

**MUNICIPALITY of PRINCETON
DEPARTMENT OF ENGINEERING**

APPLICATION FOR PERMIT TO EXCAVATE IN THE PUBLIC RIGHT-OF-WAY

*****WORK CANNOT COMMENCE UNTIL A PERMIT IS ISSUED*****

<input type="checkbox"/> This is a STREET OPENING Application (for work in the road or on the curb)	<input type="checkbox"/> This is a SIDEWALK OPENING Application (for work behind the curb or on the sidewalk)
Work Site Location: _____ Block _____, Lot _____	
Property Owner: _____	Applicant: _____
Applicant Address/Phone/E-mail: _____	
Contractor: _____	
Contractor Address/Phone/Cell Phone : _____	
Anticipated Start Date: _____	Anticipated Completion Date: _____
Be advised – No work may be scheduled between Dec. 1 and Mar. 15, without granting of special permission.	
Description of Work (Provide sketch on next page):	

Dig # _____

PLEASE CALL 1-800-272-1000 FOR DIG NUMBER (PERMIT WILL NOT BE ISSUED WITHOUT ONE)

INSURANCE REQUIREMENTS (FROM ORDINANCE): a) No permit shall be issued until the applicant has furnished the Municipal Engineer with an acceptable Certificate of Insurance indicating that he is insured against injury to persons and damage to property caused by any act or omission of the permittee, his agents, employees or subcontractors, done in the course of the work to be performed under the Permit. The insurance shall cover all hazards likely to arise in connection with the work, including but not limited to collapse, explosion and underground work by equipment on the street and all operations, including labor, equipment, materials and all else involved in work under the Permit and shall also insure against liability arising from completed operations. The liability insurance for bodily injury in effect shall be in an amount not less than three hundred thousand dollars for each person and five hundred thousand dollars for each accident or incident and for property damages in an amount not less than three hundred thousand dollars with an aggregate of five hundred thousand dollars for all accidents or incidents. *d. The insurance required by this Section shall name the Municipality of Princeton as Additional Certificate Holder, Additional Insured, and also contain a clause holding the Municipality of Princeton and its Agents, Servants, and Employees harmless against any claim or damage which may arise out of any liability resulting from the permittee's work (Ordinance No. 89-21, para III).*

This is to certify that I am familiar with the Ordinance and Regulations governing this work and hereby agree to comply fully with same.

X _____ Date _____

(OFFICIAL USE)

PERMIT NUMBER _____

APPROVED BY _____

DATE _____

APPLICATION FEE _____

INSPECTION FEE _____

TOTAL _____

EXPIRATION _____

AMOUNT REC'D _____

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Sketch of Proposed Work (use separate sheet if necessary; provide areas of opening(s), in square feet, and pertinent dimensions from nearest street address or intersection, so location can be properly determined):

Area of Openings (in Square Feet) = _____

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INSTRUCTIONS:

1. EACH APPLICANT TO EXCAVATE ANY OPENING WITHIN THE PUBLIC RIGHT-OF-WAY SHALL MAKE APPLICATION TO THE MUNICIPAL ENGINEERING DEPARTMENT, BY FILLING OUT FORMS FURNISHED BY THE DEPARTMENT.
2. THE APPLICATION SHALL INCLUDE THE NAME AND ADDRESS OF THE APPLICANT; THE NAME OF THE ROAD WHERE THE EXCAVATION IS TO BE MADE; THE DESCRIPTION AND PURPOSE OF THE PROPOSED WORK; THE TYPE OF SURFACE (STREET, SIDEWALK, CURB, OR SHOULDER) IN WHICH THE OPENING IS TO BE MADE; THE DATE WHEN WORK SHALL START AND BE COMPLETED; AND ANY OTHER INFORMATION THAT MAY BE REQUESTED.
3. THE PLAN SUBMITTED BY THE APPLICANT MUST INCLUDE THE EXACT LOCATION (NEAREST STREET ADDRESS OR INTERSECTION) AND DIMENSIONS OF ALL OPENINGS PROPOSED.
4. AS A CONDITION TO THE ISSUANCE OF A PERMIT, THE PERMITTEE AGREES TO REPLACE AT ITS OWN COST AND EXPENSE, THE PORTION OF THE STREET, CURB, GUTTER, AND/OR SIDEWALK DISTURBED, TO THE SAME OR BETTER CONDITION AS IT WAS PRIOR THE TIME OF THE START OF THE WORK.
5. THE APPLICANT MUST ALSO PAY THE PERMIT AND INSPECTION FEES (SEE BELOW), FURNISH A BOND FOR THE PROPER REPAIR OF THE STREET OPENING, FURNISH A CERTIFICATE OF INSURANCE AS DESCRIBED ON THE APPLICATION, AND PROVIDE THE NJ ONE CALL DIG NUMBER.
6. ONCE THE PERMIT HAS BEEN APPROVED AND SIGNED BY THE MUNICIPAL ENGINEER, AND ISSUED TO THE APPLICANT, THE PERMIT MUST BE IN THE POSSESSION OF THE PARTY OR PARTIES ACTUALLY DOING THE WORK, AND BE SHOWN WHEN REQUESTED TO THE ENGINEER OR DULY AUTHORIZED INSPECTORS.

FEES:

A. APPLICATION FEES –

- | | |
|---------------------------------|---------|
| • STREET OPENING | \$75.00 |
| • SIDEWALK OPENING | \$25.00 |
| • CURB INSTALLATION/REPLACEMENT | \$25.00 |
| • UNIMPROVED SHOULDER | \$25.00 |

B. INSPECTION FEES –

- | | |
|--|--------------------------------|
| • SIDEWALK OPENING (UP TO TWO INSPECTIONS) | \$50.00 |
| • SIDEWALK OPENING (ADDITIONAL INSPECTIONS) | \$25.00 |
| • CURB INSTALLATION/REPLACEMENT | \$25.00 |
| • STREET OPENING (NOT NEWLY PAVED) | \$2.50 PER SQ. FT. |
| • UNIMPROVED SHOULDER | \$0.50 PER SQ. FT. |
| • STREET OPENING (NEWLY PAVED) OPTION 1 - \$1.00 PER SQ. FT. | |
| | OF MILL OVERLAY AREA |
| | OPTION 2 - \$75.00 PER SQ. FT. |
| | OF INFRARED PATCH AREA |