

PRINCETON BOARD OF PARKS AND RECREATION COMMISSIONERS

A meeting of the Princeton Board of Parks and Recreation Commissioners was held on August 24, 2023, in the Princeton Community Room, 400 Witherspoon Street.

- Present: Mr. Koontz, Dr. Nosker, Ms. Germaine, Dr. Frawley, Dr. Cahill, Ms. Pirone Lambros & Mr. Burt
- Also Present: Mr. Moorhead, Mr. Patrick & Mr. Petrucelli
- Absent: Mr. Young, Ms. Rogers & Mr. Marroli

Adequate Notice

Public Comment

No public comment.

Corner House Student Board

No Corner House Student Board report.

Activities Report

In addition to the activities in the agenda packet, Mr. Patrick reported on the following:

- **Day Camp Wrap-Up:** Mr. Patrick stated that Day Camp was largely successful. Camper registration reached a high of 112 during week 4. This was due in part to registration remaining open until the Friday before the next week of camp, and some of the school-based funds continuing to submit camper registrations on a rolling basis.

In addition to the activities in the agenda packet, Mr. Petrucelli reported on the following:

- **Day Camp Wrap-Up:** Mr. Petrucelli stated that camps were coming to an end. There were several weekly specialty camp options to close out the summer, with the US Sports Institute Camp running the week of 8/28/23. Fall programming will include basketball clinics, adaptive yoga, school's out programs, etc.

Director's Report

Mr. Moorhead reported on the following:

- **CP Pool Update:** There was an article in Town Topics about the lifeguard staff. Overall, membership for the pool was slightly lower than it was in 2022. As of late August, daily admission figures were 12-15% lower this summer, due in part to the more-mild temperatures and poor weather as compared to last year. Community Night Out took place on 8/1/23. CP Pool once again offered free pool admission to attendees for that event. Mr. Moorhead also brought the Commission up to date about an inflated water bill. After further investigation, staff believes that there is a leak related to the dive well. One of our trusted pool consultants is going to come out to inspect the dive pool drains and hydrostatic valves. Ms. Pirone Lambros asked if the water loss

in the dive well would cease when the pool season ends. Mr. Moorhead responded that the dive well would no longer be refilled once the pool season ends. However, due to the high water table, water must be kept in the pool to keep the pool bottom from floating. If the leak is related to the main drains, then it could impact our ability to keep water in the pool over the winter.

Discussion was held.

- **Open Maintenance Positions:** 1 candidate has been offered a position with the maintenance team and is set to start on 9/5/23. This will bring the number of full-time maintenance staff to 6. 1 position remains unfilled, so that job posting will be advertised again.
- **Mercer at Play @ Hilltop Park:** Batting cage construction has been completed. The basketball court is going to be repaired and repainted soon. Approval for lighting upgrades for the baseball field at Hilltop Park was received at the previous Council Meeting, so LED light fixtures will be installed after the fall ball season ends. The playground equipment was installed. Some playground parts need replacing or were damaged during transit, so Staff has been working with the manufacturer and installer to obtain those parts. Once installed, the playground can officially open. Asphalt path repairs to make the path ADA compliant should be completed by the end of September, as well.
- **Contract with Princeton Tennis Program (PTP):** The official notice from the Municipality's legal counsel was sent to Princeton Tennis Program, notifying them that the Commission would not be renewing the existing contract for the leasing of the CP South Tennis Courts. Terms for a new deal will be ironed out by the Commission's subcommittee and submitted to the Council for approval at a later date. Dr. Cahill asked if the contract would have to go through a Request for Proposal (RFP) phase or not. Mr. Moorhead responded that the tennis contract would not have to go out to RFP, as per legal counsel's guidance. *Discussion was held.*

Old Business

- **CP South Design Project Update:** The steering committee last met on 7/19/23. Mr. Moorhead believes that the steering committee should meet again to finalize/discuss the modifications to the concept plans to be made to the consultant. Mr. Moorhead is hopeful that the project consultant will return for the 10/26/23 meeting. Mr. Koontz added that the Commission expected the consultant to return for the 9/28/23 meeting, but that such an expectation was ambitious, due to the location of the next Commission meeting needing to be moved and the necessity of the steering committee to meet again before then.

New Business

- **New Program – National CSI Camp LLC:** The Staff is requesting approval for a new third-party instructor to come in to provide crime scene investigation programming when school is not in session, namely during the NJEA Convention, scheduled holidays, and breaks, etc. The Staff would primarily handle marketing efforts and registration, and National CSI would provide the materials and staffing. Dr. Nosker asked if all the participants would be grouped together in one class, or if they would be broken up by age or grade. Mr. Patrick responded that all the participants would be grouped together, and that the program would target students with a particular interest in law enforcement, forensics, and science more broadly. The material would be accessible for students within the 6th-12th grade range. *Discussion was held.* **Mr. Burt made a motion to approve the addition of this new program, seconded by Dr. Frawley and approved.**
- **Dedication of Fields Requested by Princeton Little League:** Jon Durbin approached Mr. Moorhead about the possibility of dedicating a couple of baseball fields, to recognize the contributions of former volunteers to the growth and success of youth baseball in Princeton over the years. Mr. Koontz added that he was unsure what the distinction is between a "dedication in honor of" and

simply naming a field. Mr. Koontz and Mr. Moorhead believe that a subcommittee should be formed, to address the present field dedication matters, as well as to formalize a process and policy for dedicating fields and honoring people in such ways moving forward. Dr. Frawley and Mr. Burt volunteered to serve on such a subcommittee alongside Mr. Koontz.

Communications

Communications were shared in the agenda packet.

Approval of Minutes

- **June 22, 2023:** Mr. Burt made a motion to approve the 6/22/23 minutes, seconded by Dr. Nosker and approved. Dr. Cahill, Ms. Germaine, Dr. Frawley and Ms. Pirone Lambros abstained.
- **July 27, 2023:** Ms. Germaine made a motion to approve the 7/27/23 minutes, seconded by Dr. Nosker and approved. Mr. Burt, Dr. Frawley, Ms. Pirone Lambros and Dr. Cahill abstained.

Approval of Bills

- Dr. Frawley made a motion to approve the bills, seconded by Ms. Germaine and approved.

Next Meeting Date

September 28, 2023