



PRINCETON
DEPARTMENT OF INFRASTRUCTURE
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MINUTES OF THE MEETING
of the
PRINCETON SEWER COMMITTEE

January 12, 2022

The meeting of the Princeton Sewer Committee (PSC) was convened at 9:00 a.m. on Wednesday, January 12, 2022 via Virtual Meeting/Zoom Conference. D. Goldfarb opened the meeting in accordance with the New Jersey Open Public Meetings Act, Section 5, Chapter 231, P.L. 275. In conformance with the requirements of the Law, Notice was provided of the date, time and location of this regular meeting by posting a copy of the adopted Schedule of Regular Meetings in Monument Hall and Witherspoon Building and by mailing copies to the Trenton Times, Princeton Packet, Town Topics and by filing a copy in the Office of the Clerk of Princeton. Adequate notice was provided to the public and to all parties concerned.

PRESENT: David Goldfarb, Valerie Haynes, Eve Niedergang
ALSO PRESENT: Andrew Filippi, Sewer Design Engineer; Dominick Itzi, Sewer Operations Manager; Jim Purcell, Assistant Engineer; Janice Most, Secretary
ABSENT: Deanna Stockton, Engineer/Deputy Administrator
PUBLIC: Matt Giammanco, (Avalon Bay);
Ed Truscelli, Princeton Community Housing

REORGANIZATION – Election of Officers 2022

V. Haynes nominated D. Goldfarb to serve as Chair. E. Niedergang seconded.
The Motion passed unanimously.

D. Goldfarb nominated V. Haynes to serve as Vice Chair. E. Niedergang seconded.
The Motion passed unanimously.

D. Goldfarb nominated J. Most to serve as Secretary. E. Niedergang seconded.
The Motion passed unanimously.

2022 SUNSHINE

E. Niedergang moved to approve the Resolution as to 2022 and January 2023 Schedule of Regular Meetings of the Princeton Sewer Committee, as amended.

V. Haynes seconded. The Motion passed unanimously.

APPROVAL OF MINUTES

None

AMENDMENTS TO THE AGENDA

No amendments to the Agenda.

Plan for the Design and Reconstruction of Pump Stations

A. Filippi stated he is working with the Consultant and will have more to report at the next meeting.

Presentation to Mayor and Council Regarding Long Range Financial Plan

D. Itzi shared the Sewer Department Spending Impact on Operations spreadsheet.

Discussion: personnel 2021 and forecast for 2022-2023 including seasonal employees overtime and comp time; account line item differentials; one additional staff will be added in 2022 and one in 2023.

Mayor and Council presentation: need recommendation on pump stations even if financials are not complete including inflation; fully funded staffing and operations; affects to rate payers through sewer fees/rates; 2019/2020/2021 actuals; 2022 budget status (initial requests submitted) for Operational Budget and Capital Budget; show an aggressive Capital program; focus on Operating expenses and user fees; the purpose of the presentation is to confirm Mayor and Council's promise to provide adequate funding without rate payers fees being increased dramatically; outline the investment in the sewer system/SCADA system/Capital improvements to pump stations. D. Goldfarb will make the presentation to Mayor and Council and A. Filippi and D. Itzi will be available. For the next meeting, and to be prepared for the presentation, A. Filippi and D. Itzi will provide a chart showing Capital expenses, Operating expenses, sewer fees, and the total budget for the Sewer Department projecting ten years without inflation; D. Goldfarb will provide sewer figures.

Infiltration and Inflow (I/I Program)

A. Filippi stated that Mini System 35 design is almost complete and work on finalizing construction documents continues; the design includes the Mt. Lucas Road North reconstruction project. Design for Mini System 36 will start after System 35 is complete, System 36 will mimic system 35 design.

Updates to Method of Calculating Sewer Connection Fees

Public attendees Ed Trucelli, Princeton Community Housing and Matt Giammanco, Avalon Bay.

Discussion: update on method for connection fees; calculation is based on:

Capital investment divided by flow, which gives per unit cost, times anticipated amount of flow which creates the connection fee – this is statutorily mandated.

Discussion continued: how previous residential and commercial calculations were created and how calculations should now be created using statutory guidelines; Ordinance has not been updated for 2022; I/I is variable based on rainfall; each service will include I/I; calculations by service unit not flow; use a five year average to make fees steadier; connections for new and existing properties (not direct flow); formula is that new users reimburse existing users – based on users, not flow. There is a 50% reduction connection fee for affordable housing as per State Statutes. M. Giammanco noted that Avalon has the Thanet development plus two additional projects connecting into the system.

Adjourn

At 10:20 a.m. E. Niedergang made a Motion to adjourn. V. Haynes seconded.
The Motion passed unanimously.

The next meeting is scheduled for Wednesday, February 9, 2022 at 9:00 a.m. via Virtual Meeting/Zoom.

Respectfully Submitted,

Janice Most, Secretary
Princeton Sewer Operating Committee

Adopted: February 9, 2022