

**PRINCETON  
BUREAU OF FIRE SAFETY**

One Monument Drive  
PRINCETON, NEW JERSEY 08542  
Phone: (609) 497-7646/609-945-6080 (FAX)

**CERTIFICATION ATTESTING TO THE INSPECTION OF  
PARTY WALLS AND FIRE WALLS AND PENETRATIONS THEREOF**

BUSINESS INFORMATION:

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_

Business Phone: \_\_\_\_\_

BUILDING OWNER INFORMATION:

Owner Name: \_\_\_\_\_

Owner Address: \_\_\_\_\_  
\_\_\_\_\_

Owner Phone: \_\_\_\_\_

I, \_\_\_\_\_, hereby attest that I have conducted a visual review of all party walls and fire walls from foundation to roof deck as applicable located in the above listed building containing a multiple family dwelling on \_\_\_\_\_ (date).

Description of the areas inspected: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**INSPECTION RESULTS (check all that apply):**

- There were no penetrations in party walls or fire walls visible and/or all penetrations in party walls and fire walls visible were properly sealed in accordance with all applicable code requirements;
- Unsealed and/or improperly sealed penetrations were observed at the time of inspection, and were properly sealed/repared and reinspected on \_\_\_\_\_ (date);
- I observed unsealed and/or improperly sealed penetrations which have not been repaired or corrected;

I hereby certify that all statements made by me in this affidavit are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

\_\_\_\_\_  
Certifying Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
License Type and Number – Copy must be attached



**Princeton**  
**Bureau of Fire Safety**  
1 Monument Drive  
Princeton, NJ 08542  
609-497-7646  
[www.princetonnj.gov](http://www.princetonnj.gov)

## **Instructions for Certification Attesting to the Inspection of Party Walls and Fire Walls and Penetrations**

February 11, 2016

- What is the requirement?
  - On December 21, 2015 the Mayor and Council of Princeton adopted Ordinance No. 2015-47 amending the locally adopted fire prevention code known as Chapter 14 of the Municipal Code. Specifically, one of the amendments requires that before the Fire Official can issue a certificate of fire inspection to a building containing a multiple family dwelling (a building containing three or more separate living units), the owner of the building must produce documentation that a person licensed or certified in building inspection or similar field has visually inspected the party walls and fire walls for penetrations into or through the walls.
- Who does this law apply to?
  - The law applies to any building located within the municipal boundaries of Princeton and which contains a multiple family dwelling. A multiple family dwelling is any building that contains 3 or more separate dwelling units and is classified as an R-2 Use group in accordance with the NJ Uniform Fire Code (ref N.J.A.C. 5:70-1.5) This includes buildings containing two or more uses (mixed use), such as restaurants, stores or offices which also contains three or more dwelling units.
- When do I have to comply?
  - The law requires that the building owner provide a certification demonstrating compliance be provided to the Bureau of Fire Safety at the time of each annual inspection.
- How do I comply?
  - To comply with the law a building owner must provide certification that a licensed home inspector, or other licensed professional, such as a building inspector (NJ UCC), multiple family dwelling inspector (NJ DCA/BHI), fire

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prevention inspector (NJ UFC), fire sub-code inspector (NJ UCC), licensed professional engineer or licensed architect, has visually inspected all party walls and all fire walls from foundation to roof deck, and found no penetrations that are not properly sealed in accordance with applicable code requirements, or if any unsealed or improperly sealed penetrations were discovered, that same were repaired and reinspected, or that they will be repaired and reinspected within such period as shall be determined by the Bureau of Fire Safety.

A new visual inspection must take place every year and a new certification form provided to the Bureau of Fire Safety at the time of the annual inspection.

- How much does the inspection cost?
  - The cost of the inspection is negotiated between the building owner and the licensed professional. The municipality does not provide this service to building owners, nor do we maintain a list of licensed professionals approved to perform this work.
- How do I obtain the form?
  - The form is available on the municipal website under “forms, permits, licenses” at <http://www.princetonnj.gov/forms.html>