



**PCH DEVELOPMENT CORPORATION**  
**One Monument Drive Princeton, NJ 08540**  
**609- 924-3822 fax 609 924-3827**

Dear Applicant:

Thank you for your interest in Princeton Community Housing and affordable rentals in Princeton. We have been engaged by the Municipality of Princeton to provide you with affordable housing information for the rental units noted below. **Please submit the enclosed preliminary application. You will receive a letter of determination with regard to your preliminary eligibility for these units. If you have any questions, please contact PCHDC at 609-924-3822, ext. 5 or via email at [info@princetoncommunityhousing.org](mailto:info@princetoncommunityhousing.org).**

___ 253 Nassau Street	Very Low Rental	2 BR
___ 291 Nassau Street	Moderate Rental	1 BR
___ 25 Spring Street	Moderate Rentals	Eff, 1, 2 BR
___ 41 Spring Street	Low & Moderate Rental	Eff (mod.) 1 BR (low)
___ 100 Leigh Avenue	Low and Very Low Rentals	1 (very low) 2, 3 BR (low)
___ Palmer Square	Moderate Rentals	1, 2 BR
___ Witherspoon House	Moderate Rentals	1 BR
___ 14 Vandeventer Avenue	Moderate Rental	Efficiency
___ Shirley Court	Moderate Rental	2 BR
___ 246 John Street	Low Rental	2 BR
___ 190 Witherspoon Street	Low and Moderate Rental	Eff (low); 1 BR (mod.)
___ 135 Bayard Lane	Very Low, Low & Moderate Rentals	1 BR (very low), 2 BR (low), 2 BR (mod)

This preliminary rental application does not guarantee you a housing unit; selection is made on the basis of numerous criteria, which includes credit/background check, income, household size and available units. The following restrictions apply:

1. Renters of Princeton Affordable Housing units must be very low, low and/or moderate income households as determined by the NJ Council on Affordable Housing (COAH) guidelines - see chart on page 2.
2. In accordance with Uniform Housing Affordability Controls (UHAC) and as promulgated by the NJ Council on Affordable Housing (COAH), all members of a household submitting a preliminary application for a rental unit in this program must be able to document household information with the documents noted below:

**Please attach a copy, as applicable for all household members:**

- Social Security records or cards - either individual Social Security card or letter from Social Security Administration
- Adoption papers, or legal documents showing adoption in process
- NJ income tax return (latest filed/signed copy – all pages)
- Birth Certificate or passport
- Alien Registration Card (front and back)

*In addition to the documents noted above, each owner/landlord of an affordable rental unit may have further document requirements in order to determine preliminary eligibility.*

3. Proof of gross annual household income is required to assure that you are qualified. **You must also pass the owner's written credit policy and pass a full credit/criminal background check.**
4. I further certify that I intend to personally occupy the unit as my primary residence except for reasonable periods of vacations and illnesses. I know it would be illegal and that I am prohibited from renting or leasing the affordable rental unit. I understand that only the parties listed on this application may reside in the affordable housing unit if I am selected to rent a unit in Princeton.
5. All applicant information required by PCHDC will be kept confidential. Your income will be determined based on the income information you have provided.

**MAXIMUM ALLOWABLE INCOME\***

HOUSEHOLD SIZE	VERY LOW INCOME	LOW INCOME	MODERATE INCOME
1	\$19,449	\$32,415	\$51,864
2	\$22,227	\$37,046	\$59,273
3	\$25,006	\$41,676	\$66,682
4	\$27,784	\$46,307	\$74,091
5	\$30,007	\$50,012	\$80,019
6	\$32,230	\$53,716	\$85,946

**\*NJ COAH limits 2014**



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**PRINCETON AFFORDABLE RENTALS**

**Preliminary Application**

Name (head of household) \_\_\_\_\_ Gender \_\_\_\_\_

Address \_\_\_\_\_ Length of Residency \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Former Address \_\_\_\_\_

Social Security # \_\_\_\_\_ Date of Birth (DOB) \_\_\_\_\_

Email address \_\_\_\_\_

Home phone \_\_\_\_\_ Cell phone \_\_\_\_\_

<u>Name of all household members who will be living in the unit</u>	<u>Relation to Head of household</u>	<u>Birthdate</u>	<u>Sex M/F</u>	<u>Social Security Number</u>
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_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Own your own home? Yes \_\_\_\_\_ No \_\_\_\_\_ Rent? Yes \_\_\_\_\_ No \_\_\_\_\_

If renting, give name, address, and phone number of Landlord \_\_\_\_\_

\_\_\_\_\_

What is your present housing? (Type, size, condition?) \_\_\_\_\_

\_\_\_\_\_

Do you own a pet? Yes \_\_\_\_\_ No \_\_\_\_\_

Current monthly rent \_\_\_\_\_ Does rent include utilities? Yes \_\_\_\_\_ No \_\_\_\_\_

**Employers/Income for all household members:**

<u>Household Member Name</u>	<u>Employer</u>	<u>Gross Annual Income</u>	<u>How long employed?</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Total Household Annual Income: \$ \_\_\_\_\_**

**Dollar value of all assets (checking/savings/money market accounts, IRA/Keogh, stocks/bonds, CDs, real estate, etc.)**

\$ \_\_\_\_\_ Type of Account \_\_\_\_\_

\$ \_\_\_\_\_ Type of Account \_\_\_\_\_

\$ \_\_\_\_\_ Type of Account \_\_\_\_\_

\$ \_\_\_\_\_ Type of Account \_\_\_\_\_

**Source and amount of other annual income (social security, disability, unemployment, child support, etc):**

\$ \_\_\_\_\_ per \_\_\_\_\_ source \_\_\_\_\_

\$ \_\_\_\_\_ per \_\_\_\_\_ source \_\_\_\_\_

\$ \_\_\_\_\_ per \_\_\_\_\_ source \_\_\_\_\_

\$ \_\_\_\_\_ per \_\_\_\_\_ source \_\_\_\_\_

Do you or anyone in your household have special needs? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please describe \_\_\_\_\_

Are you subject to a lifetime sex offender registration program in any state? Yes \_\_\_\_\_

Name \_\_\_\_\_ Date \_\_\_\_\_ State \_\_\_\_\_ No \_\_\_\_\_

Additional information you want us to be aware of \_\_\_\_\_

\_\_\_\_\_  
Driver's License # \_\_\_\_\_ State \_\_\_\_\_

Driver's License # \_\_\_\_\_ State \_\_\_\_\_

**Optional Questions**

Have you ever worked in Princeton? Yes \_\_\_\_ No \_\_\_\_ Where? \_\_\_\_\_

Do you have a relative who lives or works in Princeton? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you a former resident of Princeton? Yes \_\_\_\_\_ No \_\_\_\_\_

**Applicant Certification:**

I certify that all statements made on this application form have been examined by me and to the best of my knowledge and belief are true, correct, and complete. I understand that providing false statements or incomplete information may result in punishment under Federal law.

I hereby authorize Landlord to obtain a credit/consumer and criminal background report, and any other information it deems necessary, for the purpose of evaluating my application. I understand that such information may include, but is not limited to, credit history, civil and criminal information, records of arrest, rental history, employment/salary details, vehicle records, licensing records, and/or any other necessary information. I hereby expressly release Landlord, and any procurer or furnisher of information, from any liability whatsoever in the use, procurement, or furnishing of such information, and understand that my application information may be provided to various local, state, and/or Federal government agencies, including, without limitations, various law enforcement agencies. Any deliberate misstatement of facts will disqualify me for admission and, if admitted, will be grounds for eviction.

I understand that the filing of this application does not, in any way, bind the Landlord to reserve or assign an apartment to me.

I understand that ALL requested information must be completed for this application to be deemed complete. If there are blanks, the application will be deemed incomplete and returned to me. In the event that a section does not apply to me, I will mark it N/A.

Signature Applicant \_\_\_\_\_ Date \_\_\_\_\_

Signature Co-Applicant \_\_\_\_\_ Date \_\_\_\_\_

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email address \_\_\_\_\_

Please check which of the following best describes the Head of Household in both (A) and (B) for NJ Division of Civil Rights and HUD statistical purposes only.

(A) \_\_\_\_ White \_\_\_\_ Black \_\_\_\_ Indian/Asian \_\_\_\_ Islander

\_\_\_\_ Asian Pacific \_\_\_\_ Other

(B) \_\_\_\_ Hispanic \_\_\_\_ Non-Hispanic



