



2020

Consolidated Annual Performance Evaluation Report



Municipality of Princeton

Community Development Block Grant Program

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Municipality continues to make progress on its 2020 Strategic Plan and Annual Action Plan. The most pressing initiative in the Annual Action Plan was to address the housing instability created by the economic impact of the COVID-19 pandemic. The Municipality retained the services of Housing Initiatives of Princeton to implement a program that offered rental assistance to low and moderate income families that were affected financially by the pandemic. To date, sixty one (61) families were assisted by the initiative.

Other projects from the Annual Action Plan continue to make progress toward completion. However, progress has slowed during the 2020 Program Year due to the novel nature of the projects and the unique partnerships required. During the coming months, the Municipality expects to complete the remainder of the projects identified in the 2020 Annual Action Plan.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Address the digital divide	Public Services	CDBG -CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	400	0	0%	800	0	0%
Preserve and protect existing affordable housing	Affordable Housing Public Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	50	0	0%	12	0	0%
Promote diversity in housing stock and population	Affordable Housing Public Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	10	0	0%			
Provide a	Public	CDBG:	Public service	Persons	300	0	0%		0	0%

Rich Array of Public Services	Service	\$	activities other than Low/Moderate Income Housing Benefit	Assisted						
Provide a Rich Array of Public Services	Public Service	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	0	0%			
Support households impacted by COVID-19	Affordable Housing	CDBG: \$ / CDBG -CV: \$	Homelessness Prevention	Persons Assisted	100	61	61.00 %	75	61	81.33 %

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The most pressing need identified in the Plan was to help low and moderate income families stay in place when the Federal and State eviction moratoria were lifted. To that end, the Municipality was able to serve 61 families of the 100 proposed.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

Race & Ethnicity	Number of Families
White	32
Black or African American	12
Asian	2
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
Total	46
Hispanic	30
Not Hispanic	16

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The racial and ethnic composition of those families assisted by the Municipality during the 2020 Program Year reflects the those in the low and moderate income categories. Significant efforts were made to engage the Spanish-speaking population including the translation of marketing information and the availability of bi-lingual case workers.

CR-15 - Resources and Investments 91.520(a)**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	242,948	\$124,388.00
Other (CDBG-CV)	public - federal	333,924	\$143,148.20

Table 3 - Resources Made Available

Narrative

The Municipality has drawn down more than half of its 2020 CDBG annual allocation and almost half of the CARES Act CDBG-CV funding.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
N/A			

Table 4 – Identify the geographic distribution and location of investments

Narrative

Not applicable. Princeton has opted not to identify a targeted geographic distribution for CDBG funds.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Funds drawn by Princeton during the 2020 Program Year were not matched with private state or local funds. However, a significant amount of time was expended by Housing Initiatives of Princeton prior to the award of the emergency rental assistance agreement. HIP staff and board members worked with volunteers and the local eviction court to develop a program that would prioritize the most vulnerable applicants and serve the most number of families possible. Conservatively, these efforts resulted in a in-kind match of at least \$5,000.

In addition, the emergency rental assistance program strongly encouraged participating landlords to agree to waive fees and voluntarily reduce total rent due by 20%. Nearly all of the participating landlords complied with this request – effectively creating a 20% match of program funds.

No publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan.

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CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	448	0
Number of Special-Needs households to be provided affordable housing units	0	0
Total	448	0

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	36	61
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	12	0
Number of households supported through Acquisition of Existing Units	0	0
Total	48	0

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

While subsistence payments provided to help low and moderate income residents stave off evictions are not considered rental assistance. They are being counted here for to reflect the benefits provided to tenant households. Unfortunately, progress on projects that expect to rehabilitate public housing authority units and provide free wifi broadband internet service to low and moderate income residents has not yet been implemented.

Discuss how these outcomes will impact future annual action plans.

The outcomes for the 2020 Program Year were not significant enough to impact future annual action plans.

Include the number of extremely low-income, low-income, and moderate-income persons

served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual
Extremely Low-income	44
Low-income	13
Moderate-income	3
Total	0

Table 7 – Number of Households Served

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Addressing the emergency shelter and transitional housing needs of homeless persons

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

A significant amount of Program Year 2020 resources were dedicated to helping low and moderate income tenants that had been financially impacted by the COVID-19 pandemic. The Municipality invested \$319,000 in CDBG entitlement and CARES Act funding to provide subsistence payments on behalf of tenants unable to pay their rent.

Princeton will continue to support the efforts of the County's homeless services providers, including the emergency shelters. However, during the 2020 Program Year, no CDBG funds were allocated to those organizations.

CR-30 - Public Housing 91.220(h); 91.320(j)**Actions taken to address the needs of public housing****Actions taken to encourage public housing residents to become more involved in management and participate in homeownership****Actions taken to provide assistance to troubled PHAs**

Princeton allocated a significant amount of funding to support the Princeton Housing Authority directly as well as its client households, including:

- Dedicating \$70,000 to make capital improvements to approximately twelve (12) housing authority units;
- Offering free broadband wifi internet connections to housing authority residents;
- Assisting tenants financially impacted by COVID-19 with subsistence payments to reduce their rent owed and help them stave off eviction.

The Princeton Housing Authority has not been given the designation of “troubled” by the US Department of Housing & Urban Development.

CR-40 - Monitoring 91.220 and 91.230**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The 2020 Program Year marks the Municipality’s first year in the CDBG program as an Entitlement Community. As it builds an inhouse team of staff familiar with the program, the Municipality relies on its partners (nonprofit subrecipients and consultants) to maintain regulatory compliance.

Citizen Participation Plan 91.105(d); 91.115(d)**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Municipality published a notice in the newspaper on November 15, 2021 advertising the availability of this performance report for public review. All comments received during the 15-day review period will be appended to the report.

CR-45 - CDBG 91.520(c)**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its**

experiences.

There are no proposed changes in the Municipality's program objectives.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

Princeton does not have any Brownfields Economic Development Initiative grants.

DRAFT



U.S. Department of Housing and Urban Development
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 CDBG Activity Summary Report (GPR) for Program Year 2020
 PRINCETON

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PGM Year: 2020
Project: 0001 - Emergency Housing Expense Assistance
IDIS Activity: 10 - CV Emergency Rental Assistance (HIP)
 Status: Open Objective: Provide decent affordable housing
 Location: Address Suppressed Outcome: Availability/accessibility
 Matrix Code: Subsistence Payment (05Q) National Objective: LMC

Activity to prevent, prepare for, and respond to Coronavirus: Yes

Initial Funding Date: 05/17/2021

Description:

Financing

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MW340132	\$124,388.00	\$124,388.00	\$124,388.00
			B20MW340132	\$124,388.00	\$124,388.00	\$124,388.00
Total	Total			\$248,776.00	\$248,776.00	\$248,776.00

Proposed Accomplishments

People (General) : 50

Actual Accomplishments

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	32	21
Black/African American:	0	0	0	0	0	0	12	9
Asian:	0	0	0	0	0	0	2	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	1	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	14	12
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
Total:	0	0	0	0	0	0	61	42



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Female-headed Households: 0 0 0

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	45
Low Mod	0	0	0	13
Moderate	0	0	0	3
Non Low Moderate	0	0	0	0
Total	0	0	0	61
Percent Low/Mod				100.0%

Annual Accomplishments

Years	Accomplishment Narrative	# Benefiting
2020	Housing Initiatives of Princeton implemented a rental assistance program for Princeton tenants that were financially impacted by the COVID-19 pandemic. The program provided a total of ___ low and moderate income households with subsistence payments for overdue rent. Payments were made directly to landlords.	



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Total Funded Amount:	\$319,527.00
Total Drawn Thru Program Year:	\$140,487.50
Total Drawn In Program Year:	\$140,487.50



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 PR26 - CDBG Financial Summary Report
 Program Year 2020
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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	242,948.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	242,948.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	124,388.00
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	124,388.00
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	124,388.00
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	118,560.00

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	124,388.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	124,388.00
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	124,388.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	124,388.00
32 ENTITLEMENT GRANT	242,948.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	242,948.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	51.20%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	0.00
42 ENTITLEMENT GRANT	242,948.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	242,948.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	0.00%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	10	6526114	CV Emergency Rental Assistance (HIP)	05Q	LMC	\$124,388.00
					05Q	Matrix Code	\$124,388.00
Total							\$124,388.00

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2020	1	10	6526114	Yes	CV Emergency Rental Assistance (HIP)	B20MC340132	EN	05Q	LMC	\$124,388.00
								05Q	Matrix Code	\$124,388.00
				Yes	Activity to prevent, prepare for, and respond to Coronavirus					\$124,388.00
Total										\$124,388.00

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37
 Report returned no data.



PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	333,924.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	333,924.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	143,148.20
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	143,148.20
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	190,775.80

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	143,148.20
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	143,148.20
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	143,148.20
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	143,148.20
17 CDBG-CV GRANT	333,924.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	42.87%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	0.00
20 CDBG-CV GRANT	333,924.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.00%



LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10

Report returned no data.

LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11

Report returned no data.

LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	10	6526114	CV Emergency Rental Assistance (HIP)	05Q	LMC	\$16,099.50
			6546253	CV Emergency Rental Assistance (HIP)	05Q	LMC	\$127,048.70
Total							\$143,148.20

LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	10	6526114	CV Emergency Rental Assistance (HIP)	05Q	LMC	\$16,099.50
			6546253	CV Emergency Rental Assistance (HIP)	05Q	LMC	\$127,048.70
Total							\$143,148.20

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Report returned no data.