors to the site as follows:



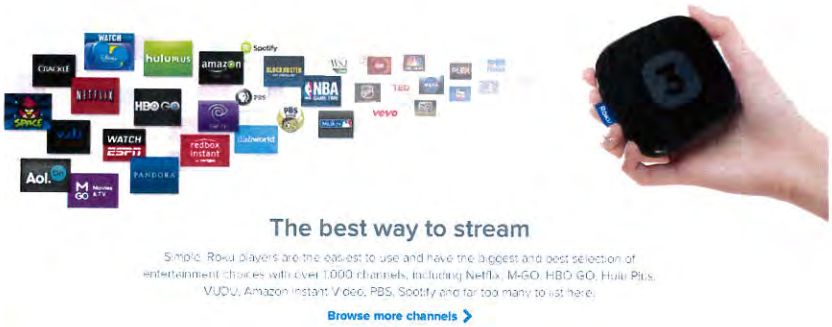
30% = Princeton

70% = other NJ & NY towns

GLOBAL VIEWERSHIP. (CONT'D.)

4. Roku Channel

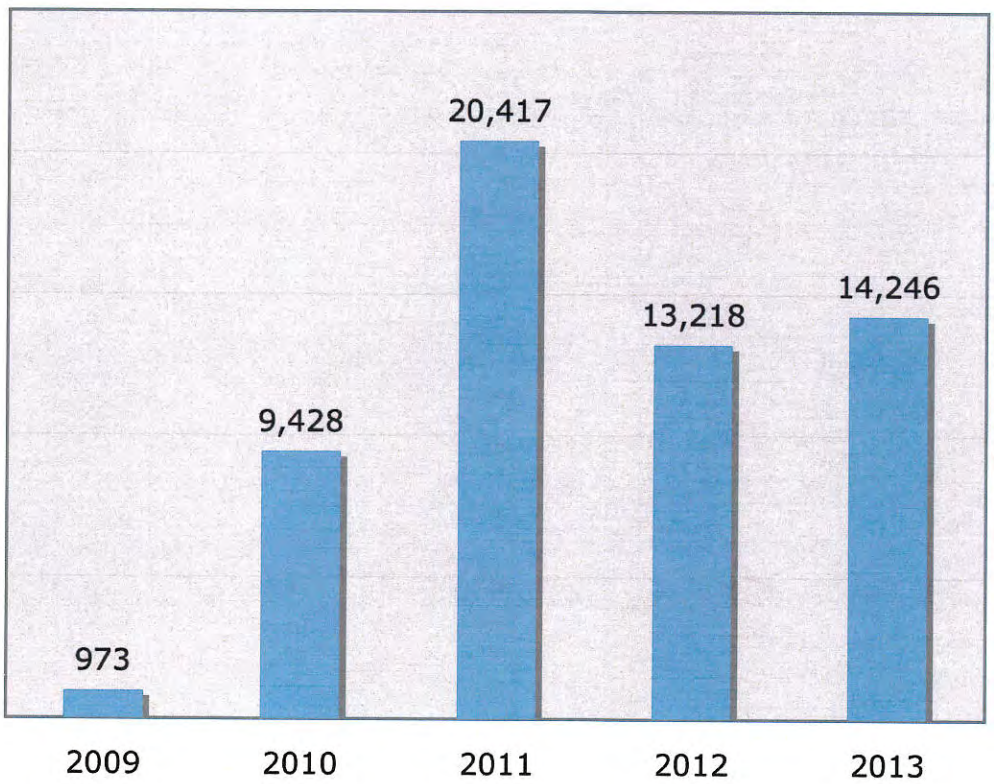
   Roku is a box purchased for streaming content from a television. Princeton TV has it's own channel which distinguishes it from most other public access stations who are grouped together under the PEG Media Channel.



GLOBAL VIEWERSHIP. (CONT'D.)

In October 2009, Princeton Television established online archiving through the professional video hosting site, Vimeo, partly because viewership could not be tracked through Comcast/Verizon and partly because many members and show guests did not have access to Princeton TV. Vimeo enables Princeton TV to archive shows in perpetuity and at a yearly cost of $200, eliminates the need to burn DVDs for producers and guests.

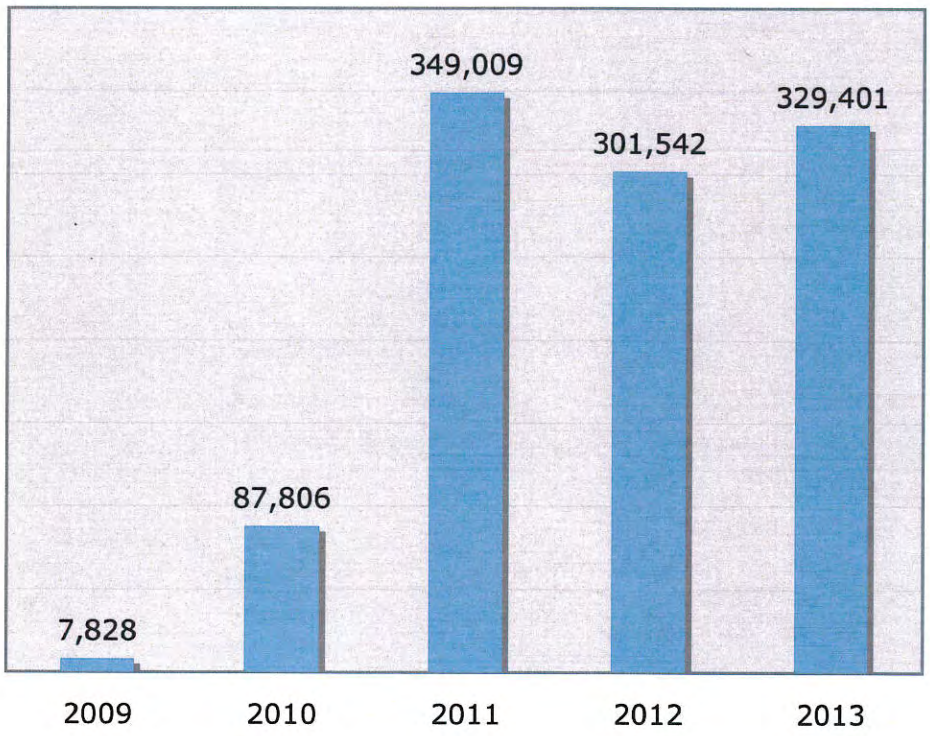
Video Plays per Year



For the Princeton community, Vimeo created several opportunities as follows:

- Created online marketing opportunities for PCTV producers by providing access to forward, link embed, comment and download videos. As producers began to use these options and share on their own social media sites, the number of plays grew dramatically.
- Grouped together videos for each show creating channels for each locally produced programs. At the time of this report, there were 1,500 archived programs and 59 Channels.
- Enabled Princeton TV to gain worldwide access. Since it's inception in 2009, Princeton Television Vimeo programs reach **143 countries**.

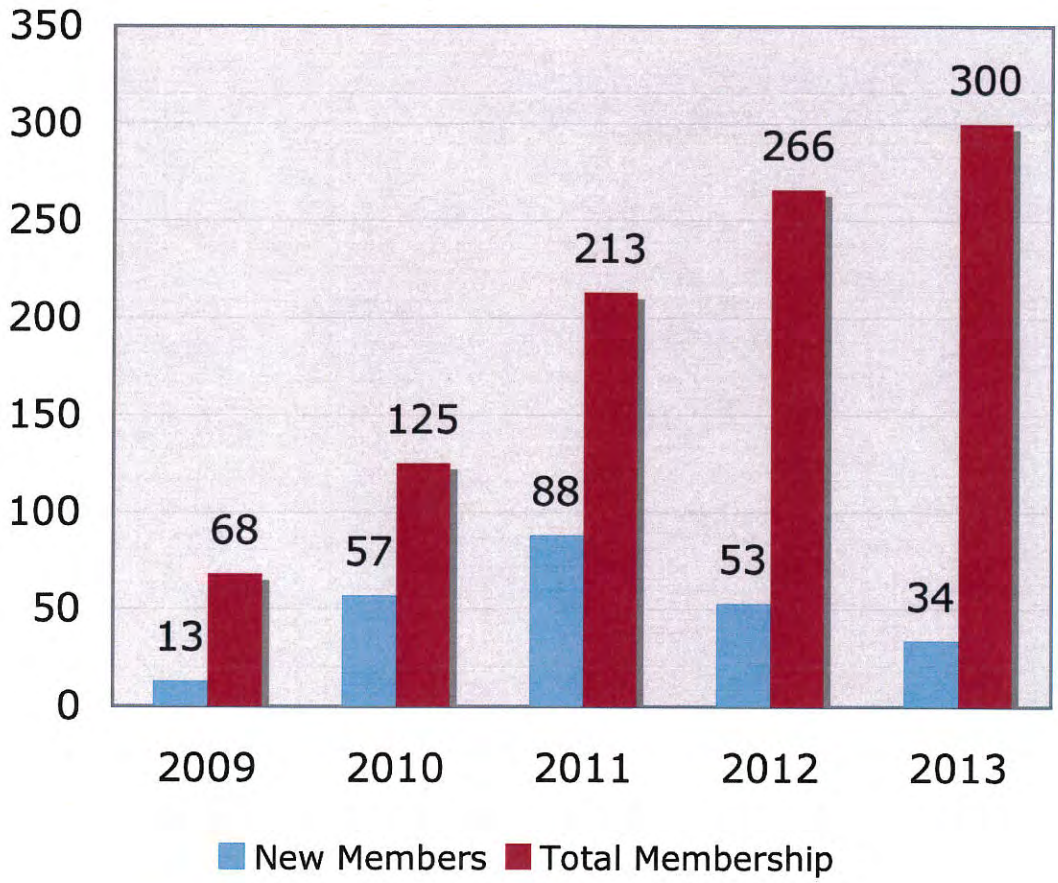
Video Clicks per Year



"Princeton TV has provided a wonderful opportunity for guests to share and viewers to receive practical wellness advice discussed on The Dr. Joy Show - Your Prescription For Total Wellness. While TV viewership is limited to residences within New Jersey, Princeton TV utilizes Vimeo, accessible globally via the Internet to promote show content. Increased brand awareness and content show exposure are some of the positive results."

~Dr. Joy Producer/Host, The Dr. Joy Show

MEMBERSHIP 2009-PRESENT

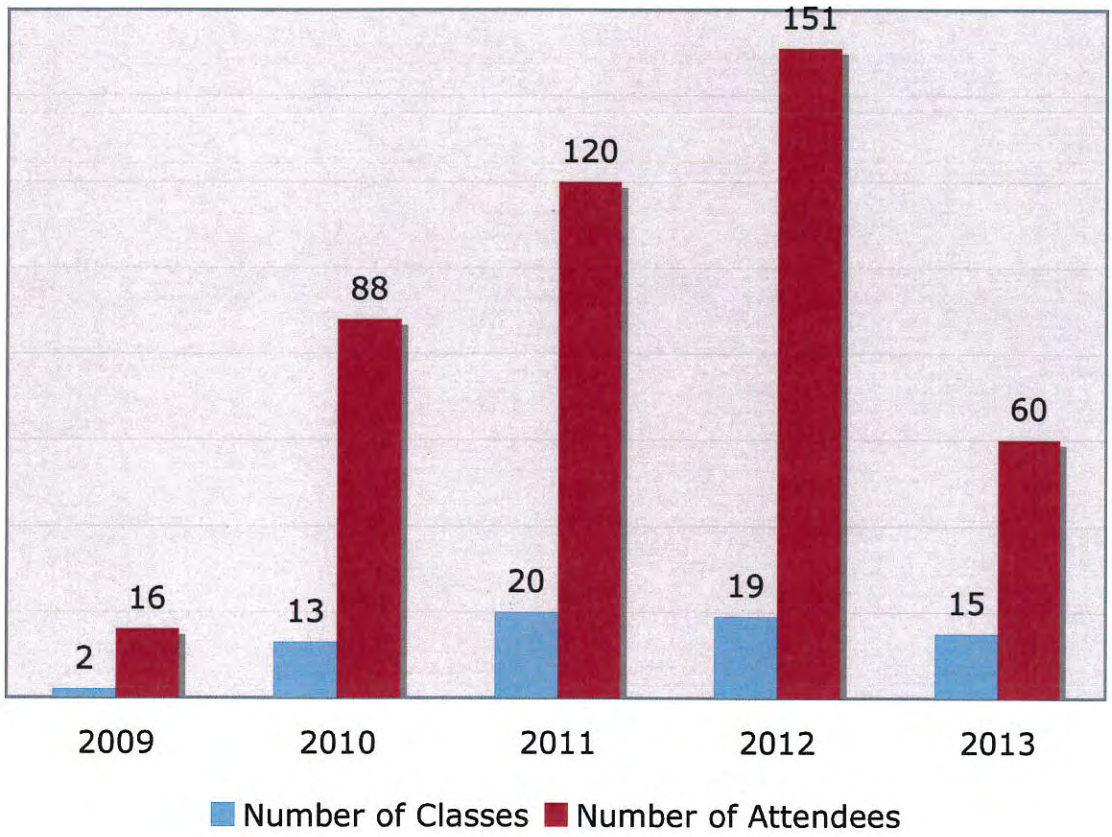


Starting 2010, efforts were made to increase membership by offering classes at reduced prices to members. About this time, online payment for memberships was introduced along with in-house paper form membership.

In 2011, Princeton Television established membership as a prerequisite for equipment loans.

The decrease in membership in 2013 reflects a year when relocation rendered the studio inoperable for six months.

CLASSES



In 2010, a monthly, mandatory class, Video Camera Basics, was implemented to maintain proper use of cameras to extend equipment lifespan.

Years 2011/2012 demonstrate steady growth.

Classes dropped considerably during 2013. As class attendance grew, Princeton TV concluded class space not appropriate for public.

Note: To have hands-on experience, Princeton TV caps attendance on many classes, i.e. the class titled, "Editing 101" is capped at 5 attendees; the amount of computers available.

CLASSES (cont'd.)

2009–2011 Classes

CORE CLASSES

Audio 101

Editing 101

Lighting 101

Lighting Basics

Video Camera Basics

NON CORE CLASSES

Acting for Film and Television

AllPrinceton Citizen Journalism

Digital Photography

Documentary Storytelling

The Documentary Project *

Green Screen

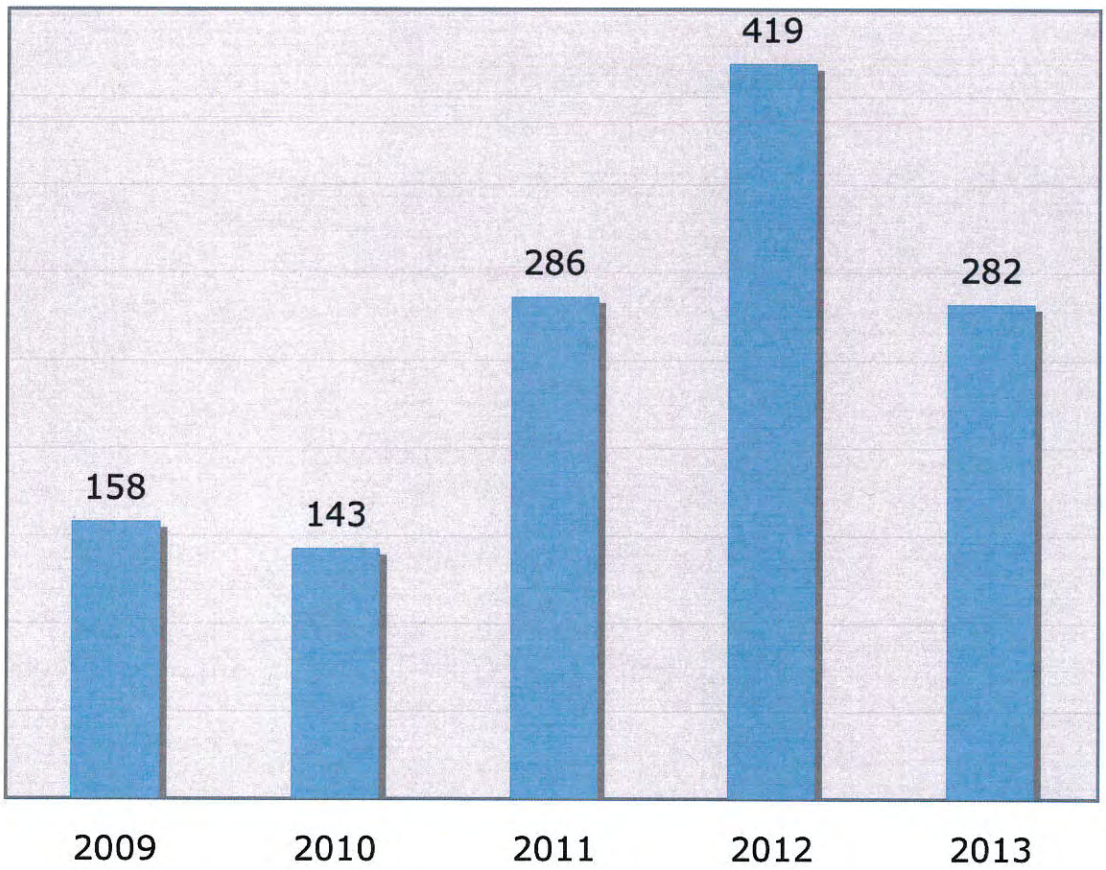
Short Film Production

Social Media for Non-Profits

Note: Teachers are either certified in their respective subject or have an equivalent of professional experience in the film industry.

* Highlight: The Documentary Project produced a film called A Watershed Moment which was entered into the Princeton Environmental Film Festival 2013. A local nonprofit. The StonyBrook Millstone Watershed Association. currently uses it as a teaching tool.

EQUIPMENT LOANS



Except for 2010, reservations climbed steadily until 2013 when the station relocated and equipment loans were temporarily suspended.

Equipment Loans (cont'd.)

Field Equipment Available	Type of Programs Made from Field Equipment
Video Cameras	Art Documentaries
Mini Hi Def Cameras	Art Videos
Tripods	Citizen Journalism Programs
Microphones (clip on and boom)	Student Documentaries
Lighting Kits	Field Documentaries
Lighting Equipment for Special Effects	Field Television Show
Green Screens & Reflectors	International News Field Reporting (Asian Times)
PA System	Music Documentaries & Programs
Jib Crane	
Video Projector	

Mark Jeevaratnam is a freelance documentary filmmaker and one of five grand-prize winners of Project: Report 2010 at the Pulitzer Center on Crisis Reporting.

"I came to know about Princeton TV while I was preparing for a trip to South Africa to shoot a short documentary for the Pulitzer Center on Crisis Reporting. The project was very much in its infancy, and I needed help conceptualizing the piece as well as designing a budget that would allow me the tools and resources needed to bring my vision into fruition. George and Sharyn were instrumental in helping on all levels providing suggestions and ideas for equipment and storytelling techniques. At Princeton TV, I found an enthusiastic and encouraging fellowship of film makers that welcomed and prepared me to bring a story from the rural areas of South Africa to a worldwide stage over the internet."

~Mark Jeevaratnam, documentary filmmaker

FILM FESTIVALS & Awards (Won as a Result of using Princeton TV Services/ Equipment)

2009

Copper Penny Players (short)
Lambertville Film Festival official entry
Susan Harasek

2010

It Didn't Have to Happen (animated short)
Lambertville Film Festival
Sharyn Murray/Princeton Filmmakers Group/Sustainable Princeton/Princeton TV

2011

Zombie Etiquette TV Pilot
Honolulu Film Festival- Best TV Pilot
Marti Davis/Lawrence Greenberg

2012

Act of Faith: documentary
Rutgers International Fall Film Festival - honorable mention
Diane Ciccone

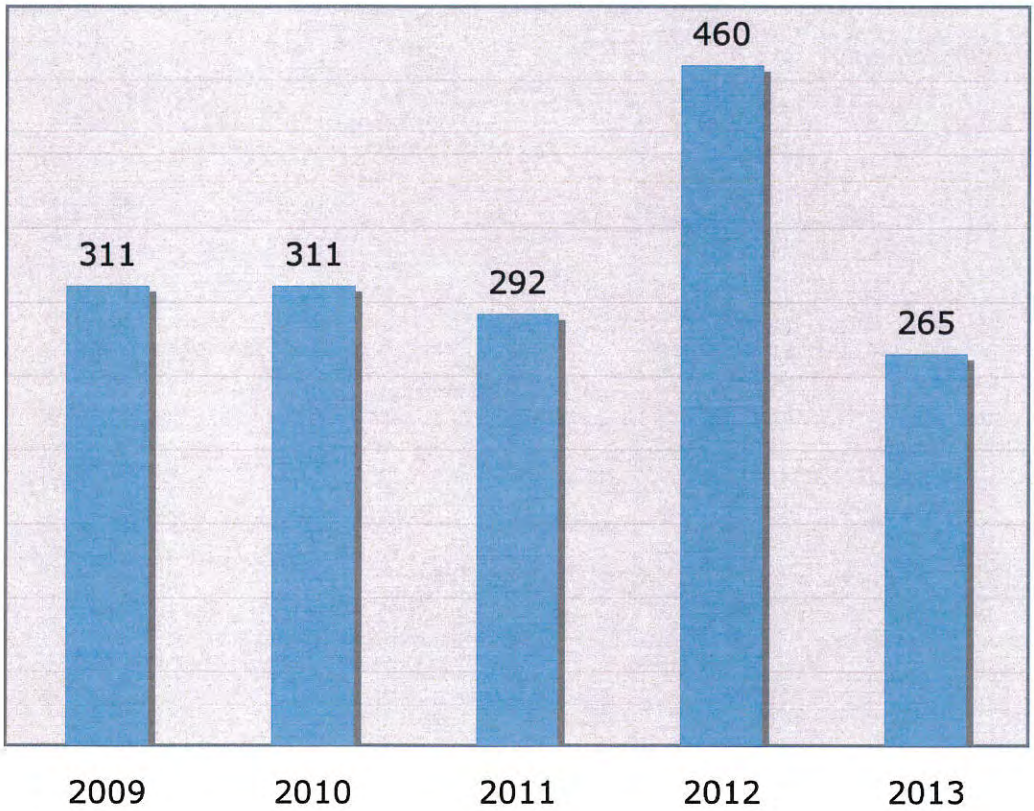
2013

Act of Faith: documentary
Black Maria Spring Film Festival - honorable mention
Diane Ciccone

A Watershed Moment: documentary
Princeton Environmental Film Festival
Currently used as a teaching tool by Stony Brook-Millstone Watershed Association

Medical Tips You Need to Know: TV Program
Filmed at Princeton TV, currently airs on Long Branch TV, Summit TV, Piscataway TV, Rutgers TV, South Plainfield TV, Pittsburgh Community Television, Oradell TV, Fair Lawn TV, Montclair TV

NUMBER OF PROGRAMS PRODUCED PER YEAR



The popularity of producing shows has been word of mouth. As a result, Princeton TV has extended operating hours beginning January, 2014 until 8:00 pm.

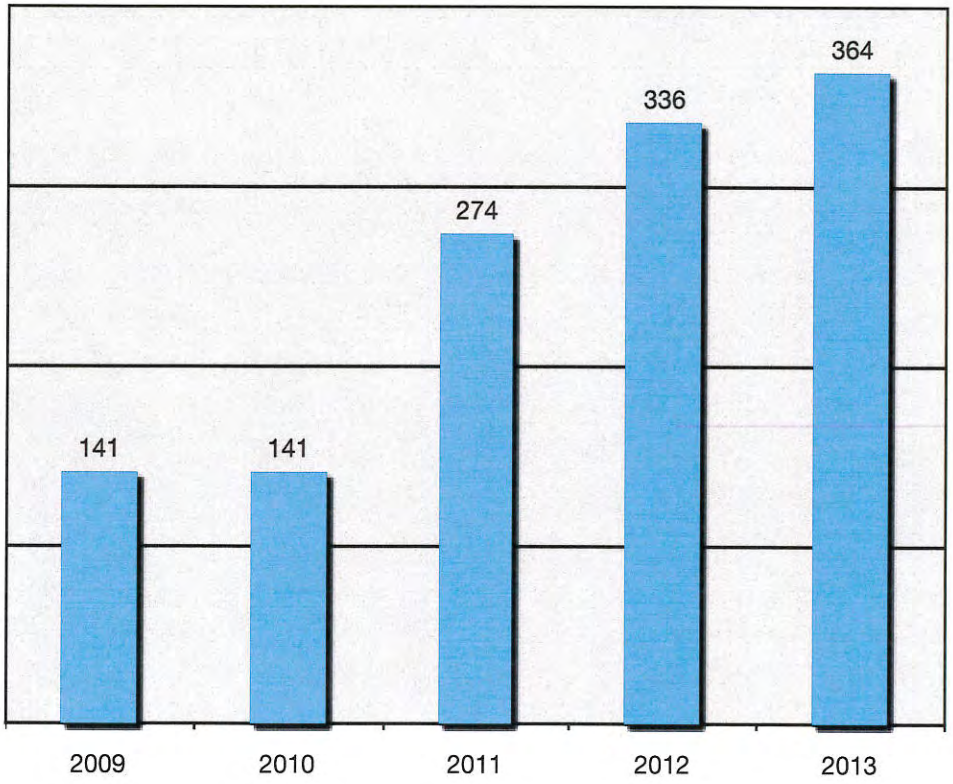
A sharp decline in 2013 marks a year when the studio was relocated and temporarily closed for six months.

"For me, Princeton Community Television, under the leadership of its Executive Director, George McCollough, is an inspired resource to explore and create interesting and diverse programming that is not only meaningful to the individual producers but is a contribution to the local community as well. Where else in the world would I have free reign to talk about and share everything "from tattoos to nuclear weapons"?

~Natasha Sherman, producer.

Categories of Locally Produced Programs	Categories of Imported Programs
Business and Finance	Cultural
Current Events	Documentaries
Education	Environment
Environment	Faith Based
Faith Based	Foreign Films
Health and Wellness	NJ Centric
International News	New Age
Music	Gender
Senior	Lectures
Sociology	Senior
Variety	World News
Princeton Topics	
Self Improvement	
Seniors	
Non Profit	
Local News	

TOTAL NEWSLETTER SUBSCRIPTIONS BY YEAR



Since 2009, A weekly newsletter is produced informing members of special programming, industry events, member news and advocacy. This is the only area of operation unaffected by the 2013 relocation.

NON-PROFITS SERVED

As part of Princeton TV's mission, the nonprofit community is encouraged to use Princeton TV's facilities. That being said, over the past few years dozens of (local) non-profits have been featured or have used our services to advance their missions.

STAFF

George McCollough, Executive Director

Sharyn Alice Murray, Operations Manager

BOARD

Appointed by Mayor of Princeton and Council:
(two vacancies as of 12/2014)

Appointed by the Princeton CATC Committee:
Chuck Cressy (Treasurer)
Dan Preston (Vice Chair)
Richard Woodbridge

Appointed by Princeton Public Schools
Peter Thompson

Elected by PCTV members
Diane Ciccone (Chair)
Anne Reeves
Vacancy

2014 PROPOSALS

1. Additional Channel—Public Affairs
   Princeton TV proposes to establish a Public Interest Channel in the space formerly occupied by the Princeton Borough Government Channel. This will bring the residents of Princeton news, information, and educational and cultural programming from around the state. It may include but not be limited to state legislative sessions, political hearings, policy lectures, election news, New Jersey arts programming, lectures from state educational institutions, New Jersey documentaries and public policy discussions. Programming may also be contributed by the Jersey Access Group, the state's network of PEG Access Stations. Princeton TV will fund the initial start up phase (estimated 3 years) and then seek outside funding once the channel is operational.

2. Additional Classes

Core Classes	Non Core Classes
Intermediate level classes in • Video Camera 201 • Lighting 201 • Audio 201	**Nonprofit Video Class** Intensive workshops designed to guide nonprofits through the process of producing a video about their organization or an issue that they are trying to address. Organization will be asked to apply for this endeavor and selected applicants will be partnered with a Princeton Area Filmmaker.
	Princeton History Project A partnership with local filmmakers where they will each produce several films about a significant Princeton person, place or event. Princeton TV will engage the public in deciding the subject of the films. Project will include an accompanying website. Princeton TV will fund the initial start up and then seek grants to continue. Screenings.

3. Outreach to Princeton Faith-Based organizations to use Princeton TV facilities and training opportunities

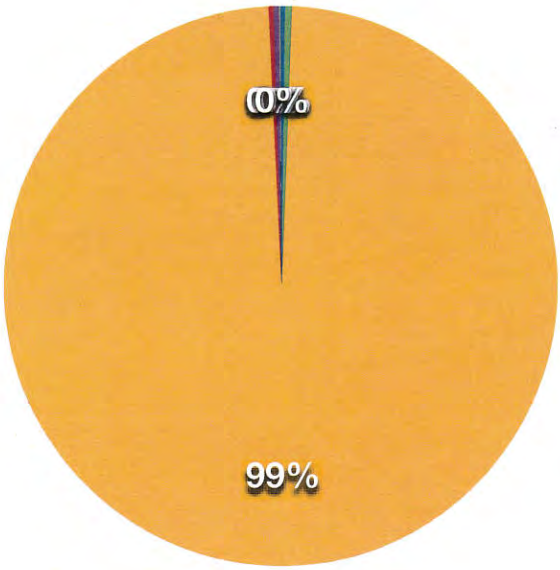
4. Expanded hours

FINANCIALS

2013 Income

Class Fee	$231.92
Donation	$940.00
Franchise Fee	$234,709.61
Membership	$707.06
Miscellaneous Income	$705.00
Interest Earned	$603.98
Total Income	**$237,897.57**

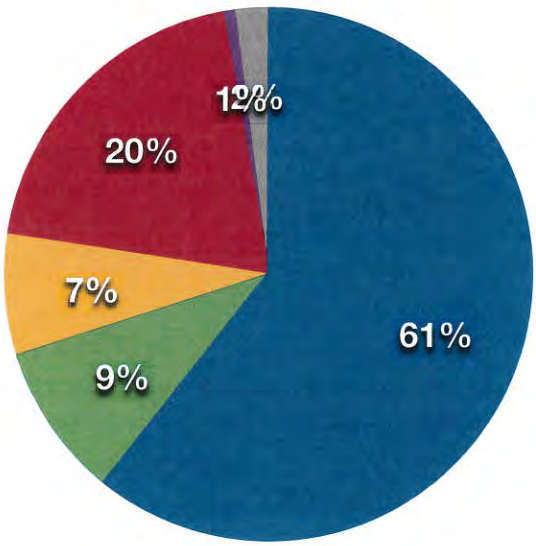
2013 Income



2013 Expenses

Admin	$114,045.84
Services Rendered	$17,467.46
Rent	$13,800.00
Equipment	$37,099.48
Miscellaneous	$1,284.33
Insurance	$4,056.03
Total Expenses	**$187,753.14**

2013 Expenses



FUNDRAISING PLANS

We are now gearing up to attempt more fundraising, but it will take time to achieve significant scale. Moreover, given the current climate in philanthropy, we think the opportunities are better for seeking project-based support than operational support and therefore we favor focusing on the former. We propose engaging a fundraising consultant to assist us.

THE NUMBERS TELL THE STORY—2013

75 active volunteers

290 members

419 equipment loans

151 class participants

460 programs produced

1,500 archived online programs

35% programming produced by members

2014 Princeton Preliminary Municipal Budget: Appropriations

APPROPRIATIONS	2011 Budgeted	2011 Expended	2012 Budgeted	2012 Expended	2013 Budgeted	2013 Expended	2014 Budgeted
GENERAL GOVERNMENT							
Mayor & Council							
Salaries and Wages	114,066.00	113,673.39	116,012.00	116,012.00	79,750.00	60,000.00	60,000.00
Other Expenses	2,258,923.00	209,634.17	3,020,732.47	444,023.84	2,394,700.47	289,432.01	1,561,081.55
Administrative and Executive							
Salaries and Wages	461,555.67	453,539.96	468,582.00	468,582.00	212,656.00	216,947.66	225,590.00
Other Expenses	22,729.00	28,349.38	74,879.00	337,604.97	74,019.00	37,779.15	36,950.00
Hazardous Bus Routing							
Other Expenses	177,434.00	177,201.85	177,434.00	204,512.12	213,000.00	187,507.77	213,000.00
Municipal Clerk							
Salaries and Wages	397,436.50	380,539.42	319,016.00	319,016.00	270,460.00	274,317.78	289,401.00
Other Expenses	58,484.00	54,421.36	60,284.00	47,701.17	45,500.00	34,352.61	45,000.00
Human Resources (Personnel)							
Other Expenses	245,100.00	231,555.33	237,425.00	117,219.74	254,736.84	141,415.96	255,350.00
Elections							
Salaries and Wages	3,600.00	1,519.74	3,600.00	3,600.00	3,600.00	5,664.39	3,600.00
Other Expenses	14,150.00	12,786.13	14,150.00	5,944.87	12,200.00	9,205.06	12,200.00
Information Technology							
Salaries and Wages	86,259.00	86,259.00	91,800.00	91,800.00	198,670.00	199,661.93	208,530.00
Other Expenses	331,602.00	290,889.42	330,352.00	261,269.19	322,650.00	359,673.08	431,933.00
Financial Administration							
Salaries and Wages	568,528.00	562,965.43	581,499.00	581,499.00	620,311.00	652,002.00	641,674.00
Miscellaneous Other Expenses	26,440.00	18,238.00	26,440.00	12,935.66	24,760.00	16,834.37	25,550.00
Audit	67,900.00	67,900.00	68,200.00	67,900.00	60,000.00	68,500.00	55,000.00
Assessment of Taxes							
Salaries and Wages	164,682.00	165,311.99	173,394.44	173,394.44	152,670.00	159,064.17	155,341.00
Other Expenses	29,525.00	15,932.41	24,100.00	22,050.36	22,750.00	19,938.68	24,000.00
Collection of Taxes							
Salaries and Wages	239,413.00	221,664.02	232,385.00	232,385.00	153,432.00	146,718.33	147,837.00
Other Expenses	17,075.00	13,856.64	17,075.00	13,408.49	14,575.00	11,102.63	14,575.00
Consolidation Commission							
Salaries and Wages	6,000.00	3,374.50	0.00	0.00	1,000.00	127.50	0.00
Other Expenses	76,500.00	19,762.27	2,500.00	0.00	1,000.00	375.95	0.00
Legal Services and Costs							
Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Other Expenses	539,500.00	535,076.83	605,405.00	485,099.12	544,000.00	475,148.53	431,000.00
Municipal Prosecutor							
Other Expenses	75,700.00	64,700.00	75,700.00	64,700.00	70,000.00	70,000.00	70,000.00
Engineering Services and Costs							
Salaries and Wages	998,705.20	1,025,751.50	1,021,027.75	1,021,027.75	805,193.50	750,111.80	719,703.50
Other Expenses	83,934.00	79,852.41	143,934.00	39,509.87	59,350.00	24,707.58	38,180.00
Legal Services							
Defense of Tax Appeals	25,000.00	33,300.00	40,000.00	25,369.54	30,000.00	60,000.00	30,000.00

2014 Princeton Preliminary Municipal Budget: Appropriations

APPROPRIATIONS	2011 Budgeted	2011 Expended	2012 Budgeted	2012 Expended	2013 Budgeted	2013 Expended	2014 Budgeted
Municipal Court							
Salaries and Wages	447,794.50	434,012.75	451,345.00	451,345.00	386,079.00	388,574.39	381,954.00
Other Expenses	37,151.75	19,997.09	37,151.75	23,034.45	26,780.00	26,780.00	27,780.00
Public Defender							
Other Expenses	60,200.00	60,099.92	60,200.00	57,199.92	55,000.00	55,000.00	57,500.00
Public Buildings and Grounds							
Salaries and Wages	497,954.00	458,159.14	507,498.00	507,498.00	581,708.00	553,888.54	544,302.00
Other Expenses	374,647.00	385,011.19	389,647.00	347,885.78	390,850.00	339,144.91	380,150.00
Municipal Land Use Law							
Planning Board							
Salaries and Wages	213,272.00	115,159.13	215,531.00	215,531.00	215,531.00	208,582.77	221,874.00
Other Expenses	157,663.00	150,857.36	157,887.00	129,628.62	42,350.00	128,207.67	82,050.00
Environmental Commission							
Salaries and Wages	3,600.00	1,553.25	3,600.00	3,600.00	3,600.00	1,792.50	3,600.00
Other Expenses	4,928.00	3,139.44	4,993.00	1,609.71	3,000.00	2,789.29	3,000.00
Shade Tree Commission							
Salaries and Wages	117,829.00	116,340.90	119,953.00	119,953.00	0.00	0.00	0.00
Other Expenses	24,850.00	11,847.77	24,850.00	17,744.28	0.00	0.00	0.00
Zoning Board							
Salaries and Wages	175,891.00	161,825.98	181,382.00	181,382.00	213,972.00	228,073.28	218,984.00
Other Expenses	23,465.00	3,375.15	23,465.00	5,570.19	24,770.00	15,873.82	24,720.00
Sustainable Princeton							
Other Expenses	30,000.00	31,299.42	30,000.00	27,861.30	30,000.00	6,515.00	30,000.00
Historic Sites Office							
Salaries and Wages	881.00	516.78	881.00	881.00	1,000.00	2,287.64	2,000.00
Other Expenses	16,400.00	4,233.59	16,400.00	4,017.73	31,035.00	9,346.93	11,885.00
Insurance							
Liability Insurance	587,692.00	564,305.41	576,999.00	554,859.35	630,000.00	590,155.33	636,265.00
Workers Compensation Insurance	479,377.00	479,150.24	502,823.00	502,536.00	467,006.00	467,006.00	469,524.00
Employee Group Insurance	4,468,097.00	4,423,858.14	4,711,842.00	3,946,764.35	3,988,000.00	3,989,992.83	4,331,365.53
PUBLIC SAFETY							
Fire							
Salaries and Wages	20,285.00	20,285.00	20,285.00	20,285.00	10,000.00	10,000.00	10,000.00
Other Expenses							
Fire Hydrant Service	675,000.00	605,591.02	675,000.00	579,498.36	675,000.00	615,048.80	675,000.00
Miscellaneous Other Expenses	327,344.00	318,498.10	329,262.00	256,681.45	227,400.00	170,203.42	263,400.00
Fire Facilities	190,864.00	173,133.05	192,072.00	179,687.40	123,300.00	94,664.72	123,500.00
LOSAP Alternative	52,200.00	21,933.07	52,650.00	15,133.50	45,000.00	15,784.50	45,000.00
Police							
Salaries and Wages	7,304,399.97	6,910,891.93	7,222,527.60	7,222,527.60	6,747,733.97	6,892,471.17	6,944,940.00
Other Expenses	436,780.00	325,673.59	436,780.00	184,012.40	307,866.93	165,193.19	266,246.93
Police Dispatch/Communications							
Salaries and Wages	756,267.60	750,514.83	772,720.75	772,720.75	599,271.00	594,547.85	597,700.00

2014 Princeton Preliminary Municipal Budget: Appropriations

APPROPRIATIONS	2011 Budgeted	2011 Expended	2012 Budgeted	2012 Expended	2013 Budgeted	2013 Expended	2014 Budgeted
Other Expenses	107,757.00	107,619.50	30,505.00	26,555.00	7,575.00	0.00	7,575.00
Fire Inspectors / Uniform Fire Safety							
Salaries and Wages	338,225.00	335,287.44	365,871.00	365,871.00	365,843.00	386,784.94	374,159.00
Other Expenses	5,865.00	6,559.10	5,715.00	3,885.94	6,960.00	2,486.54	5,050.00
Emergency Management Services							
Salaries and Wages	0.00	0.00	0.00	0.00	145,000.00	114,907.22	144,575.00
Other Expenses	10,700.00	881.56	10,700.00	3,539.88	8,700.00	1,330.73	8,700.00
STREETS AND ROADS							
Road Repair and Maintenance							
Salaries and Wages	1,776,421.00	1,695,337.63	1,710,918.00	1,710,918.00	1,753,763.00	1,639,067.78	1,650,712.00
Other Expenses	275,119.00	230,117.47	275,119.00	128,157.68	262,600.00	205,622.51	262,600.00
Street Lighting							
Other Expenses	250,000.00	263,732.20	290,000.00	237,655.59	290,000.00	171,209.02	285,000.00
Mechanics							
Salaries and Wages	293,439.00	298,964.90	294,445.00	294,445.00	284,445.00	290,716.46	296,441.00
Other Expenses	213,010.00	274,659.41	221,510.00	210,991.98	215,000.00	236,523.00	237,000.00
Maintenance of Sewerage Facilities							
Salaries and Wages	663,264.00	523,213.92	682,361.00	682,361.00	564,142.00	431,115.18	538,050.00
Other Expenses	951,792.00	952,477.48	916,500.00	912,512.12	154,900.00	166,160.79	161,750.00
Sewer System							
Other Expenses	19,100.00	12,642.48	19,100.00	9,047.58	19,100.00	19,100.00	19,100.00
Garbage and Trash Removal							
Other Expenses	697,400.00	679,077.36	684,400.00	602,088.49	1,550,500.00	1,189,310.72	1,550,500.00
Solid Waste Disposal							
Salaries and Wages	66,610.00	54,103.21	66,842.00	66,842.00	32,176.00	32,176.00	0.00
Other Expenses	271,060.00	251,255.98	272,161.00	191,887.74	148,900.00	88,952.79	139,800.00
NJ PEOSHA							
Other Expenses	1,000.00	0.00	1,000.00	0.00	0.00	0.00	0.00
HEALTH AND WELFARE							
Board of Health							
Salaries and Wages	284,579.00	278,080.89	284,575.00	284,575.00	306,562.00	281,108.14	330,383.00
Other Expenses	339,821.00	332,295.02	345,846.00	343,486.87	53,045.00	75,243.96	88,300.00
Other Expenses - Flu Program	11,000.00	11,000.00	11,000.00	11,000.00	19,000.00	7,708.90	19,000.00
Animal Control							
Salaries and Wages	57,137.00	51,816.29	57,137.00	57,137.00	57,136.00	58,440.36	59,258.00
Other Expenses	63,665.00	62,696.74	68,159.00	67,048.47	7,126.00	4,339.65	7,126.00
Save Boarding Costs & Animal Care							
Other Expenses	5,510.00	5,000.00	5,510.00	5,000.00	5,000.00	4,890.74	5,000.00
Deer Management Program							
Salaries and Wages	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	15,883.18	20,000.00
Other Expenses	20,000.00	12,831.95	20,000.00	20,000.00	58,700.00	58,700.00	70,000.00
Worker's Right to Know							
Other Expenses	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00	1,000.00

2014 Princeton Preliminary Municipal Budget: Appropriations

APPROPRIATIONS	2011 Budgeted	2011 Expended	2012 Budgeted	2012 Expended	2013 Budgeted	2013 Expended	2014 Budgeted
Contribution to Affordable Housing							
Other Expenses	200,000.00	200,000.00	200,000.00	200,000.00	100,000.00	100,000.00	100,000.00
Parks & Playgrounds							
Other Expenses	21,000.00	19,273.12	21,000.00	16,034.44	21,000.00	20,210.14	112,350.00
Drug Abuse Program (Corner House)							
Salaries and Wages	113,122.00	56,561.00	113,802.00	113,802.00	113,401.00	83,163.29	100,379.00
Other Expenses	147,084.00	143,131.69	146,725.00	139,538.47	155,000.00	151,514.97	155,000.00
RECREATION AND EDUCATION							
Recreation Board							
Salaries and Wages	686,425.00	452,272.25	716,394.00	716,394.00	716,394.00	691,158.06	710,865.00
Other Expenses	556,256.00	573,915.66	566,446.00	566,615.76	142,145.00	128,370.61	70,300.00
Celebration of Public Events							
Other Expenses	7,000.00	0.00	7,000.00	0.00	7,500.00	442.70	7,500.00
Senior Citizens Program							
Salaries and Wages	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
Other Expenses	281,485.00	276,940.90	283,430.00	246,277.49	199,142.00	156,268.05	202,780.00
Department of Human Services							
Salaries and Wages	89,757.00	44,738.05	91,263.00	91,263.00	91,263.00	89,261.09	99,244.00
Other Expenses	80,880.00	74,902.40	81,633.00	76,015.07	8,950.00	6,013.02	46,225.00
Uniform Construction Code Official							
Construction Official							
Salaries and Wages	310,501.00	304,185.19	302,042.00	302,042.00	0.00	0.00	0.00
Other Expenses	59,100.00	65,716.60	59,100.00	30,491.28	0.00	0.00	0.00
Unclassified							
Salary & Wage Adjustment	30,000.00	0.00	30,000.00	0.00	325,000.00	0.00	375,000.00
Condominium Service Reimbursement	38,000.00	35,304.00	38,000.00	30,000.00	250,000.00	27,032.09	250,000.00
Utilities							
Gasoline	279,000.00	295,427.76	302,200.00	262,643.90	301,800.00	303,550.69	350,000.00
Telephone	120,540.00	106,556.28	115,540.00	110,505.38	115,540.00	162,335.86	198,000.00
Electric & Gas	349,000.00	283,985.70	344,000.00	297,404.88	344,000.00	333,774.27	400,000.00
Natural Gas	65,000.00	75,975.21	75,000.00	96,071.15	75,000.00	75,000.00	75,000.00
Water	22,600.00	16,794.77	21,100.00	17,400.87	21,100.00	8,213.10	21,100.00
Accumulated Sick Leave	50,000.00	30,609.00	100,000.00	84,556.28	100,000.00	80,531.77	100,000.00
Statutory Expenditures							
Contribution to:							
Social Security System	973,367.00	906,298.67	969,796.00	913,219.13	850,000.00	834,352.88	875,000.00
Police & Firemen's Retirement System	1,828,246.00	1,828,246.00	1,475,496.78	1,475,495.78	1,508,845.00	1,508,845.00	1,556,924.00
Public Employees Retirement System	1,270,018.00	1,270,018.00	1,276,490.00	1,276,487.00	1,272,602.00	1,272,601.11	1,333,595.00
Cons. Police & Firemen's Penion Fund	18,000.00	17,808.37	21,000.00	20,987.62	30,000.00	19,404.24	30,000.00
Defined Contribution Retirement Plan	1,000.00	720.45	1,000.00	749.37	5,000.00	3,103.75	5,000.00
State Unemployment Insurance	125,000.00	79,069.24	125,000.00	82,134.16	100,000.00	21,546.96	100,000.00
SUBTOTAL APPRS.: INSIDE CAP	39,050,929.19	35,047,419.23	39,797,503.54	34,917,148.64	35,668,091.71	31,410,985.75	35,613,577.51
OPERATIONS - EXCLUDED FROM CAP							

2014 Princeton Preliminary Municipal Budget: Appropriations

APPROPRIATIONS	2011 Budgeted	2011 Expended	2012 Budgeted	2012 Expended	2013 Budgeted	2013 Expended	2014 Budgeted
Maintenance of Joint Free Public Library	3,851,502.00	3,892,342.32	4,035,883.00	3,940,761.57	3,983,619.00	3,983,619.00	3,983,619.00
Stony Brook Regional Sewerage Authority	4,127,726.00	3,953,137.92	4,020,710.00	3,971,868.50	3,925,000.00	3,921,227.40	3,870,000.00
Reserve for Tax Refund	5,000.00	0.00	5,000.00	0.00	0.00	0.00	0.00
Stony Brook Sewer Industrial User Fee	50,000.00	50,000.00	50,000.00	15,880.49	25,000.00	16,576.02	20,000.00
Public and Private Programs Offset by Revenues							
Matching Funds for Grants	10,000.00	0.00	10,000.00	10,000.00	10,000.00	0.00	10,000.00
Bonner Foundation	21,500.00	21,500.00	21,500.00	21,500.00	21,500.00	21,500.00	21,500.00
Princeton University - Fire	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
Princeton University Street Lighting	7,654.00	7,654.00	7,654.00	7,654.00	7,654.00	7,654.00	7,654.00
Alcohol Education Rehabilitation Grant	7,335.12	7,335.12	0.00	0.00	0.00	0.00	0.00
Body Armor Grant	3,056.22	3,056.22	0.00	0.00	0.00	0.00	0.00
Clean Communities Program	12,882.20	12,882.20	0.00	0.00	54,353.02	54,353.02	0.00
Cops in Shops	2,800.00	2,800.00	0.00	0.00	0.00	0.00	0.00
Fire Fighter Grant	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00
State Health Grant H1N1	10,000.00	10,000.00	0.00	0.00	0.00	0.00	0.00
Donations-Fire Director	100,000.00	100,000.00	0.00	0.00	0.00	0.00	0.00
Edward Byrne Memorial Justice Assitance	11,180.00	11,180.00	0.00	0.00	0.00	0.00	0.00
Corner House Foundation-SW	227,080.00	227,080.00	227,080.00	227,080.00	153,000.00	153,000.00	153,000.00
Corner House Foundation-OE	86,730.00	86,730.00	86,730.00	86,730.00	86,730.00	86,730.00	86,730.00
Drug Program-Cranbury Intervention SW	10,080.00	10,080.00	10,080.00	10,080.00	10,080.00	10,080.00	10,080.00
Muni. Alliance Program-SW	17,020.00	17,020.00	17,020.00	17,020.00	17,020.00	17,020.00	17,020.00
Muni. Alliance Program-OE	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
Drug Program-State of New Jersey SW	144,160.00	144,160.00	144,160.00	144,160.00	144,160.00	144,160.00	124,160.00
Drug Program-Mercer County SW	25,198.00	25,198.00	25,198.00	25,198.00	35,709.00	35,709.00	55,000.00
Academic Success Today SW	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Academic Success Today OE	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Mercer County-Motivation 180 SW	44,645.00	44,645.00	44,645.00	44,645.00	44,645.00	44,645.00	44,645.00
Mercer County-Motivation 180 OE	10,687.00	10,687.00	10,687.00	10,687.00	10,677.00	10,677.00	10,677.00
Mercer County-PYP Program SW	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0.00
Unappropriated Reserve DWI	2,111.47	2,111.47	0.00	0.00	0.00	0.00	0.00
Recycling Tonnage Grant	78,774.18	78,774.18	0.00	0.00	0.00	0.00	0.00
Drug Program - MC Advocacy grant SW	15,000.00	15,000.00	0.00	0.00	97,770.00	97,770.00	90,000.00
Drug Program-NJMSPLI SW	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Drug Program-STAR SW	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
Drug Program- NJ Vicinage Prog sw	40,000.00	40,000.00	50,000.00	50,000.00	53,000.00	53,000.00	80,000.00
Over the Limit	7,350.00	7,350.00	0.00	0.00	0.00	0.00	0.00
Sustainable Princeton Grant	0.00	0.00	25,000.00	25,000.00	0.00	0.00	0.00
Open Space Assistance	150,000.00	150,000.00	0.00	0.00	0.00	0.00	0.00
Capital Improvements							
Capital Improvement Fund	590,000.00	590,000.00	590,000.00	590,000.00	250,000.00	250,000.00	250,000.00
Green Acres	468,320.00	468,317.60	470,730.00	470,730.00	253,011.00	253,011.00	246,792.84
Municipal Debt Service							
Payment of Bond Principal	5,815,690.00	5,815,686.46	6,574,254.00	6,574,254.00	6,683,738.00	6,652,275.00	7,261,400.00

2014 Princeton Preliminary Municipal Budget: Appropriations

	2011	2011	2012	2012	2013	2013	2014
APPROPRIATIONS	**Budgeted**	**Expended**	**Budgeted**	**Expended**	**Budgeted**	**Expended**	**Budgeted**
Interest on Bonds	2,972,740.00	2,961,054.64	2,965,728.00	2,962,727.42	2,737,764.00	2,737,764.00	2,039,150.00
Payment of Bond Anticipation Notes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest on Notes	18,150.00	18,150.00	0.00	0.00	60,000.00	60,000.00	81,250.00
Environmental Infrastructure Loan Progra	1,066,125.00	1,060,768.87	1,179,468.00	1,119,949.13	1,329,122.00	1,215,223.07	1,208,600.00
Deferred Charges							
Emergency Authorization	0.00	0.00	122,390.50	122,390.50	550,000.00	550,000.00	550,000.00
Special Emergency	171,602.00	171,602.00	171,602.00	171,602.00	655,118.00	655,118.00	655,118.00
Def. Chrg. To Fut. Taxation - Unfunded	1,550.00	1,550.00	0.00	0.00	0.00	0.00	0.00
SUBTOTAL OUTSIDE CAP	20,253,148.19	20,087,353.00	20,934,019.50	20,688,417.61	21,267,170.02	21,099,611.51	20,924,895.84
RES. FOR UNCOLLECTED TAXES	3,346,262.27	3,346,262.27	3,218,171.55	3,218,171.55	3,483,205.17	3,483,205.17	2,927,771.37
TOTAL GENERAL APPROPRIATION	62,650,339.65	58,481,034.50	63,949,694.59	58,823,737.80	60,418,466.90	55,993,802.43	59,466,244.72

	Sum of Budgeted 2013 Salary and Wages	Sum of Actual 2013 Salary and Wages	Sum of Budgeted 2014 Salary and Wages	2014 vs 2013 Budget	2014 vs 2013 Actual
ACO	57,136.00	58,440.00	59,258.00	2,122.00	818.00
Administration	212,656.00	225,162.00	225,590.00	12,934.00	428.00
Capital	462,967.50	462,967.50	462,967.50	-	-
Construction	708,379.00	734,359.00	730,237.00	21,858.00	(4,122.00)
Corner House	112,901.00	96,839.00	100,379.00	(12,522.00)	3,540.00
Deer Management-OT	20,000.00	20,000.00	20,000.00	-	-
Engineering	875,193.50	706,095.58	719,703.50	(155,490.00)	13,607.92
Environmental	3,600.00	3,600.00	3,600.00	-	-
Escrow	45,000.00	45,000.00	45,000.00	-	-
Finance	620,311.00	663,049.12	641,674.00	21,363.00	(21,375.12)
Fire	10,000.00	10,000.00	10,000.00	-	-
Fire Inspection	365,843.00	377,584.00	374,159.00	8,316.00	(3,425.00)
Grant Fund	427,384.00	427,384.00	433,405.00	6,021.00	6,021.00
Grant-Nonprofit	153,000.00	153,000.00	153,000.00	-	-
Health	306,562.00	291,941.48	330,383.00	23,821.00	38,441.52
Historic Pres	1,000.00	2,287.64	2,000.00	1,000.00	(287.64)
Human Services	91,263.00	77,593.00	99,244.00	7,981.00	21,651.00
Information Technology	198,670.00	205,526.95	208,530.00	9,860.00	3,003.05
Mayor & Council	79,750.00	60,000.00	60,000.00	(19,750.00)	-
Municipal Clerk	274,060.00	290,728.78	293,001.00	18,941.00	2,272.22
Municipal Court	386,079.00	380,868.00	381,954.00	(4,125.00)	1,086.00
OEM	145,000.00	142,884.00	144,575.00	(425.00)	1,691.00
Open Space	276,358.00	265,480.00	277,926.00	1,568.00	12,446.00
Planning	215,531.00	219,405.00	221,874.00	6,343.00	2,469.00
Police-dispatch	599,271.00	538,631.05	597,700.00	(1,571.00)	59,068.95
Police-other	432,879.00	448,326.67	421,856.00	(11,023.00)	(26,470.67)
Police-sworn officer	6,314,854.97	6,611,672.89	6,523,084.00	208,229.03	(88,588.89)
PSOC	564,142.00	461,966.66	538,050.00	(26,092.00)	76,083.34
Public Works	1,753,763.00	1,660,196.17	1,598,678.00	(155,085.00)	(61,518.17)
Public Works-B&G	581,708.00	574,809.86	596,336.00	14,628.00	21,526.14
Public Works-Shade Tree	-	-	-	-	-
Public Works-Veh Maint	284,445.00	281,103.45	296,441.00	11,996.00	15,337.55
Recreation	666,821.00	680,577.00	710,865.00	44,044.00	30,288.00
Senior Center contribution	10,000.00	10,000.00	10,000.00	-	-
Tax Assessor	152,670.00	155,341.00	155,341.00	2,671.00	-
Tax Collection	153,432.00	150,901.60	147,837.00	(5,595.00)	(3,064.60)
Utility-Affordable Housing	94,499.00	96,375.00	96,375.00	1,876.00	-
Utility-Parking	578,614.00	584,753.75	582,048.00	3,434.00	(2,705.75)
Zoning	213,972.00	219,370.25	218,984.00	5,012.00	(386.25)
S&W Adjustment	325,000.00	325,000.00	375,000.00	50,000.00	50,000.00
	18,774,714.97	**18,719,220.40**	**18,867,055.00**	**92,340.03**	**147,834.60**

PRINCETON POLICE DEPARTMENT

CHIEF'S MONTHLY REPORT

December

2013

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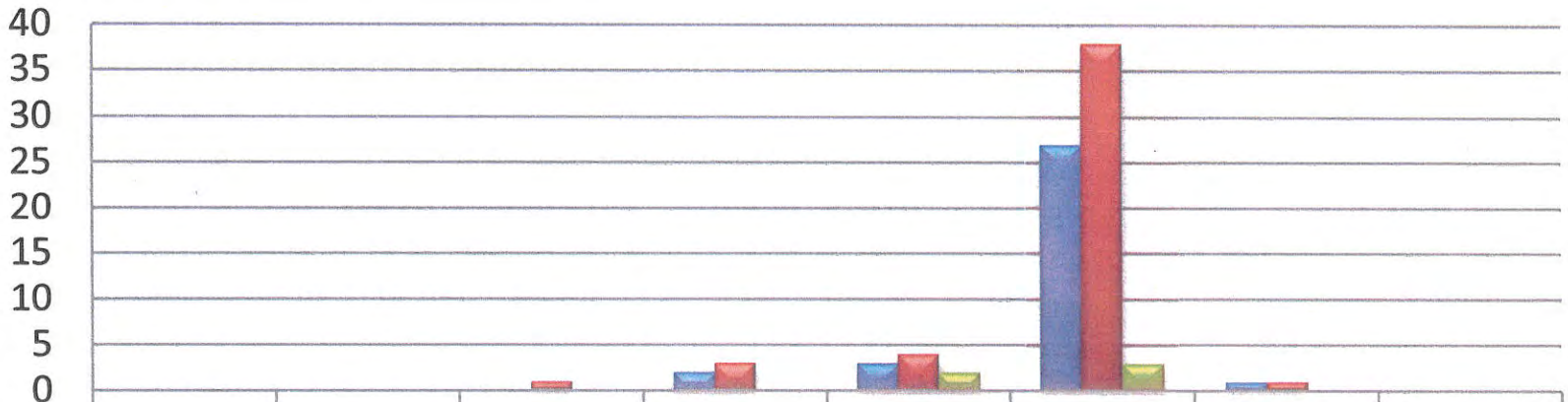
CRIME SUMMARY

The Princeton Police Department responded to two thousand, four hundred and forty-nine (2,449) police services activities during the month of December 2013.

There were twenty-eight (28) persons arrested and charged with various offenses.

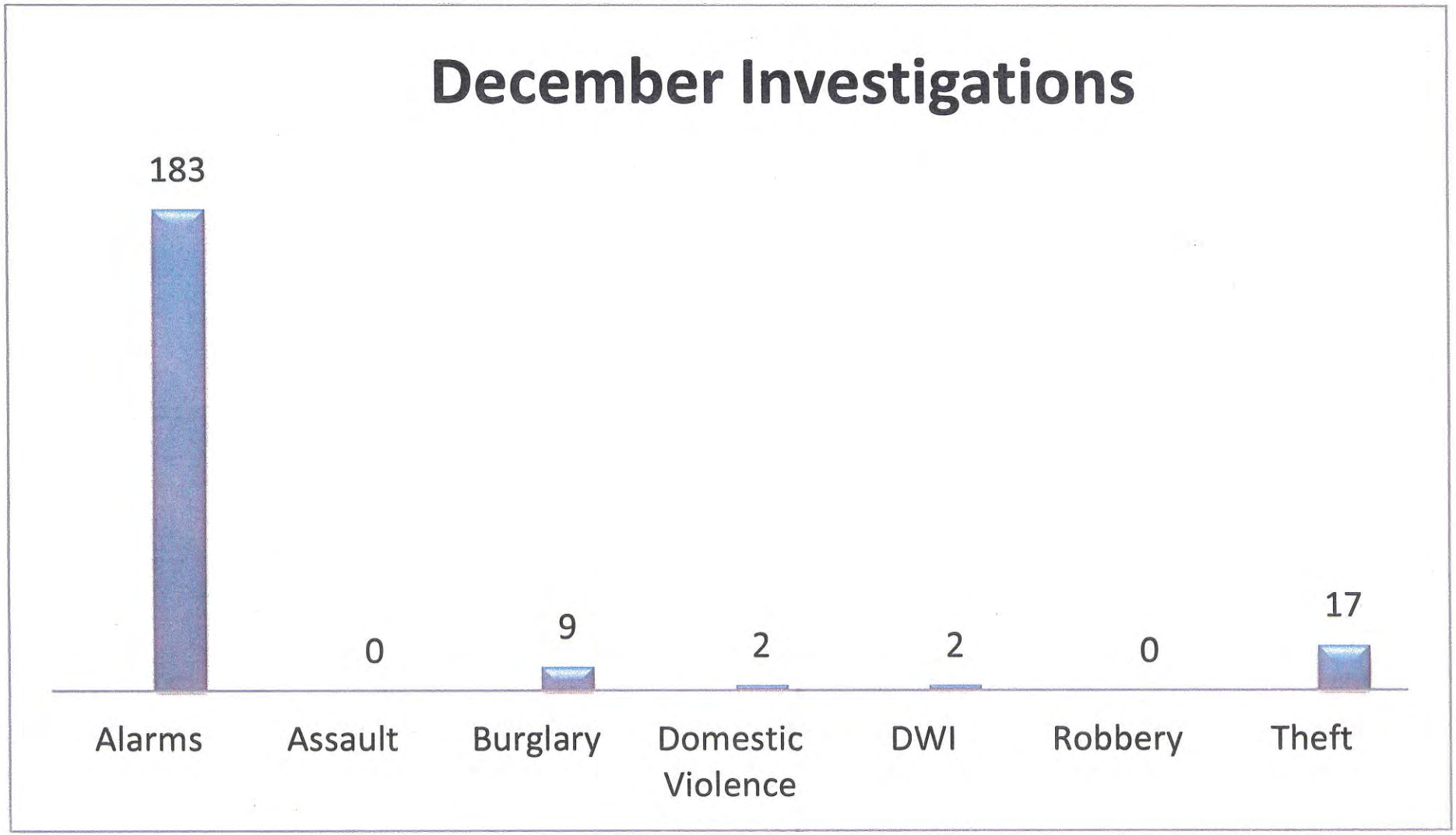
December UCR

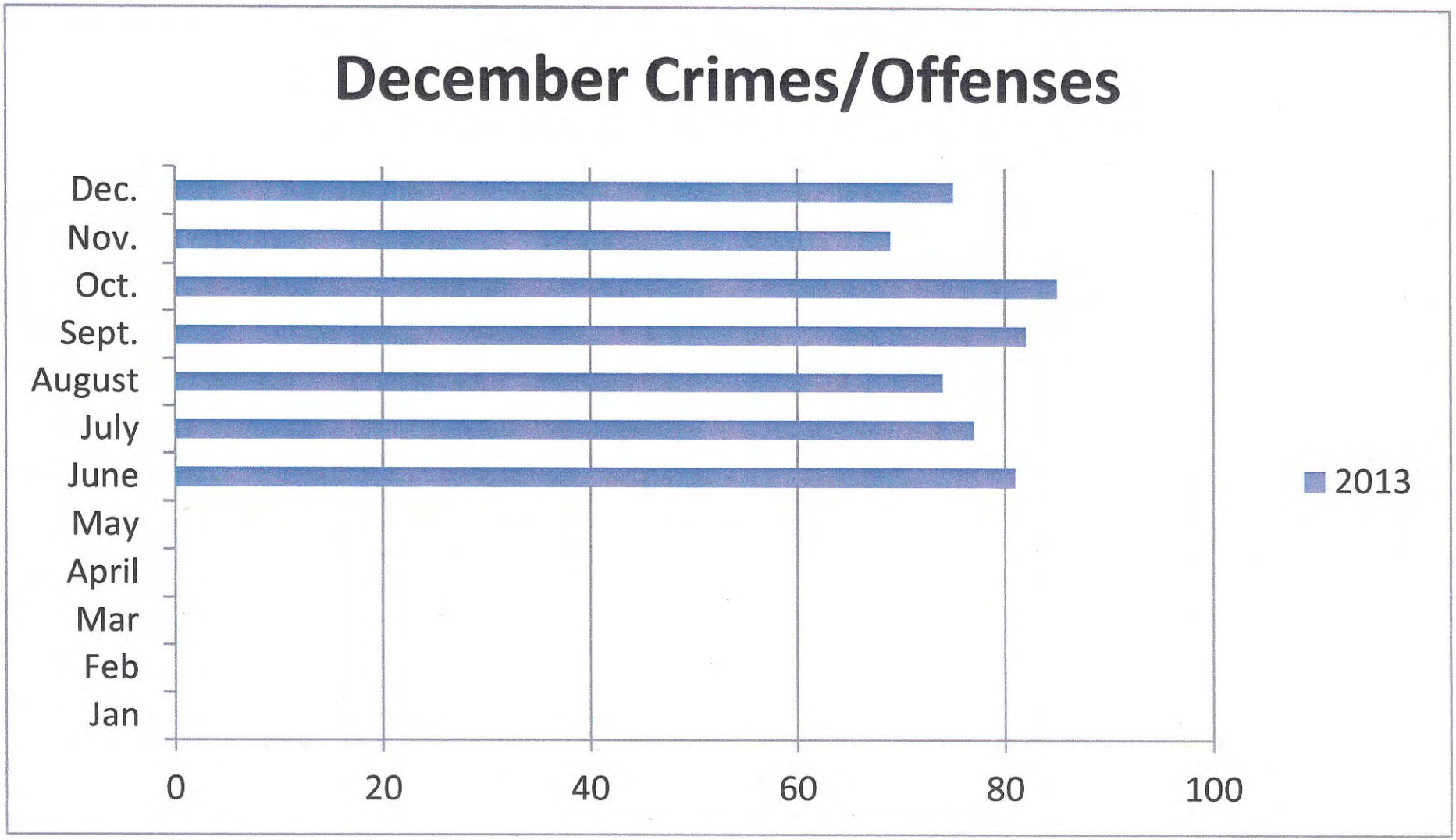


	Homicide	Rape	Robbery	Assault	Burglary	Larceny	Motor Vehicle	Arson
2013	0	0	0	2	3	27	1	0
2012 Boro	0	0	1	3	4	38	1	0
2012 Twp	0	0	0	0	2	3	0	0

PRINCETON POLICE DEPARTMENT
1 Valley Road, Princeton, New Jersey 08540
Uniform Crime Report
(UCR Index Crime)
December 2013

Description	Month 2013	YTD 2013
HOMICIDE	0	0
RAPE	0	1
ROBBERY (INCLUDING ATTEMPTS)	0	6
ASSAULT	2	20
BURGLARY	2	28
LARCENY - THEFT	27	183
MOTOR VEHICLE THEFT	1	1
ARSON	0	0
GRAND TOTAL	32	239


December Investigations
183
0
9
2
2
0
17
Alarms
Assault
Burglary
Domestic Violence
DWI
Robbery
Theft


December Crimes/Offenses
Dec.
Nov.
Oct.
Sept.
August
July
June
May
April
Mar
Feb
Jan
0
20
40
60
80
100
2013

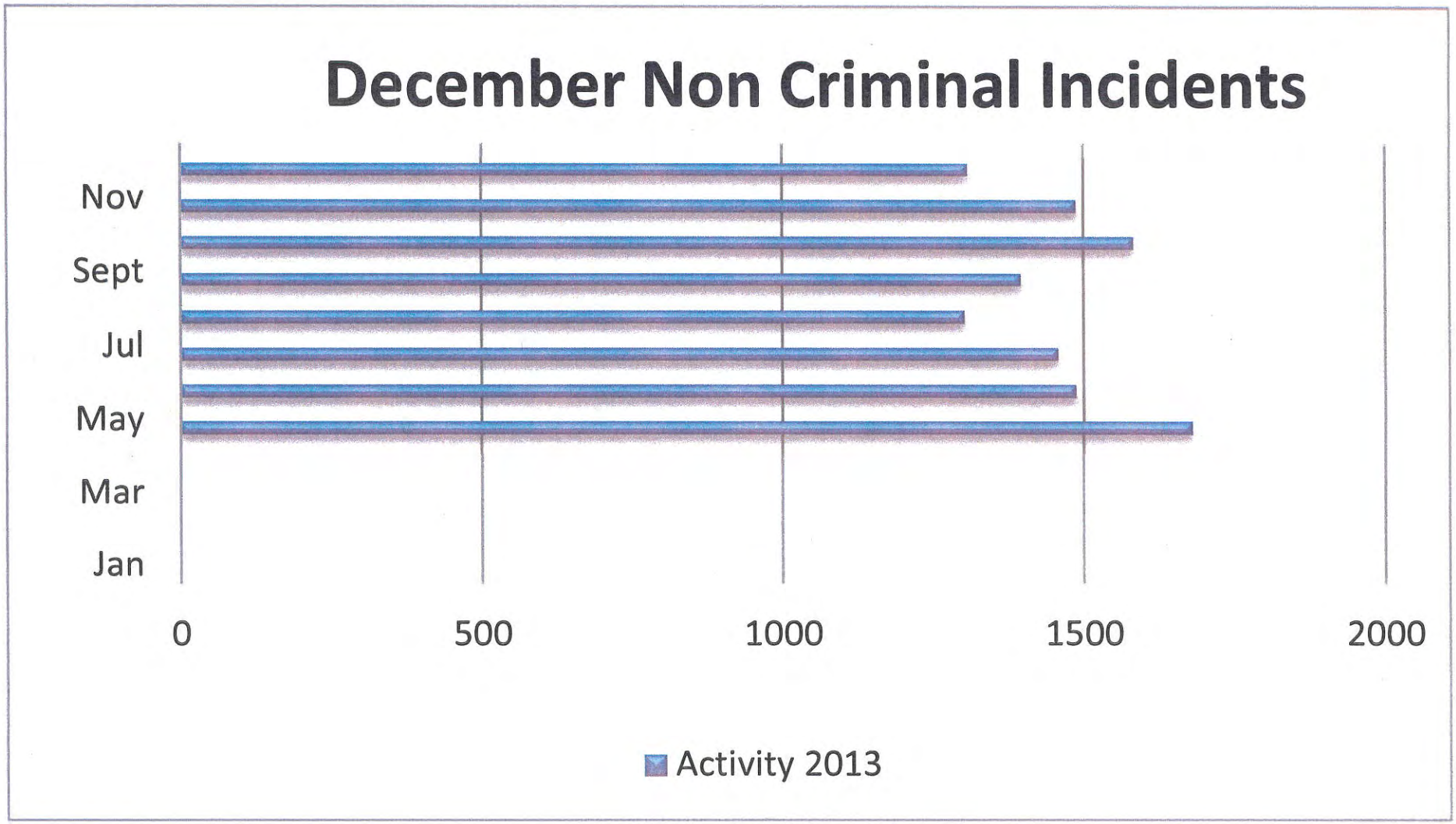
PRINCETON POLICE DEPARTMENT

1 VALLEY ROAD, PRINCETON, NJ 08540

Monthly Report of Crimes/Offenses

December 2013

Description	During the Month	YTD
ASSAULT-AGGRAVATED	0	4
BURGLARY	9	52
CRIMINAL MISCHIEF	6	98
DUI	2	59
FRAUD	8	60
HARASSMENT	12	174
JUVENILE FAMILY CRISIS	3	28
MOTOR VEHICLE THEFT	2	5
ROBBERY	0	8
SEXUAL ASSAULT	2	12
SHOPLIFTING	4	34
SIMPLE ASSAULT	1	30
SOLICITING WITHOUT A PERMIT	0	1
THEFT	17	282
THEFT BY DECEPTION	1	15
THREATS/IMPROPER INFLUENCE	0	11
WARRANT ARREST	9	122
GRAND TOTAL	76	995


December Non Criminal Incidents
Nov
Sept
Jul
May
Mar
Jan
0
500
1000
1500
2000
Activity 2013

PRINCETON POLICE DEPARTMENT

1 VALLEY ROAD, PRINCETON, NJ 08540

Monthly Report of Non-Criminal Incidents

December 2013

Description	December	YTD
ALARMS AUTO	0	12
ALARMS BURGLARY	0	144
ALARMS COMMERCIAL BURGLARY	53	504
ALARMS COMMERCIAL FIRE	27	315
ALARMS FIRE	0	41
ALARMS MAINTENANCE	9	168
ALARMS MEDICAL	0	31
ALARMS OTHER	8	104
ALARMS PANIC	9	84
ALARMS RESIDENTIAL BURGLARY	55	743
ALARMS RESIDENTIAL FIRE	20	248
ANIMAL COMPLAINTS	60	301
BUILDING CHECK	15	335
BUSINESS DISPUTES	7	23
DISABLED VEHICLE	48	383
EMOTIONALLY DISTURBED PERSON	1	39
ESCORTS TRAFFIC	2	4
FINGERPRINTS	5	94
FIRE (OTHER) ODOR OF SMOKE	2	41
FIRE - COMMERCIAL	1	16
FIRE - DWELLING	4	27
FIRE - FALSE	0	0
FIRE - VEHICLE	0	7
FIREARMS BACKGROUND	2	91
FOOT PATROL	27	273
FOUND BICYCLES	1	31
FOUND PROPERTY	8	157
GAS LEAKS/EXPLOSION	13	55
INTOXICATED PERSON	3	43
LANDLORD/TENANT	1	6
LITTERING	0	9
LOCK-OUT/MV	20	240
LOCK-OUT/RESIDENCE	4	23
LOST PROPERTY	6	67
MEDICAL CALL	174	1,880
MISSING PERSON	1	58
MOTOR VEHICLE STOP	288	8,189
MOTOR VEHICLE INCIDENT	3	54
MOTOR VEHICLE COMPLAINT	10	105
MVA	0	26
MVA NO REPORT	8	143
MVA INVOLVING INJURY	17	115
MVA NO INJURY	78	897
MVA WITH BICYCLE	1	21

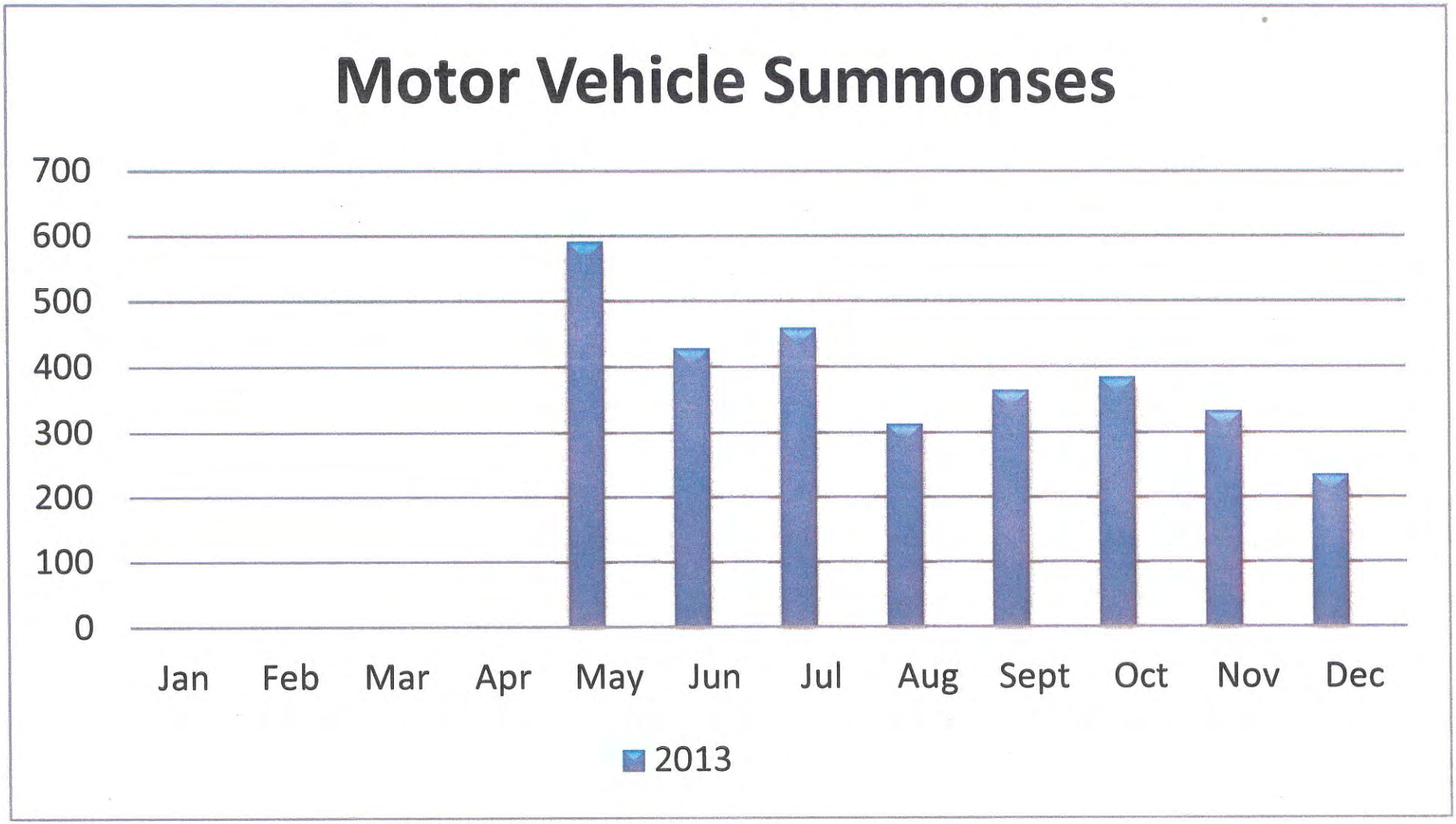
PRINCETON POLICE DEPARTMENT

1 VALLEY ROAD, PRINCETON, NJ 08540

Monthly Report of Non-Criminal Incidents

December 2013

Description	December	YTD
MVA WITH DEER	3	35
MVA WITH PEDESTRIAN	1	17
NOTIFICATIONS	7	139
NOISE COMPLAINT	21	262
PARKING COMPLAINTS	47	605
PRISONER TRANSPORT	1	30
SCHOOL CROSSING	118	895
SCHOOL DETAIL	9	405
SERVICE OF SUBPOENA	1	6
SUSPICIOUS INCIDENTS	20	456
SUSPICIOUS PACKAGE	0	2
SUSPICIOUS PERSON	10	223
SUSPICIOUS VEHICLE	11	250
TRAFFIC HAZARD	17	190
TREE DOWN	2	69
UNATTENDED DEATH	0	8
UNWANTED PERSON	4	73
URINATING IN PUBLIC	1	26
VACANT HOUSE CHECK	26	166
WELFARE CHECK	10	135
WELL BEING CHECKS	7	92
WIRE/POLE DOWN	0	90
GRAND TOTAL	1,307	17,409


Motor Vehicle Summonses
700
600
500
400
300
200
100
0
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec
2013

PRINCETON POLICE DEPARTMENT

1 VALLEY ROAD, PRINCETON, NJ 08540

Monthly Report of Motor Vehicle Summonses

December 2013

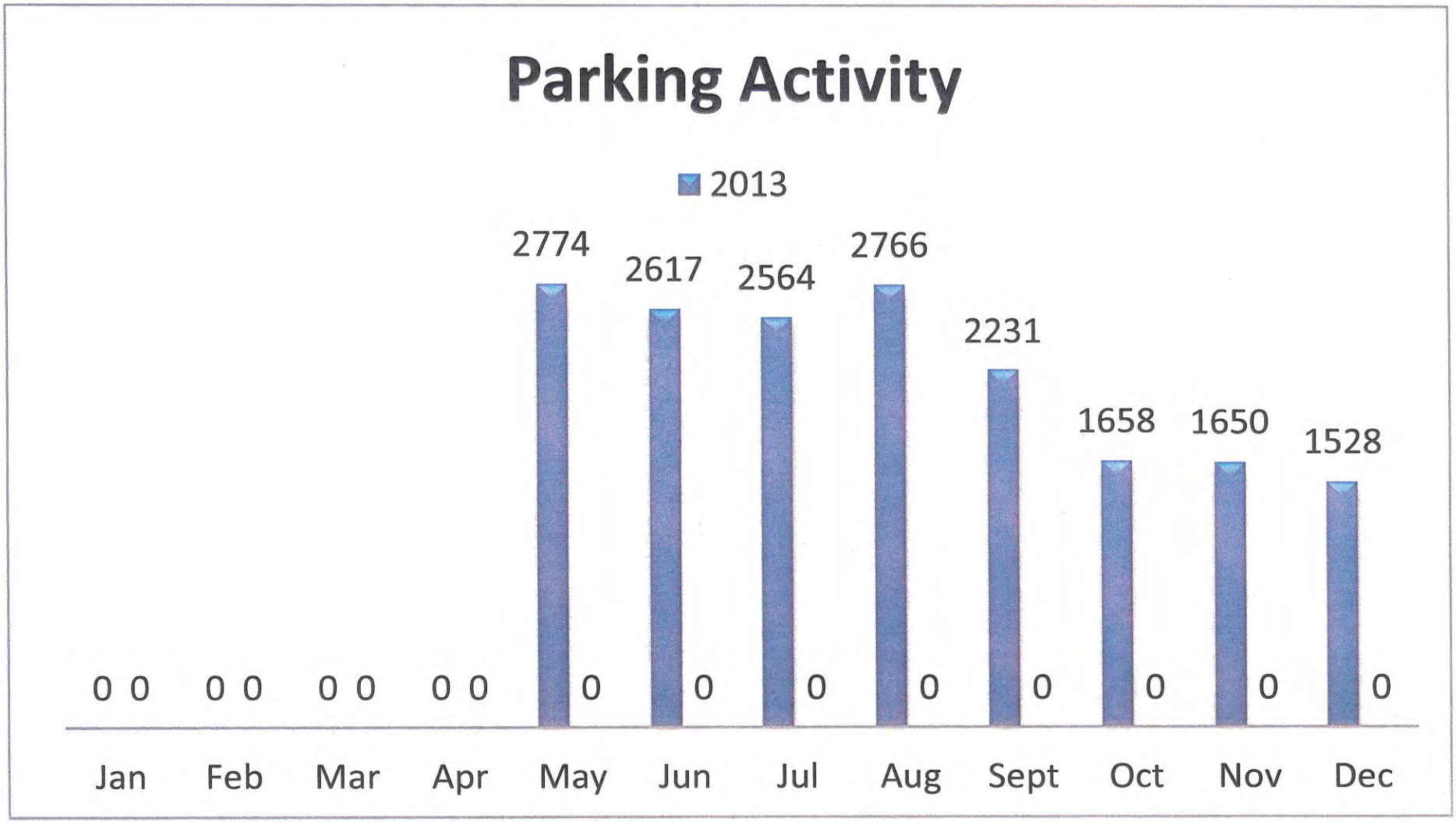
Code	Description	Month 2013	YTD 2013
39:3-10B	UNLICENSED MOTORCYCLE DRIVER	0	25
39:3-10-A	UNLICENSED DRIVER	4	169
39:3-10-13	DWI IN A COMMERCIAL VEHICLE	0	0
39:3-10-18	OPERATING W/O CDL LICENSE	0	0
39:3-13.2A	SUPERVISON UNDER 21 LEARNERS PERMIT	0	0
39:3-13.8	GDL DECAL LAW	0	15
39:3-11	DL RESTRICTIONS	0	0
39:3-13.4	PROVISIONAL DRIVER'S LICENSE	0	1
39:3-17.1	NON RESIDENT DRIVING PRIVILEGE	1	23
	ENDS 60 DAYS AFTER BECOMING RESIDENT		0
39:3-18	WRONGFUL USE OF DEALER PLATES	0	0
39:3-20	EXPIRED COMMERCIAL REGISTRATION	0	0
39:3-29	FAILURE TO EXHIBIT DOCUMENTS	6	201
39:3-29.5	EXPIRED REGISTRATION CARD	0	0
39:3-30.3	OPERATION OF VEHICLE OF DECEDENT IN EXCESS OF	0	0
	30 DAYS		0
39:3-33	IMPROPER DISPLAY OF PLATES	2	104
39:3-34	APPLYING FOR REG WHILE SUSPENDED	0	0
39:3-35	USING REGISTRATION OF ANOTHER VEHICHLE	0	0
39:3-36	FAILURE TO NOTIFY OF CHANGE OF ADDRESS	2	36
39:3-37	LOANING DRIVERS LICENSE	0	2
3 [illegible] 7.1B	ALLOWING UNLICENSED DRIVER TO DRIVE	0	12
39:3-38	COUNTERFIET OR SUBSTITUTE PLATE	0	0
39:3-38.1	ALTERING/POSSESSING COUNTERFEIT	0	0
39:3-38.2	POSS W/ INTENT TO DISTRIBUTE COUNTERFEIT	0	0
39:3-4	UNREGISTERED VEHICLE	29	902
39:3-40	DRIVING WHILE SUSPENDED	16	289
39:3-40H	ALLOWING SUSPENDED DRIVER TO OPERATE VEHICLE	0	1
39:3-44	UNSAFE VEHICLE	1	3
39:3-47	LAMPS REQUIRED	2	8
39:3-47A	HEADLAMPS ON WITH WINDSHIELD WIPERS	1	11
39:3-48	VISBILITY OF LAMPS	0	0
39:3-49	HEADLAMPS OUT	0	0
39:3-50	COLOR OF LAMPS	0	0
39:3-54.7	EMERGENCY WARNING LIGHTS ON VEHICLE	0	0
39:3-54.8	IMPROPER USE OF EMERGENCY WARNING LIGHTS	0	0
39:3-56	IMPROPER USE OF DRIVING LAMPS	0	0
39:3-60	IMPROPER USE OF MULTIPLE BEAM HEADLAMPS	0	7
39:3-61	IMPROPER LAMPS AND REFLECTORS	0	0
39:3-66	MAINTENANCE OF LAMPS	9	209
39:3-67	IMPROPER OR NO BRAKE EQUIPMENT	0	15
39:3-69	IMPROPER USE OF THE HORN	0	5
39:3-70	LOUD MUFFLER	0	3
39:3-70.2	IDLING	0	0
39:3-71	NO MIRRORS	0	5
3[illegible] 72	UNSAFE TIRES	0	6
3[illegible] 74	OBSTRUCTION OF VISION	3	85
39:3-75	CRACKED WINDSHIELD	1	43
39:3-76	UNAPPROVED EYE PROTECTION	0	2
39:3-76.2	SAFETY BELTS REQUIRED	0	3

Code	Description	Month 2013	YTD 2013
39:3-76.2A	CHILD SEAT - TRANSPORTING CHILDREN	1	1
39:3-76.2F	FAILURE TO WEAR SEATBELT	2	202
39:3-76.7	FAILURE TO WEAR HELMET	0	3
39:3-76.8	FAILURE TO WEAR EYEPROTECTION	0	0
39:3-77	TINTED WINDOWS	0	5
39:3-79.1	IMPROPER MUD FLAPS	0	0
39:3-8	LICENSES FOR NONCOMMERCIAL TRUCKS	0	20
39:3-8.0	IMPROPER OR NO TIRES	0	3
39:3-84	FAILURE TO PASS TO RIGHT OF VEHICLE	0	0
39:3-84A	OVERSIZED TRUCK	0	0
39:3-9	FAILURE TO SIGN LICENSE	0	4
39:3-10	NO LIGHTS ON BICYCLE	0	0
39:3-10.1	HELMENT REQUIRED FOR BICYCLIST UNDER 14	0	0
39:4-12	RIDING ON BICYCLE PEGS	0	1
39:4-115A	IMPROPER TURN AT TRAFFIC SIGNAL	1	20
39:4-115B	FAILURE TO STOP BEFORE RIGHT ON RED	0	1
39:4-119A	FAILURE TO STOP AT FLASHING RED LIGHT	0	0
39:4-122	DISREGARD OF OFFICER DIRECTING TRAFFIC	0	0
39:4-123	IMPROPER TURNS	2	5
39:4-124	FAILURE TO TURN	2	30
39:4-125	IMPROPER U-TURN	3	38
39:4-126	FAILURE TO SIGNAL	4	52
39:4-127	IMPROPER BACKING INTO STREET	0	13
39:4-128	PASSING A STOPPED SCHOOL BUS	0	0
39:4-129	LEAVING SCENE OF ACCIDENT	1	21
39:4-130	FAILURE TO REPORT AN ACCIDENT	1	31
39:4-135	IMPROPER PARKING	1	2
39:4-138D	PARKED BLOCKING A DRIVEWAY	0	1
39:4-138F	PARKED ON SIDEWALK	0	0
39:4-136	FAILURE TO PARK OFF ROADWAY	0	0
39:4-137	FAILURE TO SET HANDBRAKE	0	1
39:4-138	HANDICAPPED PARKING SPACE	0	1
39:4-144	FAILURE TO STOP OR YIELD	8	102
39:4-14.1	UNSAFE OPERATION OF BICYCLE	0	0
39:4-14.2	FAILURE TO KEEP RIGHT ON BIKE	0	1
39:4-14.3D	MORE THAN 1 PERSON ON A MOTORIZED BIKE	0	1
39:4-14.3E	UNISURED MOTORIZED BIKE	0	1
39:4-14.3I	UNREGISTERED MOTORIZED BICYCLE	0	1
39:4-14.3Q	FAILURE TO WEAR BICYCLE HELMET	0	0
39:4-205	IMPROPER USE OF HANDICAP ID	0	2
39:4-215	FAILURE TO OBEY DIRECTIONS	0	2
39:4-32	SIGNAL FOR CROSSING ROADWAY	0	3
39:4-34	FAILURE TO USE CROSSWALK	0	0
39:4-36	FAILURE TO YIELD TO PEDESTRAIN IN CROSSWALK	2	53
39:4-46A	FAILURE TO DISPLAY NAME ON COMM VEHICLE	0	22
39:4-46B	FAILURE TO DISPLAY PLACARD	0	0
39:4-48	USING MV WITHOUT PERMISSION	0	0
39:4-49	TAMPERING WITH MOTOR VEHICLE	0	0
39:4-49.1	POSSESSION OF CDS IN A MOTOR VEHICLE	0	9
39:4-50A	ALLOWING INTOXICATED DRIVER TO OPERATE	0	5
39:4-50	DRIVING WHILE UNDER THE INFLUENCE	3	67
39:4-50(G)	DWI WITHIN 1000 FT OFA SCHOOL ZONE	3	42
39:4-50.1	UNDERAGE DRIVER WITH BAC OF 0.01% TO 0.09%	0	2
39:4-50.14	DWI W/JUVENILE IN VEHICLE	0	1
39:4-50.19	FAILURE TO INSTALL INTERLOCK DEVICE	0	0
39:4-50.2	REFUSAL TO SUBMIT TO BREATH TEST	0	6

Code	Description	Month 2013	YTD 2013
39:4-51A	CONSUMPTION OF ALCOHOLIC BEVERAGE IN VEH	0	1
39:4-51B	OPEN CONTAINER OF ALCOHOL IN VEHICLE	0	13
39:4-52	RACING ON HIGHWAY	0	0
39:4-53	UNATTENDED VEHICLE	0	0
39:4-56	DELAYING TRAFFIC	0	3
39:4-56.1	ABANDONMENT OF VEHICLE HIGHWAY	0	4
39:4-56.6	ABANDONMENT OF VEHICLE PRIVATE PROPERTY	0	3
39:4-57	FAILURE TO COMPLY WITH DIRECTION OF OFFICER	0	4
39:4-58	OBSTRUCTED VIEW	0	0
39:4-59	HITCH HIKING	0	0
39:4-64	THROWING DEBRIS FROM VEHICLE	0	9
39:4-65	IMPROPER LETTING OFF OF PASSENGER	0	2
39:4-66B	IMPROPER EMERGING FROM DRIVEWAY	3	19
39:4-67	OBSTRUCTING THE FLOW OF TRAFFIC	3	68
39:4-69	ALLOWING TO RIDE ON PARTS NOT INTENDED	0	5
39:4-71	DRIVING ON SIDEWALK	0	2
39:4-77	LOADING AS TO SPILL	0	1
39:4-77.1	SNOW COVERED VEHICLE	0	1
39:4-80	DISREGARD OF OFFICER DIRECTING TRAFFIC	0	2
39:4-81	FAILURE TO OBSERVE SIGNAL	7	112
39:4-82	FAILURE TO KEEP RIGHT	3	48
39:4-82.1	IMPROPER USE OF DIVIDED HIGHWAY	0	2
39:4-85	IMPROPER PASSING	0	5
39:4-85.1	ONE WAY TRAFFIC	1	38
39:4-86	IMPROPER PASSING OVER DOUBLE LINES	2	18
39:4-88A	FAILURE TO MAINTAIN TRAFFIC LANE	1	2
39:4-88b	UNSAFE LANE CHANGE	0	11
39:4-89	FOLLOWING TOO CLOSELY TO THE CAR	0	5
39:4-90	FAILURE TO YIELD AT INTERSECTION	0	8
39:4-91	FAILURE TO YIELD TO EMERGENCY VEHICLES	4	8
39:4-92	FOLLOWING/NOT YIELDING TO EMERGENCY VEHICLE	0	1
39:4-94.2B	DRIVING OVER CLOSED ROADWAY	0	9
39:4-96	RECKLESS DRIVING	5	72
39:4-97.1	BLOCKING TRAFFIC SLOW DRIVING	0	1
39:4-97	CARELESS DRIVING	38	527
39:4-97.2	UNSAFE OPERATIONS	0	1
39:4-97.3	USE OF CELL PHONE	7	576
39:4-98	SPEEDING	31	919
39:56.6	ABANDONMENT OF VEHICLE	0	0
39:6B-2	UNINSURED MOTORIST	5	137
39:8-1	FAILURE TO INSPECT	12	537
39:8-4	FAILURE TO MAKE REPAIRS	2	58
39:8-3	CERTIFICATE OF APPROVAL EXPIRED	0	0
39:8-6	FAILURE TO DISPLAY INSPECTION STICKER	1	37
39:8-64	DIESEL EMISSIONS INSPECTION EXPIRED	0	0
39:8-9	FICTICIOUS INSPECTION STICKER	0	2
39:8-9B.1	NO INSPECTION STICKER	0	0
54:39A-10	NO IFTA INSPECTION	0	0
N/A	MOTOR VEHICLE VIOLATION	0	0
	GRAND TOTAL	235	8,244

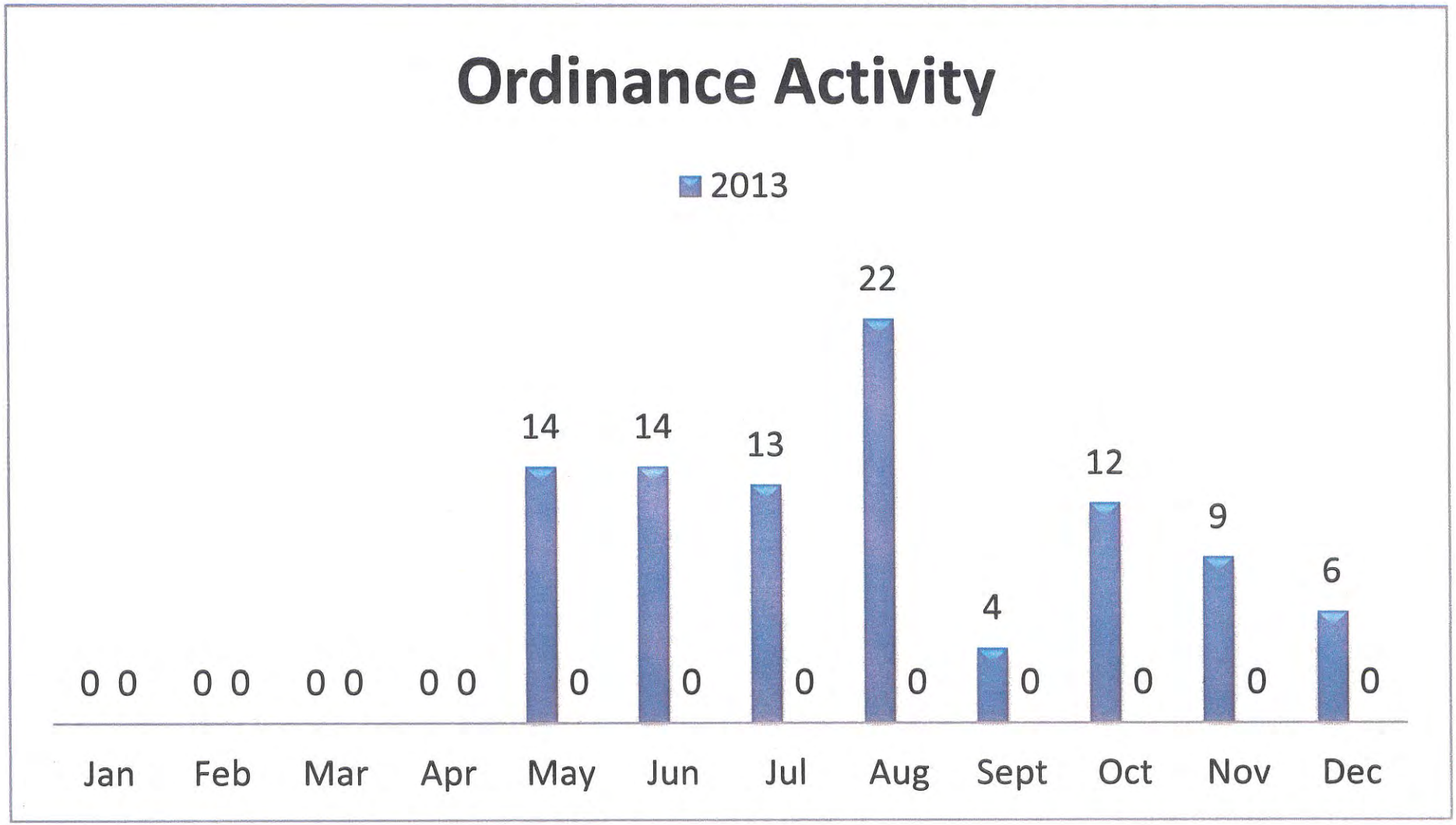
PRINCETON POLICE DEPARTMENT
MONTHLY REPORT SUMMONSES
DECEMBER 2013

	2013
SPEEDING	31
UNREGISTERED VEHICLE	29
FAILURE TO INSPECT	12
CELL PHONE	7
CARELESS DRIVING	38
MAINTENANCE OF LAMPS	9
DRIVING WHILE SUSPENDED	16
FAILURE TO EXHIBIT DOCUMENTS	6
UNLICENSED DRIVER	4
UNINSURED MOTORIST	5
FAILURE TO WEAR SEATBELT	2
DRIVING WHILE INTOXICATED	3
ALL OTHER (ordinances and moving included in this total)	82
TOTAL	244


Parking Activity
2013
0 0
0 0
0 0
0 0
2774
0
2617
0
2564
0
2766
0
2231
0
1658
0
1650
0
1528
0
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec

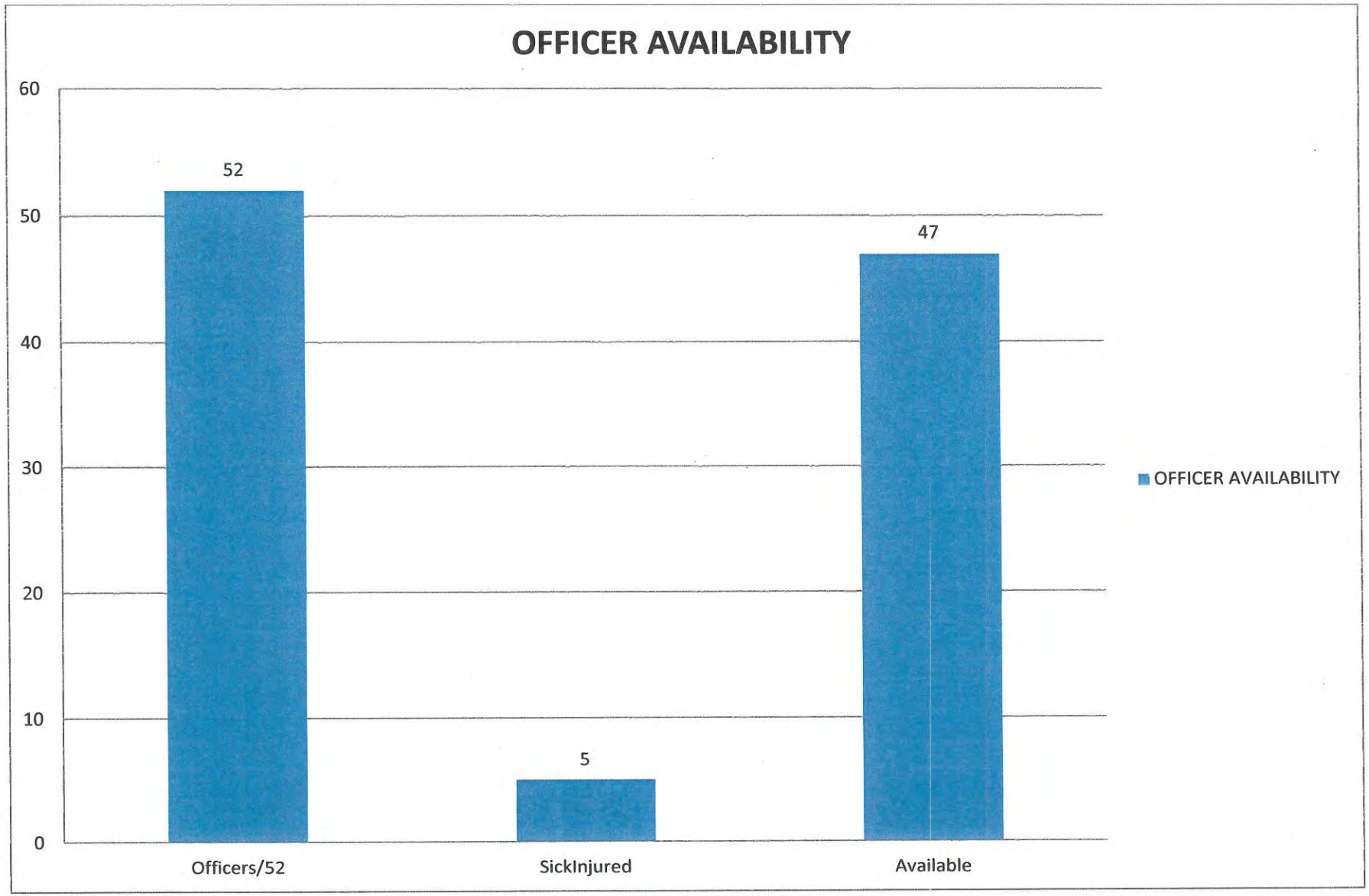
PRINCETON POLICE
MONTHLY REPORT OF PARKING ORDINANCE ACTIVITY
December 2013

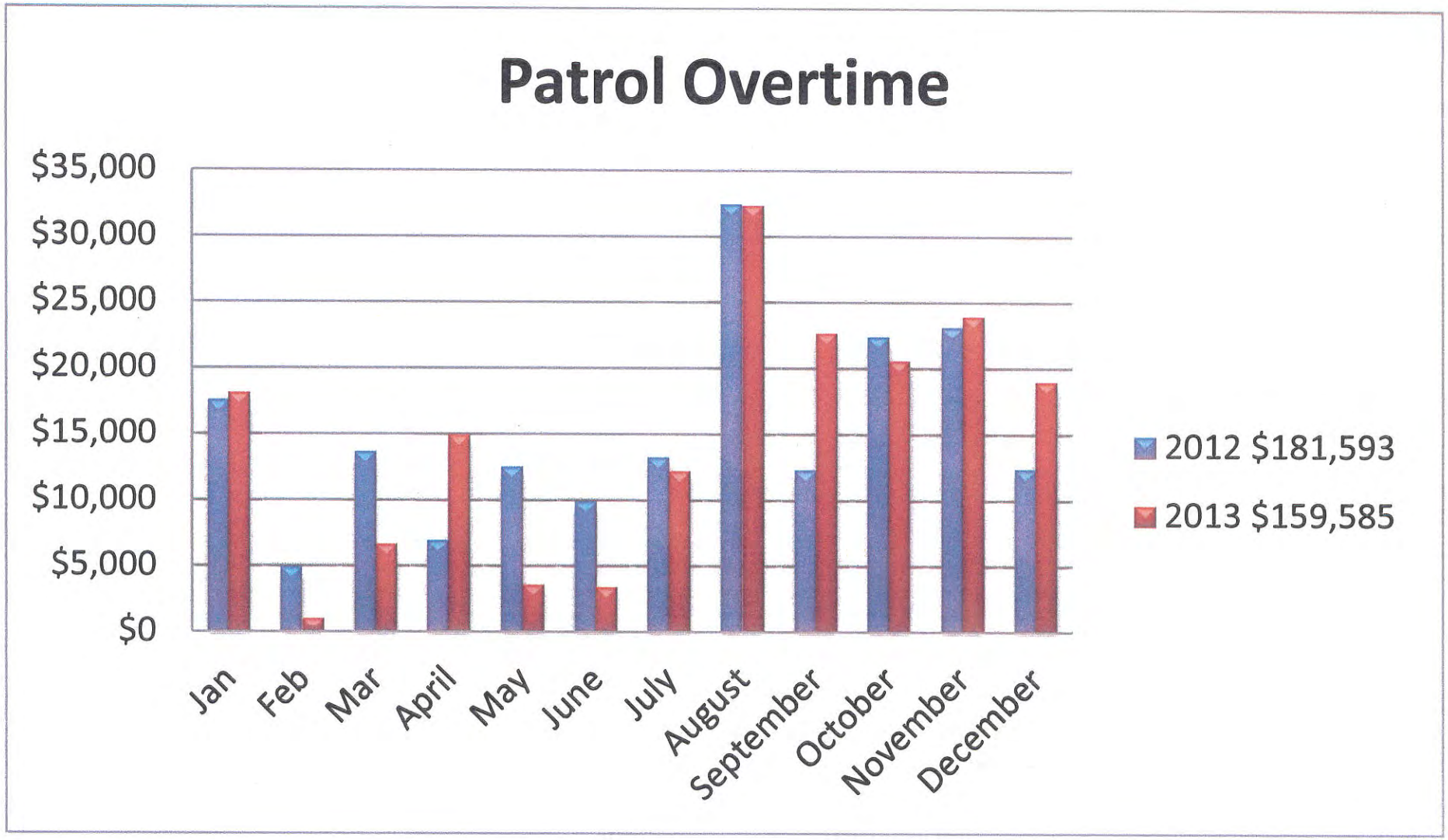
	2013
BUS ZONE	1
LOADING ZONE	9
PARKING w/DESIGN PARK STALLS	70
NO PARKING ZONES/ANYTIME	15
PARKING BET 2A & 6A LIMIT 1 HR	142
PARK LIMIT 2 HRS BET 8A & 6P	21
PARK BET 2A & 6A IN MUN YARD	7
METERS	1178
METER FEEDING	10
PARK IN HANDICAP SPACE	1
ALL OTHERS	74
TOTALS	1528

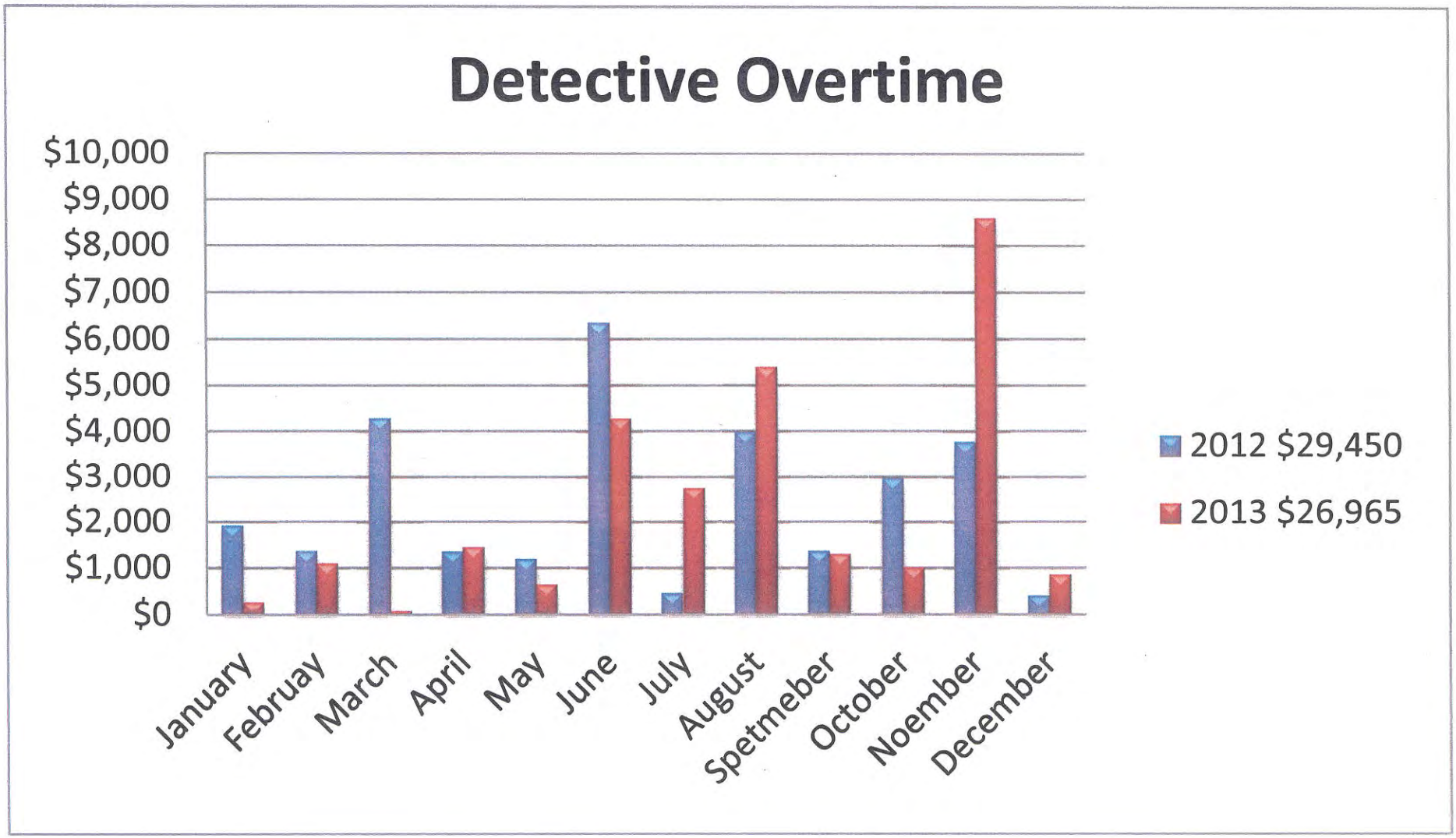

Ordinance Activity
2013
0 0
0 0
0 0
0 0
14
0
14
0
13
0
22
0
4
0
12
0
9
0
6
0
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sept
Oct
Nov
Dec

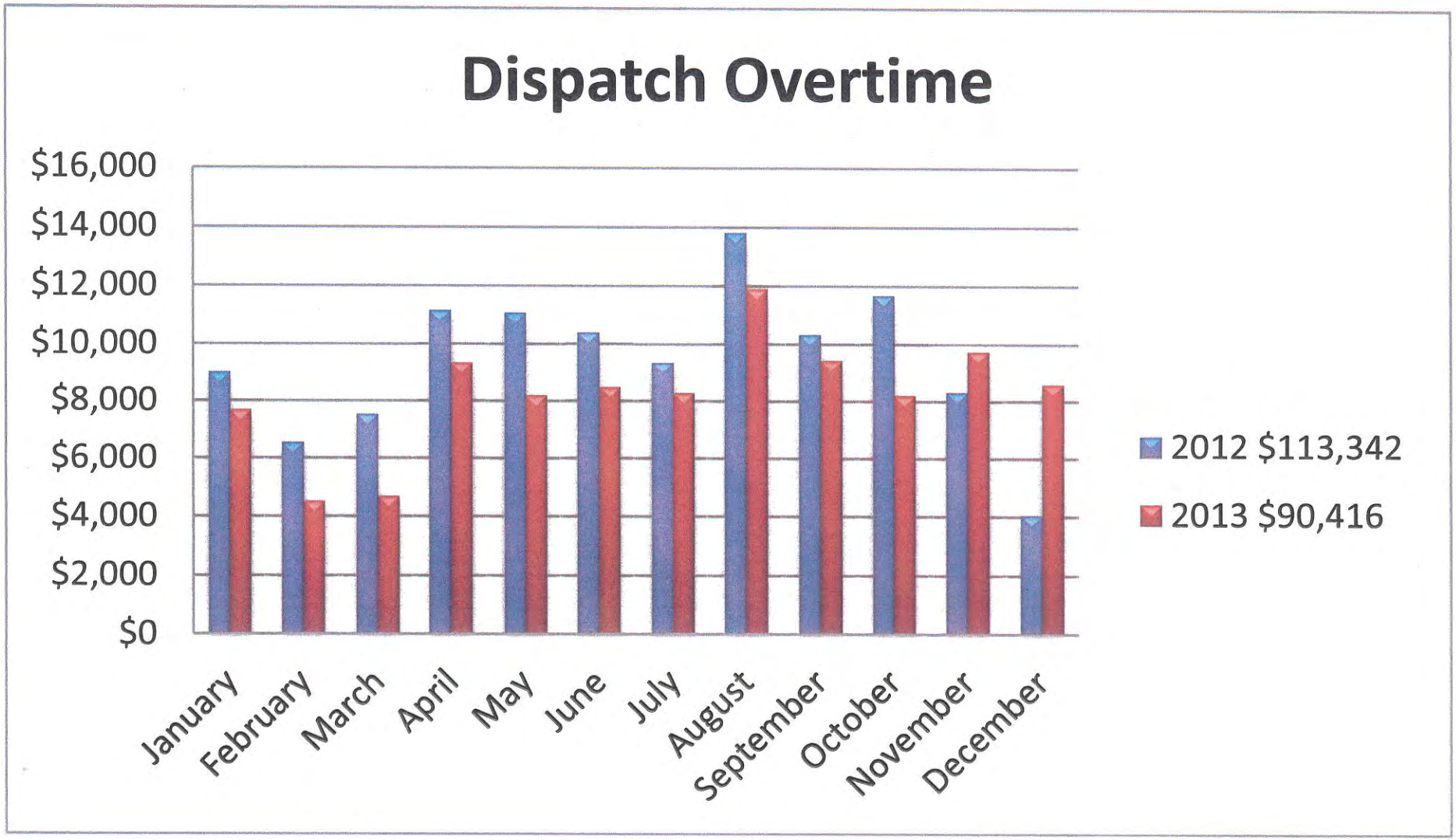
PRINCETON POLICE DEPARTMENT
MONTHLY REPORT ORDINANCE ACTIVITY
DECEMBER 2013

Urinating in Public	4
Overweight Vehicle	2
Total	6


OFFICER AVAILABILITY
60
50
40
30
20
10
0
52
5
47
Officers/52
SickInjured
Available
OFFICER AVAILABILITY


Patrol Overtime
$35,000
$30,000
$25,000
$20,000
$15,000
$10,000
$5,000
$0
Jan
Feb
Mar
April
May
June
July
August
September
October
November
December
2012 $181,593
2013 $159,585


Detective Overtime
$10,000
$9,000
$8,000
$7,000
$6,000
$5,000
$4,000
$3,000
$2,000
$1,000
$0
January
Februay
March
April
May
June
July
August
Spetmeber
October
Noember
December
2012 $29,450
2013 $26,965


Dispatch Overtime
$16,000
$14,000
$12,000
$10,000
$8,000
$6,000
$4,000
$2,000
$0
January
February
March
April
May
June
July
August
September
October
November
December
2012 $113,342
2013 $90,416

PRINCETON RECREATION DEPARTMENT
CELEBRATING FIFTY YEARS
1964 – 2014

Ben Stentz
Executive Director
bstentz@princetonnj.gov
www.princetonrecreation.com
Phone: 609.921.9480
Fax: 609.688.2040

DATE: February 21, 2014
TO: Mayor Liz Lempert & Members of Princeton Council
FROM: Ben Stentz
RE: Park Maintenance: shift in division of labor

Beginning immediately, the Princeton Recreation Department will administer all park-related maintenance. The DPW will continue to have certain responsibilities relating to parks, most notably trees, trails and open space, but the Recreation Department will establish itself as the 'one-stop-shopping' agency for residents to communicate with regarding parks. This is a major shift from past practices, as both former public works departments were responsible for pieces of park maintenance. Recreation will re-direct appropriate tree/trail/open space work to DPW in the form of a documented work-order.

This realignment of the division of labor/responsibilities is the result of a great deal of analysis and planning by the Recreation staff, DPW staff and the Administration. This is a crucial first step towards the realization of our combined Parks and Recreation Department, and I believe it will yield both improved services for residents and create operational efficiencies for DPW by freeing up man-hours to focus on other tasks. I am confident that the new model will begin to satisfy the often-heard resident frustration of not knowing who to call for different park-related concerns.

This shift represents a significant increase to the Recreation workload, which will be addressed by:

- Shifting existing funding for seasonal maintenance staff from DPW to Recreation.
- Including additional park locations in the Recreation mowing contract (sealed bids to be opened on 3/14/14).
- Restructuring the five (5) FT Recreation Maintenance Staff into more task-specific 'crews' with specific areas of responsibility.
- Upgrade of multi-use/multi-season equipment to address routine and preventative maintenance.

The soon-to-be implemented Click/See/Fix program will provide a straightforward communication mechanism for residents to provide feedback on parks. Until Click/See/Fix is operational, we will create an email account to field all park inquiries. parks@princetonnj.gov Email sent to this temporary address will go directly to the Recreation staff, who will provide a timely response to the resident inquiry, determine the level of urgency of the matter and then create a work–order for either the Recreation Staff or for the DPW Open Space Manager/Arborist, Greg O'Neil.

This is a monumental shift and could not have been developed without the cooperation of many staff members, specifically Bob Hough, Greg O'Neil, Kathy Monzo, Bob Bruschi, Evan Moorhead and Joe Scullion.

PARK MAINTENANCE UPDATE

SHIFT IN DIVISION OF LABOR

FEBRUARY 24, 2014

OVERVIEW

- All park maintenance to be administered through Princeton Recreation Department
  - Past practices had park maintenance run through 3 departments (DPW, DPW, REC)
  - Streamlined communication enhances service to residents with 'one-stop-shopping' for park maintenance concerns/feedback
  - Step # 1 towards having a combined Parks and Recreation Department
  - Make sure that all parks are CLEAN, SAFE & INVITING

DEPARTMENTAL WORKLOAD SHIFT

- <u>Recreation workload increasing significantly</u>
  - # of park locations maintained by Recreation will increase significantly
  - Recreation seasonal staff increased from 4 to 8 people with existing funding moved from DPW to Recreation
  - Mowing contract expanded to include some pocket-parks (former Borough), SOC property & additional passive park areas (sealed bids opened on 3/14/14)
  - Restructuring of work-crews led by five (5) Recreation maintenance FTE's
- <u>DPW workload involving parks decreasing</u>
  - Pocket-park maintenance and majority of passive mowing removed from DPW workload
  - Additional DPW man-hours to be available for other important tasks/projects

HOW WILL IT WORK?

- Until See/Click/Fix comes online, all park maintenance inquiries can be sent to parks@princetonnj.gov
  - Inquiries regarding maintenance issues will be handled as follows:
    - Added to the 'to-do' list of Recreation maintenance crews that will be visiting sites regularly with a pre-set list of location-specific tasks
    - Developed into a work-order for Recreation Maintenance Staff if task is not routine
    - All tree, trail and open space inquiries to be developed into a work-order for DPW and Open Space Manager Greg O'Neil. Recreation will alert resident that work-order has been passed to DPW and that DPW will respond both to the maintenance issue AND to the resident as soon as possible.
    - All inquiries will be evaluated to determine level of urgency and priority

LOOKING AHEAD…

- Major shift in responsibility…will take time to find its groove
- Adjustments will be made as needed moving forward
- Continued cooperation and communication between Recreation and DPW is crucial
- Plan is ambitious from a Recreation workload standpoint…to be continually evaluated

Police Chief Promotion Process

Recommendation
From Administration & Public Safety Committee
February 25, 2014

Four Step Process

- Written questions
- Review of Personnel File
- Closed Session Personal Interview
- Public presentation

Written Questions

- Questions will be developed around topics to try to determine a vision for the Department as well as the policing philosophy:
  - Community policing and reaching into the community
  - Building future leadership of the department
  - Views of the future of the department
  - Engaging the community
  - Setting of goals and objectives for the first year.

Review of the Personnel File

- Simply put the Administrator and Deputy Administrator will review the personnel file and report to the council on the findings.

Personal Interview

- The Council and the Captain will meet to discuss the responses to the questions and to discuss qualifications, philosophy, direction and goals and objectives for the Police Department

Public Presentation

- After completion of the first three phases the Captain will be asked to present to the public his responses to the questions and to discuss his style and approach to policing as well as the philosophy of policing and how these will benefit the future of the department.
- Again this allows for the public to know what is being committed to by the future leader of the department

Internal Comments

- As part of the process there will be a reach-out effort to the officers that work for the department to ask for any comments or thoughts they might have that should be relevant to the operations, and future administration of the department.

Process Timeline

- Written questions—**Return date of March 7th**
- Review of Personnel File—**Completion March 7th**
- Closed Session Personal Interview—**March 10th**
- Public presentation and Possible Appointment --**March 24th**