

CORNER HOUSE BOARD
APPROVED MEETING MINUTES
September 14, 2022
by videoconference

Note: The Board reviewed these draft minutes on November 9, 2022 and corrected Item II.d. to show that Corner House has a Substance Abuse Agency license. Due to lack of a quorum at that meeting, these minutes were not approved until the January 25, 2023 meeting.

Members in attendance: Danita Ishibashi (co-chair), Wendy Jolley, Cecilia Mathews, Leah McDonald, Leighton Newlin, Joanne Parker.

Excused: Wendy Perello (co-chair)

Student Representatives: Reed Dillon PDS, Junkai Gong (PHS), Michael Zebrowski (PDS).

Staff in attendance: David Errickson, Tracy Kindelsperger, Jean Woodman.

Guests: None.

- I. Danita Ishibashi opened the meeting at 6:04 PM and read the following notice into the record.

Notice of this regular Board meeting as required by Sections 4a, 3d, 13 and 14 of the Open Public Meetings Act has been provided to the public. On September 9, 2022 public notice with a videoconference link and a draft agenda were posted on the municipal website.

- a. Introductions – The Board welcomed Reed Dillon, Junkai Gong, and Michael Zebrowski from the Corner House Student Board.
 - b. The May 11 minutes were approved as presented. Motion Wendy Jolley, second Cecilia Mathews, approved by show of hands without dissent.
- II. Director’s Report – Dave Errickson – see attached report, also shared screen.
- a. First time at Lindsey Meyer Teen Institute – Sam Nelson chaperoned 4 Outreach students for this formative experience using the mental health grant from GCADA.
 - b. The Leadership Institute returned to Princeton University as a 2 ½ day event, without overnights. More than 70 students from the 4 high schools are participating in Leadership programs this year, so the current challenge is finding large meeting rooms.
 - c. Dave is developing opportunities to increase Corner House’s visibility in the community.
 - i. As part of Recovery Awareness Month, Dave will participate in the Mayor’s Wellness discussion panel at the Princeton Public Library on September 21, featuring the book “Why Don’t You Talk to Someone?” by Lori Gottlieb.
 - ii. The County has approached Princeton Public Library about hosting Naloxone training at the library. Library staff have asked Corner House to assist with a community presentation on the opioid crisis. Council Member Newlin noted discussion of Naloxone should note that using it does not guarantee opioid overdose reversal.
 - iii. Dave will be Mayor Freda’s guest on the Mayor’s podcast on September 23.
 - d. Dave outlined the ongoing issues with getting a violation-free elevator certificate. The matter continues to delay our Substance Abuse Agency license, which in turn, has

delayed application for a Mental Health license. It might also take 9 months to get a Mental Health license once the application is complete. The target date is still 2023.

- e. Staff continue to work with Zoobook Systems to implement our Electronic Health Records (EHR) system.
 - f. Three clinical interns, all second-year, have started and are preparing to see clients.
 - g. Corner House now offers primarily face-to-face services, with a few clients on telehealth. We also re-launched our Intensive Outpatient program this week.
 - h. Dave has met with the Corner House Foundation about marketing.
- III. Municipal Liaison – Council Member Newlin asked about Narcan® and Fentanyl. The Board discussed the importance of providing realistic expectations for the community, particularly students, about Narcan® since it does not magically reverse all overdoses. He also asked if the Corner House Board or staff could summarize “5 points” for him to share at Council meetings so he can keep the community aware of Corner House’s work. Dave will work with Leighton to develop talking points.
- IV. Financial Report: Jean presented the current clinical revenue, noting the complexities of presenting a basic overview when Corner House is supported by revenue, the municipal budget, contracts, grants, and the Corner House Foundation. The Board discussed the mental health treatment offered in the Princeton Middle School and Princeton High School. Even though the contract ran only through June, the connections were good for Corner House and the student community. For example, students at the summer Youth Police Academy recognized Claudia Brzoza as one of our clinicians. Council Member Newlin asked to meet with Dave, Jean, and Tracy about the full financial picture so he can advocate appropriately.
- V. Corner House Foundation and Development – Tracy Kindelsperger, Coordinator of Grants & Development:
- a. Tracy highlighted the positive impact the Lindsey Meyer Teen Institute had on the four Outreach students who attended. They have already thought of ways for Prevention and Outreach to work together during the year.
 - b. Tracy shared photos of the Leadership Institute and summarized the work the students did to get started for the presentations they will give and the activities they will sponsor during the school year.
 - c. As we prepare for the fall Direct Mail campaign, a Foundation subcommittee is reviewing contact lists to delete names of people who have moved away or lost interest, as well as names of people who might be interested in supporting Corner House.
 - d. The Spring Gala subcommittee has begun to meet.
- VI. Corner House Student Board – Reed Dillon shared that CHSB had their first school-year meeting yesterday. All-City Dodgeball is scheduled for Friday, November 4. An *a capella* night at the Princeton Public Library will be scheduled for a Friday in December. The annual Open Mic night will be held at Small World Café in February. Dave noted he ran into Capt. John Bucchere who stated the police are eager to renew the Police-vs.-Fire Department game.
- VII. Old Business – The EHR and Mental Health license were both discussed during the Executive Director’s Report. Dave noted he hopes to bring a mission statement to the Board soon.

- VIII. New Business – Dave presented a proposed fee schedule, increasing the base fee for an individual session by about 16% to \$125 per session, still well below market rate. Dave also presented a sliding-scale fee schedule, based on income, that would be used for those few clients whose incomes disqualify them for other funding. Dave expects to present a final version of the fee schedule for a vote at the November 9 meeting. The Board affirmed the need to keep Corner House fees affordable.
- IX. Public Comment – No members of the public attended.
- X. Adjournment
 - a. The meeting adjourned at 7:08 PM. Motion Wendy Jolley, second Leighton Newlin, approved by show of hands without dissent.

Last regular meeting for 2022: Wednesday, November 9, 2022 at 6:00 PM.

Respectfully submitted,
Jean Woodman, Corner House Board Secretary
Minutes approved January 25, 2023